

MINUTES—TOWN BOARD MEETING
OCTOBER 21, 2024

1. CALL TO ORDER WITH ROLL CALL

THE MEETING WAS CALLED TO ORDER AT 6:00PM BY CHAIRMAN SCHOPF WITH THE FOLLOWING BOARD MEMBERS PRESENT; DALE WIEGAND, MARK GRAUPMAN, MYLES DANNHAUSEN, ELIZABETH GAUGER, STEVE SCHOPF, CLERK-TREASURER PAM KRAUEL ALONG WITH 11 INDIVIDUALS IN THE AUDIENCE.

2. PLEDGE OF ALLEGIANCE

3. ADOPT THE AGENDA.

WIEGAND MOVED TO ADOPT THE AGENDA, SECOND BY GAUGER, MOTION CARRIED.

4. APPROVE MINUTES

SEPTEMBER 16, 2024, TOWN BOARD MEETING, GRAUPMAN MOVED TO APPROVE, SECOND BY DANNHAUSEN, MOTION CARRIED.

OCTOBER 10, 2024, PUBLIC HEARING, DANNHAUSEN MOVED TO APPROVE, SECOND BY GAUGER, MOTION CARRIED.

5. APPROVE FINANCIAL REPORT

GAUGER MOVED TO APPROVE, SECOND BY GRAUPMAN, MOTION CARRIED.

6. OPEN SESSION

DENNIS ANSCHUTZ ADDRESSED THE BOARD IN REGARD TO THE VARIANCE FOR THE KRAUEL PROPERTY. HE STATED THAT IT HAS ALWAYS BEEN A SHOP FOR 25 YEARS. PREVIOUSLY IT WAS AN AUTO BODY SHOP RUN BY HIS BROTHER JIM AND ACCORDING TO ANSCHUTZ IT HAS ALWAYS BEEN COMMERCIAL AND HE WOULD DO WORK IN THERE OVER THE YEARS AS THE PROPERTY OWNER AND DOESN'T UNDERSTAND WHY IT CAN'T CONTINUE AS A BUSINESS NOW THAT HIS NEPHEW, SCOTT KRAUEL OWNS THE PROPERTY.

CHAIRMAN SCHOPF NOTED THAT PAULINE PETERSON HAS PASSED AWAY.

7. PROPOSED THIRTY UNIT EMPLOYEE HOUSING FOR HORSESHOE BAY GOLF CLUB LOCATED AT, PARCEL#008-01-02292633 HORSESHOE BAY ROAD.

IN ATTENDANCE WAS PETER HURTH FROM STANTEC AND ANDREW MOREL, GENERAL MANAGER OF THE HORSESHOE BAY GOLF CLUB. THEY WENT OVER THE PLANS ALONG WITH ADDED PLANS FOR GARAGES WHICH HURTH HANDED OUT TO THE BOARD MEMBERS.

THE PLAN COMMISSION APPROVED THE ARCHITECTURAL REVIEW AND AT THAT TIME THE SITE PLAN SHOWED THE GARAGES ON THE PLAN, JUST DIDN'T HAVE THE DETAILED REMINENTS THAT WAS PRESENTED TONIGHT FROM STANTEC.

GRAUPMAN MOVED TO APPROVE THE 30 UNIT EMPLOYEE HOUSING AS PRESENTED, SECOND BY DANNHAUSEN, GAUGER DID COMMENT SHE WAS IMPRESSED WITH THE LAYOUT ALONG WITH THE NEED FOR EMPLOYEE HOUSING AND KEEPING WITH THE ESTETICS OF THE AREA. MOTION CARRIED UNANIMOUSLY.

