

TOWN OF FOND DU LAC'

FOND DU LAC COUNTY

DECEMBER 8, 2025

6:00 PM

PUBLIC HEARING

The Public Hearing on the following:

- 1) Amendments to Zoning Ordinance regarding 10 foot rear setbacks for accessory buildings in all Residential Zoning Districts
- 2) Sign Ordinance Updates
- 3) Farmland Preservation and Related Updates to Zoning Ordinance. Zoning update has been completed. This zoning ordinance update is required every 10 years and has been approved by Fond du Lac County and DATCP (Dept. of Agriculture, Trade & Consumer Protection)

There were no comments from the public concerning the topics.

The Public Hearing was adjourned.

MONTHLY MEETING

The Monthly Meeting was called to order by Chairman Jeff Montsma. Present were Chairman Montsma, Supervisors Aaron Kuhls, Jessica Allender, Jennifer Janeczko, David Washkoviak, Clerk Patti Supple, Treasurer Brenda Post, Deputy Clerk Theresa Klapperich, Attorney Matt Parmentier and various Town residents.

Confirmation was made of Open Meeting notice.

The Pledge of Allegiance was recited.

Minutes from the November 12, 2025 meeting were approved as presented.

Action on amendment to Zoning Ordinance establishing a 10 foot rear yard setback in RM Zoning for accessory buildings. Motion made and seconded to conditionally approve upon DATCP review and final approval of Farmland Preservation Zoning Ordinance. Motion carried 5-0.

Action on Sign Ordinance to approve the recommendation of the Planning Commission for update to Sign Ordinance. Motion made and seconded to conditionally approve upon DATCP review and final approval of Farmland Preservation Zoning Ordinance. Motion carried 5-0.

Action regarding Farmland Preservation and updates to Zoning Ordinance. Motion made and seconded to approve updates. DATCP and Atty. Parmentier to receive approved meeting minutes to finalize. Motion carried 5-0.

Discussion regarding improvement for Simon Riverside Park. Identified needs include adding bathroom(s); a possible meeting space; a gravel riverwalk from Esterbrook Rd to the back of park. Meeting with FDL County and Builder for plan/cost. Need to look at costs of increased park impact fee. No public comment made.

Approval of 2026 Poll Workers. Motion made and seconded to approve list of 2026 Poll Workers. Motion carried 5-0

Linda Ahern, Diana Beck, Mary Daly **, Patrick Doyle **, Mary Gorske,
Ken Huth **, Linda Johnson, Pam Jandura **, Mary Karrmann, Tom Karrmann **,
Theresa Klapperich**, Aaron Kuhls, Jacki Landowski, John Meyer, Judy Meyer,
Bob Mikkelsen, Kevin Moore **, Kelly Mueller, Leah Petik, Lori Ransom,
Catherine Ritter **, Jason Rosenthal, Ann Schob, Betty Schoepke, Charlene Schepper,
Ken Schepper, Tom Seibel, Marian Sheridan, Nanci Simon **, Paula Steffen,
Wayne Svoboda, Sharon Toellner **, Kristin Vanderkin-Jus, Pat Zimmer

** new workers

Approval of wage increase of \$1.00 per hour for Town Road Supervisor/Department of Public Works employee Harold Haney. Motion carried 5-0.

Discussion regarding Streblow Drive punch list items needed prior to road acceptance. Small ditch drainage needs to be completed as well as trimming trees/brush to the water retention area. Acceptance of road contingent on two items: approval and confirmation of punch list completion. This item will be addressed at next month's board meeting.

Andrew Zehren, resident on Reinhardt Road, requests a streetlight at the corner of County Road K and Reinhardt Road. Chairman Montsma will initiate a light study and Public Works will contact FDL County regarding the vision triangle. 2025 Budget allowed for a light study. This will be readdressed at a future Board Meeting after light study and sight triangle study are complete.

Discussion and possible action regarding development agreement amendment for expansion of Esterbrook Estates Subdivision. Amendment has been created to add lots 61 & 127 to the current phase. A request was made by Supervisor Washkoviak to table until the January 2026 Board Meeting. No action taken.

Request from Treasurer Post to authorize a savings account be opened for building permit escrow account. Motion was made and seconded to approve. Motion carried 5-0.

DPW Supervisor Update. DPW is ready for winter. The heater in the truck is not working, and will be repaired. Snow plowing agreement has been made with FDL County and Byron regarding snow plowing. Purchase of auger has been approved for the truck. Supervisor Haney will contact the Town of Lamartine regarding trees that have been pushed northeast of the bridge on Townline Road.

No update from Permit Issuer/Inspector.

No Public Comments were made.

Chairman Montsma thanked the Board for their work this past year.

Supervisor Washkoviak is working with the Town of Lamartine regarding a pump station on Townline Road that has become a nuisance to residents.

Treasurer Post will be mailing out tax bills this week. FDL County has raised POWTS fees from \$7 to \$13 on properties with POWTS. If you are mailing your tax payment, please be aware the post office may not postmark your envelope the day you drop it off at the post office.

Fire Chief Birschbach stressed the importance of having a working carbon monoxide detector in your home. Now is a good time to replace your batteries. Chief Birschbach is working on a grant for radios. Grant requires written agreement with WISCOM which we do not have.

The Planning Commission will hold a meeting Tuesday, December 16, 2025 to review the Winnebago Lutheran Academy building plans. In January the Planning Commission will review the American Auto building plans.

Board of Appeals has nothing pending.

FINANCIAL REPORT: November, 2025

General Account Received: \$419,552.40

General Account Orders: \$74,560.09

Road, Bridge & Culvert: \$319,961.02

Park Account: \$34,014.64

Town Hall 9 Month CD: \$27,626.74

Fire Dept. 9 Month CD: \$17,586.78

Motion was made and seconded to approve the Financial Report. Motion carried.

PAYMENT OF BILLS:

Bills: \$ 173,633.69 Wages: \$15,736.07

Motion was made and seconded to approve the payment of bills. Motion carried.

The Town Board intends to convene into closed session pursuant to Wis. Stat., § 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved. By voice vote Adjournment.

Washkoviak, aye; Kuhls, aye; Allender, aye; Jeneczko, aye; Montsma, aye. The Board convened into closed session.

Submitted by Theresa Klapperich, Deputy Clerk