

MINUTES—TOWN BOARD MEETING
AUGUST 18, 2025

1. CALL TO ORDER WITH ROLL CALL

THE MEETING WAS CALLED TO ORDER AT 6:00PM BY CHAIRMAN SCHOPF WITH THE FOLLOWING BOARD MEMBERS PRESENT; DALE WIEGAND, MARK GRAUPMAN, ELIZABETH GAUGER, MYLES DANNHAUSEN, STEVE SCHOPF, CLERK-TREASURER PAM KRAUEL ALONG WITH 4 INDIVIDUALS IN THE AUDIENCE.

2. PLEDGE OF ALLEGIANCE

3. ADOPT THE AGENDA

WIEGAND MOVED TO ADOPT THE AGENDA, SECOND BY GRAUPMAN, MOTION CARRIED.

4. APPROVE MINUTES

JULY 21, 2025 TOWN BOARD MEETING—GRAUPMAN MOVED TO APPROVE, SECOND BY DANNHAUSEN, MOTION CARRIED.

5. APPROVE FINANCIAL REPORT

WIEGAND MOVED TO APPROVE THE FINANCIAL REPORT, SECOND BY GRAUPMAN, MOTION CARRIED.

6. OPEN SESSION

MARK SAWYER ADDRESSED HIS CONCERNS ABOUT THE NUMBER OF LAND TRUST PROPERTIES AND ARE THEY ALL TAX EXEMPT WHICH AFFECTS THE OVERALL TAX BASE LONG TERM.

GARY STENZEL ADDRESSED THE TOWN BOARD IN RESPECT TO ITEM #7 REQUEST FOR VARIANCE. HIS LETTER THAT HE READ TO THE BOARD IS ON FILE.

7. REQUEST FOR VARIANCE TO EXCEED THE 1.5 ACRE MINIMUM PER DWELLING AND OR COMMERCIAL BUILDING PER 3.05(3) OF THE BUILDING CODE LOCATED AT 7826 MEMORIAL DRIVE.

OWNER, KEVIN BROWN WAS IN ATTENDANCE. BROWN AND HIS WIFE RECENTLY PURCHASED THIS PROPERTY WITH THEIR RESIDENCE AND A DETACHED OUTBUILDING THAT THEY WOULD LIKE TO TURN INTO A SMALL EDUCATIONAL BUSINESS PROVIDING CULINARY EDUCATIONAL PROGRAMMING IN THE EVENINGS. IT WOULD BE OPEN 4-5 DAYS A WEEK FOR A FEW HOURS EACH EVENING WITH NO MORE THAT 8-10 VEHICLES PER EVENT.

HE STRESSED THAT A NUMBER OF NEIGHBORING PROPERTIES ARE CURRENTLY RENTAL UNITS THAT WOULD BENIFET TO THE PROPOSED COOKING SCHOOL. COPY OF HIS PRESENTATION IS ON FILE.

HE HAS REACHED OUT TO NEIGHBORING PROPERTIES TO PUCHASE ENOUGH PROPERTY TO MEET THE REQUIRED 3 ACRES BUT AT THIS TIME HAS NOT BEEN SUCCESSFUL.

THE PLAN COMMISSION’S RECOMMENDATION WAS TO DENY THE REQUEST.

WIEGAND MADE A MOTION TO DENY THE VARIANCE REQUEST, SECOND BY GAUGER, MOTION CARRIED UNANIMOUSLY.

8. UPDATE WITH AT&T FIBER.

THE BOARD RECEIVED AN UPDATED AT&T SCHEDULE MAP ALONG WITH AN EMAIL PROJECT UPDATE FROM AT&T.

9. LIQUOR LICENSE APPLICATION, DOOR ARTISAN CHEESE—CHANGE OF OWNERSHIP CLASS A COMBINATION.

THE BOARD RECEIVED THE NEW REQUEST FROM DOOR ARTISAN CHEESE DUE TO THE RECENT NAME CHANGE. WIEGAND MOVED TO APPROVE DOOR ARTISAN BRANDS, LLC REQUEST FOR CLASS A LICENSE, SECOND BY GRAUPMAN, MOTION CARRIED.

10. TOWN ORDINANCES. Rule of Order

GAUGER MOVED TO APPROVE ORDINANCE #210, SECOND OF DANNHAUSEN, MOTION CARRIED.

11. TOWN ROADS

CUL-DE-SAC ON RAINBOW RIDGE COURT, RECEIVED A SURVEY MAP WITH AN ENGINEERING LAYOUT FROM STANTEC ENGINEERING. SCHOPF MET WITH THE HIGHWAY DEPARTMENT TO DETERMINE A MORE CONSERVATIVE APPROACH. SCHOPF REACHED OUT TO THE TWO PROPERTY OWNERS THAT WOULD BE AFFECTED FOR THEIR PERMISSION, WHICH THEY BOTH HAD NO ISSUES. THE BOARD RECEIVED AN ESTIMATE FROM THE HIGHWAY DEPARTMENT WITH THE SECOND ALTERNATIVE. GRAUPMAN MOVED TO APPROVAL THE PROPOSAL FROM THE HIGHWAY DEPARTMENT TO DESIGN THE CUL-DE-SAC, SECOND BY DANNHAUSEN, MOTION CARRIED.

