

MINUTES—TOWN BOARD MEETING
APRIL 21, 2025

1. CALL TO ORDER WITH ROLL CALL

THE MEETING WAS CALLED TO ORDER AT 6:00PM BY CHAIRMAN SCHOPF WITH THE FOLLOWING BOARD MEMBERS PRESENT; DALE WIEGAND, MARK GRAUPMAN, ELIZABETH GAUGER, MYLES DANNHAUSEN, STEVE SCHOPF AND CLERK-TREASURER PAM KRAUEL ALONG WITH 15 INDIVIDUALS IN THE AUDIENCE.

2. PLEDGE OF ALLEGIANCE

3. ADOPT THE AGENDA

WIEGAND MOVED TO ADOPT THE AGENDA, SECOND BY GRAUPMAN, MOTION CARRIED.

4. APPROVE MINUTES

MARCH 4, 2025 PUBLIC HEARING; DANNHAUSEN MOVED TO APPROVE, SECOND BY GAUGER, MOTION CARRIED.

MARCH 17, 2025 TOWN BOARD MEETING; GRAUPMAN MOVED TO APPROVE, SECOND BY WIEGAND, MOTION CARRIED.

APRIL 9, 2025 PUBLIC HEARING; GRAUPMAN MOVED TO APPROVE, SECOND BY DANNHAUSEN, MOTION CARRIED.

APRIL 10, 2025 ROAD TOUR; GAUGER MOVED TO APPROVE, SECOND BY GRAUPMAN, MOTION CARRIED.

5. APPROVE FINANCIAL REPORT

WIEGAND MOVED TO APPROVE THE FINANCIAL REPORT, SECOND BY GRAUPMAN, MOTION CARRIED.

6. OPEN SESSION

KRAUEL REPORTED THAT GOING GARBAGE DID NOT SHOW THIS LAST SATURDAY FOR MONTHLY RECYCLING. SHE REACHED OUT TO GOING GARBAGE AND THE DRIVER FORGOT HE WAS SCHEDULED. GOING GARBAGE APOLOGIZED FOR INCONVENIENCE AND OF COURSE THERE WILL BE NO CHARGE AND AS A COURTESY THEY WILL NOT CHARGE FOR MAY'S RECYCLING.

7. PRESENTATION BY DOOR COUNTY STAFF ON COMMUNICATIONS/TOWER PROJECT, EMERGENCY MANAGEMENT AND LAND USE SERVICES OVERVIEW.

KEN PABICH, COUNTY ADMINISTRATOR, ADDRESSED THE TOWN BOARD INDICATING THEY ARE GOING AROUND TO ALL MUNICIPALITIES AND GIVING UPDATES, IN PARTICULAR THE THREE AREAS THAT ARE BEING ADDRESSED TONIGHT.

KARYN BEHLING FROM LAND USE SERVICES DIRECTOR ALONG WITH ADAM FERRELL NEW ZONING ADMINISTRATOR FOR THE TOWN OF EGG HARBOR INTRODUCED THEMSELVES TO THE BOARD. BEHLING DID AN OVERVIEW OF THE SERVICES THEY PROVIDE IN LAND USE SERVICES.

NEXT WAS JEB SAELENS, EMERGENCY MANAGEMENT SERVICES DIRECTOR. HE ADDRESSED THE CURRENT NEW SMART911, A SERVICE FOR INDIVIDUALS TO SIGN UP FOR ALERTS, ETC. HE DID PROVIDE A HANDOUT FOR EVERYONE TO REVIEW. ANOTHER MATTER HE ADDRESSED DEVELOPING AN EMERGENCY MANAGEMENT PLAN FOR DISASTERS WITHIN EACH MUNICIPALITY AND THIS IS SOMETHING HE WILL WORK WITH MUNICIPALITIES.

ASHLEY DEGRAVE, TECHNOLOGY SERVICES PROJECT MANAGER AND JASON ROUER GAVE A REPORT ON THE COMMUNICATIONS/TOWER UPGRADE. SHE PROVIDED A DOOR COUNTY TOWER COVERAGE MAP AND AN OUTLINE OF COST FACTORS FOR PORTABLE RADIOS AND PAGERS. THEY ARE LOOKING TO GO LIVE IN 2028 AND PURCHASE GEAR IN 2027.

8. PROPOSED NEW STORAGE UNITS LOCATED ON INDIGO ROAD, OWNER CODY GIESSEMAN OF BOGI ENTERPRISES.

CODY GIESMANN, PETER HURTH ENGINEER WITH STANTEC AND PARTNER JACKSON BOEHLKE ADDRESSED THE TOWN BOARD. BOEHLKE PROVIDED THREE DOCUMENTS, ADDRESSING RULES AND REGULATIONS OF THE ASSOCIATION, BYLAWS OF THE CONDOMINIUM ASSOCIATION TO INCLUDE ROAD MAINTENANCE OF INDIGO ROAD AND THEY WILL BE TIED TO THE DEED DURING EACH OF THE SALES. THERE WILL BE NO BUSINESS OR TRADE IN EACH GARAGE UNIT. NO OUTSIDE STORAGE. THEY ALSO HAVE IN THE VERBIAGE THAT THERE WILL BE FINES TO ANYONE THAT VIOLATES ANY OF THE BYLAWS OR RULES. THERE IS ALSO VERBIAGE IN REGARD TO UPKEEP AND REPAIR OF INDIGO ROAD. EACH UNIT IS 30' X 45' AND WILL BE HEATED. THERE WILL BE ONE 1000 GALLON PROPANE TANK. THERE WILL BE A DRAIN FIELD IN EACH UNIT WHICH WILL BE GOING INTO HOLDING TANKS. THERE WILL BE 2 STORM WATER RETENTION PONDS THAT ARE REGULATED BY THE DNR.

