November 11, 2026
Town of Eau Pleine, Portage County **APPROVED on _____**
Town Board Meeting

Elected Officials Present: Chairperson Kurt Drexler, Supervisor Wayne Trelka, Supervisor Leif Erickson, Clerk Stacy Martin, Treasurer Wendi Erickson

Others Present: David Erickson, Brian Beaulieu, Roger Skrzeczkoski Sr, Susan Skrzeczkoski, Mary Erickson, Margie Wojcik, Jim Wojcik, Bonnie Fredrickson, Mark Fredrickson, Bill Kiggins, Jeff Stashek, Karen Dobbs, Roger Dobbs, Kathy Metzler, Carrie Drexler

1. The meeting was called to order at 6:15 pm by Chairperson Drexler. The Pledge of Allegiance was recited.

2. Minutes from the October 14, 2026, Town Board Meeting were posted electronically to the Town website on October 15, 2026. Hard copies were provided to those in attendance for review.
Motion by Chairperson Drexler to approve the minutes. Seconded by Supervisor Trelka.
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.

3. Chairperson Drexler moved to place the Treasurer's report on file.

4. Chairperson Drexler mentioned the following Plan Commission items: a new pond at 3153 County Road G, a new dwelling at 2415 Lake Rd, a new dwelling and garage at 4731 Blackberry Ln, and a new garage at 3851 County Road H.

5. After months of reviewing the available accounting software options and further investigating the software system currently used (Marge), both Clerk Martin and Treasurer Erickson concluded that the Town should continue to use Marge for financial management. Treasurer Erickson is currently auditing the software system for errors and making necessary corrections. Martin and Erickson will work to improve financial management and efficiency of the program.

6. Clerk Martin inquired about any existing policy to provide Town-owned devices to elected officials to access their emails from home. The Board did not know of any such policy. Clerk Martin suggested budgeting to replace the office desktop computer in the next year with a laptop that can be issued to the Treasurer, who currently uses her personal laptop to complete Town work. Martin's new laptop device was recently purchased by the Town and will be reimbursed with the Election Security grant funds next month. Supervisor Erickson was issued the Chromebook that Clerk Martin was using prior to the laptop. Martin asked the Board about their opinion on purchasing two additional Chromebooks for Supervisor Trelka and Chairperson Drexler, since they both use their personal devices at home to access Town email. This agenda item will be discussed again in the future after the Town is awarded cybersecurity grant money that could potentially fund any new devices.

7. The Local Disaster Plan, also known as the local emergency response guide, has been updated and will be submitted to the Portage County Emergency Management Coordinator after formal Board approval.
Motion by Chairperson Drexler to approve the updated local emergency response guide.
Seconded by Supervisor Erickson.
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.

8. The cleaning service provider approved to clean the town hall at last month's meeting did not work out. The Board was presented with a new applicant for the town hall cleaning position. Clerk Martin requested that the cleaner be guaranteed one hour of pay for each complete cleaning to properly compensate for the cleaner's drive to the hall. Additionally, she asked the Board to discuss an appropriate wage for the position.
Motion by Supervisor Trelka to make Nancy Riggle an offer to clean the town hall.
Seconded by Supervisor Erickson.
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.
Motion by Supervisor Trelka to set the cleaning wage to $20 per hour with a minimum of 1 hour paid per cleaning. Seconded by Supervisor Erickson.
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.

9. The proposed 2027 budget that was presented in a public hearing held prior to this meeting was reviewed.
Motion by Chairperson Drexler to approve the proposed 2027 budget. Seconded by Supervisor Trelka.
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.

10. Announcements and dates to remember:
    a. For candidates seeking a Town office position, the first day to circulate nomination papers for the 2027 Spring Election is December 1, 2026
    b. The Town of Eau Pleine has been randomly selected to receive an audit of the November 3, 2026, General Election; this audit will occur at 9:00 AM on November 18, 2026, at the Portage County Annex building
    c. The next Town Board Meeting is December 9, 2026, at 6:00 PM

11. Questions and concerns were heard from the public.

12. At 7:48 pm: **Motion by Chairperson Drexler to pay bills and adjourn. Seconded by Supervisor Trelka.**
3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.

Respectfully submitted by: Stacy Martin, Town of Eau Pleine Clerk