

MINUTES—TOWN BOARD MEETING
JULY 21, 2025

1. CALL TO ORDER WITH ROLL CALL

THE MEETING WAS CALLED TO ORDER AT 6:00PM BY CHAIRMAN SCHOPF WITH THE FOLLOWING BOARD MEMBERS PRESENT; DALE WIEGAND, MARK GRAUPMAN, ELIZABETH GAUGER, MYLES DANNHAUSEN, STEVE SCHOPF, CLERK-TREASURER PAM KRAUEL ALONG WITH 7 INDIVIDUALS IN THE AUDIENCE.

2. PLEDGE OF ALLEGIANCE

3. ADOPT THE AGENDA

WIEGAND MOVED TO ADOPT THE AGENDA, SECOND BY DANNHAUSEN, MOTION CARRIED.

4. APPROVE MINUTES

JUNE 16, 2025 TOWN BOARD MEETING—GRAUPMAN MOVED TO APPROVE, SECOND BY WIEGAND, MOTION CARRIED.

5. APPROVE FINANCIAL REPORT

GRAUPMAN MOVED TO APPROVE THE FINANCIAL REPORT, SECOND BY DANNHAUSEN, MOTION CARRIED.

6. OPEN SESSION

GUY FORTIN, RESIDENT ON REYNOLDS ROAD WANTED TO REPORT HE HAS BEEN HOOKED UP WITH AT&T FIBER AND THEY ARE VERY PLEASED WITH THE WHOLE PROCESS AND HE WANTED TO THANK THE TOWN BOARD.

CHUCK BAUM, RESIDENT IN CHERRY BLUFF ESTATES INDICATED THAT THE RESIDENTS ARE VERY PLEASED WITH THE COMPLETION OF THE ROADS IN CHERRY BLUFF ESTATES AND HE RELAYED ALL RESIDENTS THANK THE TOWN BOARD.

7. REQUEST FOR VARIANCE TO EXCEED THE 40% IMPERVIOUS SURFACE AT 5789 HIGHWAY 42 FOR ADDITION TO DOOR COUNTY CANDLE COMPANY.

OWNERS, NIC & CRISTIANA TRAPANI WERE IN ATTENDANCE. THE PLAN COMMISSION RECOMMENDED APPROVAL WITH A 3 TO 2 VOTE.

THE TOWN BOARD PREVIOUSLY RECEIVED THEIR PLANS WITH A FULL STORM WATER RUN OFF PLAN PER THE REQUIREMENTS IN THE MUNICIPAL CODE WHEN EXCEEDING THE 40% IMPERVIOUS SURFACE. ALSO INCLUDED IN THE BOARDS PACKET WAS THE BUILDING PLANS.

TRAPANI INDICATED THEY WILL NOW SHARE THE BACK ACCESS DRIVEWAY WITH DOOR COUNTY COFFEE TO THE UNLOADING DOCK TO THE NEW ADDITION WHICH WILL BE MUCH SAFER THAN THE CURRENT ON THE NORTH END OF THE EXISTING BUILDING.

GRAUPMAN MOVED TO APPROVE THE VARIANCE REQUEST AS PRESENTED, SECOND BY DANNHAUSEN, MOTION CARRIED UNANIMOUSLY. IT WAS NOTED THAT THE PROJECT WAS IN LINE OF THE

COMPREHENSIVE PLAN THAT STRESSES COMMERCIAL BUSINESSES FOR THE MOST PART BE LOCATED WITHIN THE HIGHWAY CORRIDOR. GAUGER NOTED IT IS ALWAYS GOOD TO SEE A BUSINESS THRIVE IN THE TOWN OF EGG HARBOR AND THAT DOOR COUNTY CANDLE ALSO RAISES MONEY FOR MANY CAUSES.

8. UPDATE WITH AT&T FIBER.

SCOTT DAVIS, CHAIRMAN OF THE BROADBAND COMMITTEE GAVE AN UPDATE. HE EXPLAINED THE DIFFERENT PHASES AND THAT 100 INDIVIDUALS OUT OF APPROXIMATELY 150 IN THE FIRST PHASE HAVE BEEN CONNECTED AND AT&T HOPES TO START THE SECOND AND THIRD AREAS BEGINNING IN AUGUST.