8. ROAD VARIANCE REQUEST; ADDITION TO GARAGE WITHIN ROAD RIGHT-AWAY AND 75' SETBACK FROM PUBLIC ROAD LOCATED AT 5895 BAY SHORE DRIVE, PER CHAPTER 3 OF BUILDING CODE. OWNERS, KIRK PERUCCA & CYNTHIA WORTHY WERE IN ATTENDANCE. THEY ADDRESSED THE BOARD AND EXPLAINED THEIR NEED TO REQUEST FOR VARIANCE TO PUT AN ADDITION TO THE EXISTING GARAGE WHICH WOULD NOT MEET THE SETBACK ALONG WITH ENCROACHING WITHIN THE ROAD RIGHT AWAY. THE SITE PLAN THAT SHOWS THE SMALL BUILDABLE AREA IS ALSO THE LOCATION OF THEIR HOLDING TANK. THE PLAN COMMISSIONS RECOMMENDATION WAS TO DENY THE VARIANCE REQUEST. WIEGAND MOVED TO DENY THE VARIANCE FOR THE ADDITION TO GARAGE, SECOND BY GAUGER, WIEGAND STATED THAT IT IS ALREADY ON THE EDGE OF THE TOWN RIGHT AWAY WHICH IS ALSO A FIRE LANE AND COULD CREATE A PRECEDENCE FOR FUTURE REQUESTS, MOTION CARRIED UNANIMOUSLY.

9. VARIANCE REQUEST; MINIMUM LOT SIZE REQUIREMENT PER CHAPTER 3 OF BUILDING CODE FOR A PROPOSED AUTO/MECHANIC SHOP WITH RESIDNECE AT 4798 HILLSIDE ROAD. OWNERS SCOTT & ANNA KRAUEL.

SCOTT KRAUEL ADDRESSED THE TOWN BOARD. HE INDICATED THAT IT IS AN EXISTING BUSINESS AND HE DID SUBMIT LETTERS FROM NEIGHBORS NOT OPPOSED TO THE PROJECT.

SCHOPF INDICATED IN 2005 THE PERSONAL PROPERTY TAX WAS TAKEN OFF THE TAX ROLL WHICH IS REQUIRED OF AN OPERATING BUSINESS AND IS AN INDICATOR AT THAT TIME THE OWNER DID NOT FILE BACK THE ANNUAL FORM TO THE ASSESSOR. KRAUEL ASKED WHY HIS PROPETY STATES COMMERCIAL WHICH SHCOPF EXPLAINED THAT IS BASED ON THE ASSESSORS TAX REPORT BECAUSE WE DO NOT HAVE ZONING. THE BOARD MEMBERS HAD A COPY OF THE ASSESSORS REPORT.

SCHOPF OUTLINED IN 1990 GARAGE WAS BUILT, 1998 PERMIT ISSUED FOR MOBILE HOME WHICH WAS THEN REMOVED IN THE MID 2000'S. IN 2019 KRAUEL ISSUED BUILDING PERMIT FOR MOBILE HOME AT WHICH TIME THE GARAGE WOULD HAVE BEEN USED FOR PERSONAL USE OR CHAIRMAN AT THAT TIME WOULD NOT HAVE ISSUED PERMIT TO MEET BUILDING CODE.

WIEGAND MOVED TO DENY THE VARIANCE REQUEST FOR THE LOT SIZE, SECOND BY GAUGER, WIEGAND NOTED HE BASED THIS ON THE CURRENT BUILDING CODE, MOTION CARRIED. DANNHAUSEN WAS A NAY.

10. PRESENTATION FROM SEVASTOPOL SCHOOL DISTRICT—SCHOOL REFERENDUM

SUPERINTENDENT RANDI ANDERSON PRESENTED A POWERPOINT TO ADDRESS THE NEED FOR THE PROPOSED REFERENDUM THAT WILL BE ON NOVEMBER 5TH BALLOT ALONG WITH A HANDOUT TO THOSE IN ATTENDANCE.

11. AT&T DRAFT LETTER TO BE FINALIZED FOR PRINTER AND MAILED TO ALL TOWN RESIDENTS.

WIEGAND MOVED TO APPROVE THE LETTER, SECOND BY GRAUPMAN, MOTION CARRIED.

12. TOWN ORDINANCES, DRIVEWAY ORDINANCE.

SCHOPF WOULD LIKE THE DRIVEWAY ORDINANCE BE CHANGED TO RESTRICT HOW MANY DRIVEWAYS PER PARCEL. HE RECOMMENDS NO MORE THEN 2 DRIVEWAYS PER PARCEL PER ROAD, WHICH WOULD BE IN LINE WITH THE HIGHWAY DEPARTMENT. THE CONSENSUS WAS TO HAVE TOWN ATTORNEY DRAFT THE ORDINANCE CHANGES AND BRING BACK TO THE BOARD TO REVIEW.

