Town of Elba
Annual Town Meeting
April 21, 2026

Chairman Roger Parpart called to order the Annual Town Meeting for the Town of Elba electors at 7:00 pm on April 21, 2026, at the Elba Town Hall. Notice about this meeting was posted at the Town Hall on the Town's website; and was published in the Beaver Dam Daily Citizen. Present were Chairman Parpart, Supervisor's Skemp and Larson, Clerk Koenig-Fry, and Treasurer Kasmiski. The public attendance was four (4).

The Pledge of Allegiance was recited.

The agenda was presented by Chairman Parpart notifying the electors present that the agenda is only a guide, and additional items may be added.

Jane Parpart made a motion to approve the minutes of the April 15, 2025, Annual Meeting. Second by Patricia O'Connor. Motion was carried on a voice vote. All in favor.

Motion by Lorraine Kasmiski to set next year's Annual Town Meeting to be held on the third Tuesday of April 2027 (Tuesday, April 20, 2027, at 7:00pm). Second by Tom Mannlein. Motion carried on a voice vote. All in favor.

2025 Financial Annual Report: Clerk Koenig-Fry presented the 2025 Annual Financial Report. Revenues of $501,911.68, expenditures of $479,417.63. Left the Town with a balance on hand of $53,755.75 on 12/31/2025. The LGIP Accounts have a total balance of $179,716.03 and are broken down to the Capital Expenditures Fund, the Fire Truck Fund, and the ARPA Fund, which was closed in 2025. The Real Estate Account had a beginning balance of $3,877.35, collections in the amount of $1,772,952.53 and settlements in the amount of $1,714,889.33, specials of $11,880.55 and an NSF Fee of $10.00, for an ending balance of $50.00. Motion by Jeremy Skemp to approve the 2025 Town of Elba Annual Report. Second by Patricia O'Connor. Motion carried on a voice vote. All in favor.

Town Chairman's Report: Chairman Parpart stated that the town board does look different than last year at this time, with the passing of Treasurer Sandra Gosnell, thanking Clerk Koenig-Fry for stepping in; and then the resignation of Chairman Pollnow to allow him to focus his time on running for Secretary of State. The Town of Elba has approved a resolution to turn over CD Road to CCI once the installation of an emergency access lane is completed to allow for the residents behind CCI and emergency vehicles to have an alternate exit onto Temkin Road in an emergency. Chairman Parpart stated that snow plowing went well this last winter, also noting that the Town of Elba did not quality for emergency snow removal funding from the final storm of the year, despite initial thoughts that may have been a possibility. Chairman Parpart also stated that the Town of Elba has seen many trees down in the recent storms, and the board members have been busy pushing them off the roadways to prevent issues.

Tom Mannlein voiced his concerns about a road in Danville near the dam that the blacktop is chipping away along the edges, Chairman Parpart stated that he will have a load of gravel dropped off and asked Tom Mannlein if he would be willing to use his skid loader to spread it along the shoulder, Tom agreed.

Tom Mannlein asked about the Town of Elba discontinuing CD Road, a map of the road was brought up for reference. Chairman Parpart explained that CCI owns both sides of the road and made the request and the town agreed, with the installation of the emergency access lane between Thoma Road and Temkin Road.

DRAFT

Garbage & Recycling Center: Chairman Parpart stated with the lack of volunteers to run the garbage and recycling center. Peter Larson stated that with the 1-3 people that come on a Wednesday night, it does not seem feasible. Jane Parpart stated that running it with volunteers is also not feasible and if the Town is going to keep it going it would need to be a paid attendant to assist with scheduling, and without anyone coming to speak in favor, she would agree with the decision to not continue. Tom Mannlein suggested that the Town Board consider opening it on Tuesday nights during Town Board Meetings.

Comprehensive Plan Update: Jane Parpart stated that she has been working with Dodge County to get better information on both the plan and the process; stating that the Town has hosted multiple public meetings to get input on the plan and received truly little participation and feedback. Jane Parpart stated that the updated chapters 1-6 are on the website for review and chapters 7-9 will be up soon. Jane Parpart stated that there will be some costs associated with getting updated maps from Dodge County, and that it will be brought up again around budget time.