THE PLAN COMMISSION APPROVED ARCHITECTURAL REVIEW.

GRAUPMAN MOVED TO APPROVE THE PROJECT, SECOND BY WIEGAND, MOTION CARRIED UNANIMOUSLY.

9. TOWN ROADS—ROAD TOUR REPORT

THE ROAD TOUR MINUTES REFLECTS WHAT THE BOARD FOUND.

SCHOPF FELT CHERRY BLUFF ESTATES MAY ONLY NEED 2" OF BLACKTOP BECAUSE OF IT BE RESIDENTS ONLY IN THE SUBDIVISION. ANOTHER ROAD IS RAINBOW RIDGE COURT AND COST TO DO A CUL-DE-SAC AT THE END OF THE ROAD.

SCHOPF WILL NOTIFY THE DOOR COUNTY HIGHWAY DEPARTMENT ON GETTING PROPOSALS ALONG WITH ITEMS THAT WERE ADDRESSED ON THE ROAD TOUR MINUTES.

10. UPDATES WITH AT&T FIBER. NO REPORT.

11. TOWN ORDINANCES. NO DISCUSSION.

12. TOWN HALL, BUILDINGS & GROUNDS, TOWN PROPERTY

GRAUPMAN HANDED OUT PICTURES OF PLAYGROUND AREA IDEAS AND INDICATED THAT COMMERCIAL RECREATION SPECIALISTS FEEL THEY CAN MAKE THE TOWN PARK A DESTINATION PARK AND COULD COME

UP WITH A CONCEPTIAL PLAN WHICH WOULD NOT HAVE A COST. THIS WOULD REPLACE EVERYTHING CURRENTLY ON THE GROUNDS. THERE WAS DIFFERENT FEEDBACK FROM THE TOWN BOARD AND GRAUPMAN WILL GET BACK TO RECREATION SPECIALIST.

13. UPGRADE TO OFFICE EQUIPMENT—PRINTER AND DESKTOP COMPUTER.

KRAUEL INDICATED THE CURRENT KONICA OFFICE PRINTER COME THIS SUMMER WILL NO LONGER SUPPORT FIRMWARE AND THE BOARD WAS PRESENTED TWO COST TO BUY OR LEASE A NEW KONICA PRINTER. GRAUPMAN MOVED TO APPROVE THE PURCHASE OF A NEW KONICA WITH THE SERVICE AGREEMENT, SECOND BY DANHAUSEN, MOTION CARRIED.

KRAUEL EXPLAINED THAT THE OFFICE DESKTOP WILL NOT BE ABLE TO SUPPORT WINDOW'S 11.

GRAUPMAN MOVED TO APPROVE THE PURCHASE OF THE OFFICE DESKTOP IN THE AMOUNT OF \$1919.97 FROM QUANTUM TECHNOLOGIES AND NO NEED FOR ADDED CYBERSECURITY PACKAGE, SECOND BY WIEGAND, MOTION CARRIED. DANHAUSEN OPPOSED.

14. REPORTS

A. PLANNING COMMISSION

APPROVED ARCHITECTURAL REVIEW OF TWO DIFFERENT LOCATIONS OF STORAGE UNITS.

B. LICENSES, BUILDING & SIGN PERMITS

SCHOPF REPORTED APPLICATIONS KEEP COMING IN.

C. COUNTY BOARD REPRESENTATIVE MONTHLY REPORT

GAUGER REPORTED COUNTY I WILL BE DONE THIS SUMMER.

D. TOURISM COMMISSION REPRESENTATIVE & TRAILS INITIATIVE MONTHLY REPORT

KRAUEL PRESENTED A TEMPLATE LETTER FROM TOWN OF GIBRALTAR ASKING FOR THE TOWN'S SUPPORT OF MULTIMODAL TRAIL CONNECTING FISH CREEK PARK, PENINSULA STATE PARK AND GIBRALTAR SCHOOLS TO BE ABLE TO APPLY FOR GRANT FUNDING.

DANHAUSEN MOVED TO SEND THE LETTER, SECOND BY GRAUPMAN, MOTION CARRIED.

15. JOINT TOWN AND VILLAGE MATTERS

A. FIRE STATION/BALL FIELD/ CEMETERY/RECYCLING, APPROVAL TO ISSUE THIRD INSTALLMENT OF JOINT OPERATIONS TO MEET SHORTFALL.

WIEGAND MOVED TO PAY THIRD INSTALLMENT EARLY OF THE TOWN'S PORTION FOR JOINT OPERATIONS, SECOND BY DANHAUSEN, MOTION CARRIED.

B. FIRE COMMISSION

DID NOT MEET THIS MONTH.

16. CORRESPONDENCE

THE BOARD DISCUSSED THE INVITATION THAT WAS RECEIVED FOR THE GALA EVENT OF THE 50TH ANNIVERSARY FOR BIRCH CREEK. IT WAS DETERMINED WITH THE ADVICE OF THE WI TOWN'S ASSOCIATION THIS WOULD FALL UNDER A GRATUITY AND THE BOARD WOULD HAVE TO DECLINE THE INVITE BECAUSE THERE IS A COST TO GENERAL PUBLIC.

17. APPROVE VOUCHERS

GRAUPMAN MOVED TO APPROVE THE VOUCHERS, SECOND BY DANNHAUSEN, MOTION CARRIED.

18. ADJOURNMENT

WIEGAND MOVED TO ADJOURN, SECOND BY GRAUPMAN, MOTION CARRIED. 8:05PM.

RESPECTFULLY;

PAM KRAUEL

CLERK-TREASURER