SCHOPF REPORTED AFTER THE RECENT STORM PLUM BOTTOM ROAD WASHED OUT AGAIN. HE IS RECOMMENDING THAT SECTION BE BLACKTOPPED YET THIS YEAR. WIEGAND MOVED TO GO AHEAD AND HAVE IT BLACKTOPPED PER THE DISCRESSION OF THE TOWN CHAIRMAN, SECOND BY GAUGER. MOTION CARRIED.

12. STATE CONVENTION, REGISTRATION. UNIT MEETING ATTENDANCE.

KRAUEL HAD THOSE INDIVIDUALS ATTENDING STATE CONVENTION FILL OUT THE REGISTRATION FORM AND SHE WILL THEN SUBMIT TO THE WI TOWNS ASSOCIATION.

ALL MEMBERS OF THE TOWN BOARD INCLUDING THE CLERK WILL BE ATTENDING THE UPCOMING WTA UNIT MEETING BEING HELD AT THE TOWN OF SEVASTOPOL.

13. TOWN HALL, BUILDINGS & GROUNDS, TOWN PROPERTY

QUANTUM TECHNOLOGIES COMING THIS FRIDAY TO HOOK UP REVISED PA SYSTEM.

SCHOPF TALKED TO ROBERT HABERLI WHO HAS A GARAGE DOOR COMPANY TO LOOK AT THE PAVIIION ABOUT SOME PULL DOWN SCREENS AND OR DOORS.

KRAUEL REPORTED LANDSCAPING IS DONE FROM DOOR LANDSCAPING ALONG THE BUILDING AND REMOVAL OF OLD LANDSCAPING BEHIND THE BUILDING, NEAR THE BLEACHERS.

14. REPORTS

A. PLANNING COMMISSOIN

THE COMMISSION RECOMMENDED VARIANCE REQUEST BE DENIED.

B. LICENSES, BUILDING & SIGN PERMITS. NO DISCUSSION.

C. COUNTY BOARD REPRESENTATIVE MONTHLY REPORT

GAUGER REPORTED HIGHWAY FACILITY MEETING INDICATED A TENTATIVE START OF 2028 FOR THE INSTALATION OF A CUL-DE-SAC AT THE INTERSECTION OF HIGHWAY 42 AND GORDON ROAD. PARKS DEPARTMENT LOOKING TO PUT MORE TREES IN THE PARKING AND TRAIL AREA AT MURPHY PARK PER A GRANT.

CURRENTLY LOOKING AT BEST AREA TO LOCATE A SAFE HARBOR ON THE LAKE SIDE OF THE COUNTY AND DOING A STUDY THAT WOULD TAKE UP TO 10 MONTHS TO COMPLETE.

D. TOURISM COMMISSION REPRESENTATIVE & TRAILS INITIATIVE MONTHLY REPORT

DANNHAUSEN REPORTED THE TOWN IS UP IN ROOM TAX.

15. JOINT TOWN AND VILLAGE MATTERS

A. FIRE STATION/BALL FIELD/ CEMETERY/RECYCLING

WIEGAND REPORTED THE JOINT BALL FIELD HAD A COUPLE BIG MAPLE TREES FALL ONTO THE BALL FIELD FENCE FROM THE DOG PARK DURING THE RECENT STORM WHICH THE VILLAGE HAS CUT UP BUT THERE IS SUBSTANTIAL DAMAGE TO THE FENCE.

WIEGAND INDICATED THAT HE FOUND MOST OF THE PINS AT THE CEMETERY AND HAVE NOW MARKED THEM.

B. FIRE COMMISSION DID NOT MEET THIS MONTH.

16. BOARD OF REVIEW APPOINTMENT.

DANNHAUSEN IS UNABLE TO ATTEND THE BOARD OF REVIEW ON SEPTEMBER 10TH.

GRAUPMAN MOVED TO APPOINT PAM KRAUEL AS A ULTERNATE MEMBER OF THE BOARD OF REVIEW, SECOND BY DANNHAUSEN, MOTION CARRIED.

17. CORRESPONDENCE

THERE WAS DISCUSSION ON A NUMBER OF CORRESPONDENCE THAT WERE PART OF THE BOARDS PACKET.

18. APPROVE VOUCHERS

GRAUPMAN MOVED TO APPROVE THE VOUCHERS, SECOND BY WIEGAND, MOTION CARRIED.

GRAUPMAN MOVED TO GIVE THE TOWN CHAIRMAN ATHORITY TO APPROVE SEPTEMBER VOUCHERS, SECOND BY DANNHAUSEN, MOTION CARRIED.

19. ADJOURNMANT

GRAUPMAN MOVED TO ADJOUN, SECOND BY DANNHAUSEN, MOTION CARRIED. 7:51PM.

RESPECTFULLY;

PAM KRAUEL

CLERK-TREASURER