Board Member Salaries: Chairman Parpart stated that he is just looking for input from the Town Electors to see how they feel about an increase for the Clerk if/when the State passes legislation requiring the Clerk to provide 20 hours of in-person voting prior to each election, stating that the Clerk would need to be compensated for that and also asking members of the town to be more neighborly in working with the Clerk to vote absentee and for other requests to be more open to doing it when it works for the Clerk and not so much right now. Chairman Parpart is also looking for input from the Town Electors to see how they feel about compensating Zoning and Plan Commission members for attending relevant meetings and making requests at Dodge County. Tom Mannlein stated that he feels that any member of the board or commissions should be compensated for doing extra work, stating that the people that do the work should be compensated for it. Clerk Koenig-Fry clarified that the Electors of the Town of Elba have given the Town Board the power to set wages, except for Supervisors, which includes the Chairman; explaining that she just wants approval in writing to allow for the Plan Commission Chairperson or anyone else for that matter to be compensated for work completed for the Town, stating that the previous Plan Commission Chair had a vast knowledge and our current Plan Commission Chair needs to be fairly compensate to account for the amount of time it takes to get up to speed for both issues with Dodge County but also the work on the Comprehensive Plan. Joe Roche stated that he would like the Town Board to adopt a pay plan based on what is being discussed. Tom Mannlein agrees. Chairman Parpart agrees that no one serving the Town Board is looking to make money, but it should not cost them money to serve the town. Chairperson Parpart thanked the members of the Town for recognizing the amount of time and effort put forth to get up to speed and to update the Comprehensive Plan. Chairman Parpart stated that the Town Board Supervisors are not looking to increase their salaries however they would like the Town Electors to consider providing additional funds when emergency duties are being performed such as tree removal, snow removal, and other things while using their own personal equipment to do so. Chairman Parpart is looking for a motion to allow for a set pay scale for Town Board Members assisting in emergency situations. Joe Roche made the motion, second by Tom Mannlein.

Comments and suggestions from the Floor: Jane Parpart asked the Town Board to consider increasing the rent for both residents and non-residents for the Town Hall, becoming more in line with other facilities in the area. Lorraine Kasmiski stated that she is getting the carpets cleaned and then advertising the availability of the hall, asking if we would raise it now or wait a year and then raise it. Clerk Koenig-Fry stated that the Town Hall has only been rented three times in the 4 years she has been on the board, stating that she has a tough time raising something that is not being utilized. Tom Mannlein stated that having a higher rent in the winter due to having to heat the building would not be out of line. Jane Parpart stated that raising it to $50.00 for residents would not be

DRAFT

unreasonable. Clerk Koenig-Fry stated that the fee schedule ordinance would need to be adjusted accordingly if the rate is going to be increased.

Tom Mannlein does not feel that the County Road TT bridge should be removed. Jane Parpart stated that Dodge County does have the bridge on their 5-year plan. Chairman Parpart stated that they have heard some conversation that the bridge would be replaced but would only allow access to Astico Park and that the road would be closed after the park going up the hill, stating that the road would dead end. Stating that the County is looking to eliminate cross traffic at the County Highway TT and State Road 16. Chairman Parpart stated that the Town of Elba has let its position be known that they would like the bridge replaced and for the road to continue to be open, stating that electors of the Town of Elba should contact their County Board Supervisor either John Kraus or Steve Kauffeld to let their opinions be heard.

Motion by Joe Roche to adjourn, seconded by Jane Parpart. Motion was carried on a voice vote. All in favor. Meeting adjourned at 7:43pm

Prepared by Lori Koenig-Fry, Town Clerk

Note: These draft minutes are subject to approval at the April 20, 2027, Annual Town Meeting.

_____ _____

Roger Parpart, Town Chairman Jeremy Skemp, Supervisor 1

_____

Peter Larson, Supervisor 2

DRAFT