13. TOWN ROADS

SCHOPF REPORTED WILL BE LOOKING AT CHERRY BLUFF ESTATES ROADS DURING ROAD TOUR ALONG WITH END OF RAINBOW RIDGE COURT CULTI SAC AT THAT TIME.

14. TOWN HALL, BUILDINGS & GROUNDS, TOWN PROPERTY AND PLAYGROUND.

KRAUEL REPORTED SLIDE ON PLAYGROUND IS FIXED AND THE MULCH AROUND THE PLAYGROUND IS COMPLETE. GRAUPMAN SUGGESTED POSSIBLY HAVING A COMPANY DEVELOP A PLAN FOR THE FUTUE OF THE PLAYGROUND AND OR BALL FIELD AND ADDRESS THIS FURTHER AT BUDGET MEETING TO ALLOW FOR POSSIBLY BUDGETING FOR THE COST. GRAUPMAN WILL REACH OUT TO THE INDIVIDUAL HE TALKED TO AT THE CONVENTION.

WIEGAND APPROACHED THE BOARD ABOUT TAKING A SECTION OF THE TOWN GARAGE FOR A FIRE APPARATUS AND PUTTING THE TOWN TRUCK IN THE BACK GARAGE. HE NOTED SOMETHING FOR THE BOARD TO THINK ABOUT.

15. REPORTS:

A. PLANNING COMMISSION

APPROVED ARCHITECHTURAL REVIEW FOR HORSESHOE BAY AND RECOMMENDED TO DENY BOTH VARIANCES.

B. LICENSE, BUILDINGS & SIGN PERMITS, REVIEW FEE'S TO BE INCREASED FOR 2025. GRAUPMAN DID SOME HOMEWORK AND WILL HAVE AVAILABLE AT THE BUDGET MEETING FOR WEDNESDAY NIGHT.

C. COUNTY BOARD REPRESENTATIVE MONTHLY REPORT

GAUGER REPORTED THE UPCOMING HOUSEHOLD HAZARDOUS WASTE DROP OFF COMING UP WITH THE HIGHWAY DEPARTMENT.

PROPERTY FRAUD ALERT WHICH THE COUNTY IS PROVIDING A LINK AND RECOMMENDED TO PUT ON THE TOWN WEB SITE. GAUGER WILL FOLLOW UP.

D. TOURISM COMMISSION REPRESENTATIVE & TRAILS INITIATIVE MONTHLY REPORT

DANNHAUSEN REPORTED REVENUE IS UP AGAIN THIS MONTH FOR THE TOWN. NOTHING NEW ON TRAILS.

E. WTA STATE CONVENTION

THE FULL BOARD WAS ABLE TO ATTEND FOR THE FIRST TIME THIS YEAR AND SHARED SOME THINGS THEY LEARNED.

F. PRESIDENTIAL ELECTION CORRESPONDENCE.

KRAUEL NOTED SHE INCLUDED IN THE BOARD PACKET THE FINAL SECURITY ASSESSMENT AT FIRST ENTRY REPORT FROM FEDERAL AGENT GARBRECHT. SHE POINTED OUT SOME OF THE RECOMMENDATIONS. SHE ALSO NOTED THIS THURSDAY AT 8:00AM THERE WILL BE A COUNTY WIDE SAFETY AND SECURITY MEETING FOR ALL MUNICIPAL CLERKS WITH THE SHERRIFF'S DEPARTMENT AND EMERGENCY SERVICES TO BE PROACTIVE ON ELECTION DAY.

16. JOINT TOWN AND VILLAGE MATTERS

A. FIRE STATION/BALL FIELD/CEMETERY/RECYCLING

NOTHING NEW TO REPORT. BRIEF DISCUSSION ON RECYCLING.

B. FIRE COMMISSION

DISCUSSION TOOK PLACE AT JOINT BUDGET MEETING.

17. CORRESPONDENCE

18. APPROVE VOUCHERS

DANNHAUSEN MOVED TO APPROVE THE VOUCHERS, SECOND BY GRAUPMAN, MOTION CARRIED.

19. ADJOURNMENT.

WIEGAND MOVED TO ADJOURN, SECOND BY GRAUPMAN, MOTION CARRIED. 7:50PM.

RESPECTFULLY;

PAM KRAUEL

CLERK-TREASURER