9. FOLLOW UP ON QUANTUM TECHNOLOGY PA SYSTEMS PROPOSED UPGRADE.

KRAUEL EXPLAINED, PER LAST MONTHS SUGGESTION THAT SHE REACHED OUT TO ANOTHER COMPANY OUT OF GREEN BAY. THEIR FIRST RESPONSE WAS THEY COULD DEFINITELY SUBMIT A PROPOSAL, HOWEVER KRAUEL REACHED OUT A SECOND TIME AND DID NOT RECEIVE ANY RESPONSE. WIEGAND MOVED TO ACCEPT THE PROPOSAL FROM QUANTUM TECHNOLOGIES FOR THE IMPROVEMENTS TO THE PA SYSTEM, SECOND BY GRAUPMAN, MOTION CARRIED.

10. PROPOSED RESOLUTION REGARDING POSSIBLE COUNTY OF DOORS PROPOSAL TO CHARGE SUBSCRIPTION FEE FOR EMERGENCY MEDICAL SERVICE DEVICES.

GAUGER REPORTED ON THE COUNTY LEVEL THERE WAS A JOINT JUDICIARY MEETING AND THEY WERE PRESENTED FOUR OPTIONS. THE ONE THAT PASSED BY THE COMMITTEE WOULD BE THAT THE TOWN BE RESPONSIBLE FOR BIENNIAL MAINTENANCE FEES ONLY ON THE DEVICES THE TOWN WOULD BE PROVIDED AND THE COUNTY WOULD PURCHASE THE DEVICES. AT TOMORROW'S COUNTY BOARD MEETING THEY WILL ADDRESS THIS OPTION AND GAUGER WOULD LIKE TO BRING BACK THOUGHTS AND CONCERNS FROM THE TOWN BOARD ON THIS PROPOSAL. SHE ALSO PROVIDED A COPY OF THE PROPOSED RESOLUTION #2025-65 THAT WILL BE PRESENTED TO THE COUNTY BOARD. NO ACTION WAS TAKEN ON THE PROPOSED DRAFT RESOLUTION FROM THE TOWN BOARD ON THIS MATTER.

11. TOWN ROADS, INCLUDING RAINBOW RIDGE COURT.

THE BOARD REVIEWED THE SURVEY PRESENTED FROM STANTEC ON LAYING OUT THE PROPOSED CULTI SAC AT THE END OF RAINBOW RIDGE COURT. SANTEC INDICATED THEY WERE GOING TO STAKE OUT THE AREA. DANNHAUSEN IS GOING TO TAKE A LOOK TO SEE IF IT HAS BEEN STAKED OUT. SCHOPF REPORTED ON SOME MAINTENANCE WORK ON HARBOR SCHOOL ROAD THAT INCLUDED A POTHOLE AND CONCERNS FROM A PRIVATE CITIZEN OF CONSTRUCTION TRUCKS BRAKING UP THE EDGE OF SOME OF THE ROAD. ALL OF THIS IN THE AREA OF HERITAGE LAKE RESORT. SCHOPF INDICATED THAT WHOLE SECTION OF HARBOR SCHOOL ROAD NEEDS REPAVING IN THE FORSEABLE FUTURE. SCHOPF ALSO REPORTED SHOULDERING ON PLUM BOTTOM ROAD WASHED OUT AGAIN DURING THE RECENT STORMS.

12. TOWN ORDINANCES. Rules of order.

TOWN ATTORNEY REVIEWED THE LANGUAGE THAT THE COUNTY BOARD HAS USED AND INDICATED THAT WOULD BE SUFFICIENT IN THE TOWNS CODE OF ORDINANCES AND RECOMMENDED WHAT SECTION OF THE CODE. KRAUEL WILL BRING BACK AT AUGUST MEETING WITH A DRAFT.

13. TOWN HALL, BUILDINGS & GROUNDS, TOWN PROPERTY

REVIEW PROPOSAL FOR UPDATING LANDSCAPING AROUND TOWN HALL.

GRAUPMAN MOVED TO APPROVE BOTH PROPOSALS (attached) FOR IMPROVEMENTS TO THE LANDSCAPING, SECOND BY WIEGAND, MOTION CARRIED.

PLAYGROUND AREA AND PAVILION IMPROVEMENTS

GRAUPMAN MADE SUGGESTIONS SUCH AS REPLACING THE PLAYGROUND EQUIPMENT INCLUDING SHADE TENTS, POSSIBLY A PAVED WALKING PATH AROUND THE BALL FIELD AND SOME POSSIBLE MEMORY BENCHES ALONG WITH OTHER SUGGESTIONS. GRAUPMAN WILL GET BACK TO THE COMPANY HE HAS BEEN WORKING WITH.

KRAUEL ADDRESSED THE POSSIBILITY OF HAVING PULL DOWN SCREENS IN THE PAVILION, ESPECIALLY ON THE SOUTH END OF THE BUILDING BECAUSE OF THE WIND. SCHOPF WILL FOLLOW UP WITH THE ONES THAT HAVE BEEN RECENTLY INSTALLED AT THE NEW PAVILION AT THE FAIRGROUNDS.

14. REPORTS

A. PLANNING COMMISSION.

THE COMMISSION RECOMMENDED APPROVAL OF VARIANCE REQUEST FOR DOOR COUNTY CANDLE WORKS AT A 3-2 VOTE ALONG WITH APPROVING ARCHITECTURAL REVIEW PENDING VARIANCE BEING APPROVED AT THE TOWN BOARD LEVEL.

B. LICENSES, BUILDING & SIGN PERMITS.

SPECIAL EVENT REQUEST WAS ISSUED AND SIGNED BY THE TOWN CHAIRMAN FOR CARLSVILLE DAY TO BE HELD ON JULY 26TH.

C. COUNTY BOARD REPRESENTATIVE MONTHLY REPORT

GAUGER REPORTED THE INTERSECTION OF GORDON ROAD AND HIGHWAY 42 WILL BECOME A ROUND-ABOUT WITHIN THE NEXT COUPLE YEARS.

THE COUNTY IS MOVING FORWARD WITH THE REPLACING OF ALL FIRE NUMBERS THROUGHOUT DOOR COUNTY.

D. TOURISM COMMISSION REPRESENTATIVE & TRAILS INITIATIVE MONTHLY REPORT.

DANNHAUSEN REPORTED TOWN IS UP AND VILLAGE IS DOWN IN RESPECT TO TOURISM TAX.

HE REPORTED THE COUNTY PARKS DEPARTMENT WILL BE PUTTING A TRAIL ON THE COUNTY PROPERTY SOUTH OF HORSESHOE BAY BARNS AND THEN BEHIND THE BARNS.

THE BOARD RECEIVED IN THEIR PACKET A MAP OF POTENTIAL TRAIL IN THE TOWN'S RIGHT AWAY ON HILLSIDE ROAD CALLED BIRD VIEW TRAIL EXTENSION PHASE 1 SUMMARY FROM THE TRAILS INITIATIVE. NOTHING HAS BEEN PROPOSED TO THE TOWN AT THIS TIME.

15. JOINT TOWN AND VILLAGE MATTERS

A. FIRE STATION/BALL FIELD/ CEMETERY/RECYCLING

WIEGAND REPORTED HE HAS TWO FAMILIES LOOKING AT BUYING 32 SITES AT THE EGG HARBOR CEMETERY. THE CURRENT CHALLENGE IS FINDING THE MARKERS.

THERE WAS DISCUSION TO TRANSFER FUNDS OF CEMETERY SALES TO A SEPARATE CAPITAL ACCOUNT.

B. FIRE COMMISSION

SCHOPF REPORTED AT THEIR LAST MEETING THEY RE-APPOINTED OFFICERS ON THE FIRE COMMISSION.

16. CORRESPONDENCE

17. APPROVE VOUCHERS

DANNHAUSEN MOVED TO APPROVE VOUCHERS, SECOND BY GRAUPMAN, MOTION CARRIED.

18. ADJOURNMENT

GRAUPMAN MOVED TO ADJOURN, SECOND BY WIEGAND, MOTION CARRIED. 7:40PM.

RESPECTFULLY,

PAM KRAUEL

CLERK-TREASURER