

## November 19, 2025 - Town of Eau Pleine Special Board Meeting - APPROVED

### Attendance

Elected Officials Present: Chairperson Kurt Drexler, Supervisor Wayne Trelka, Supervisor Leif Erickson, Clerk Stacy Martin

Elected Officials Excused: Treasurer Sue Stroik

Others Present: None

1. The meeting was called to order at 8:00 am by Chairperson Drexler. The Pledge of Allegiance was recited.

2. Chairperson Drexler outlined the Lake Road project: Portage County will put the contractor packages together and the Town will be responsible for receiving and accepting bids; lowest bid must be accepted; the Town will pay the contractors; Portage County will repay the Town within a month from the Town's payments to contractors. Total project cost for the Town to pay to the contractors is estimated to be around \$230,000, and the Town will receive 50% reimbursement from Portage County. If Lake DuBay cannot be drawn down in 2026, this project will not occur in 2026. Supervisor Trelka questioned the size of the culvert for unloading logistics. The Town Board members will prepare and plan accordingly.

**Motion by Chairperson Drexler to accept Portage County's proposal for the Lake Road project as outlined in an email to Chairperson Drexler (Exhibit A). Seconded by Supervisor Erickson.\***

**3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.**

**\*Caveat added December 10, 2025: Lowest bid must be accepted pending all conditions are met as per the bid.**

3. The proposed 2026 budget that was presented in a public hearing held on November 12, 2025, was reviewed.

**Motion by Supervisor Erickson to approve the proposed 2026 budget. Seconded by Chairperson Drexler.**

**3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.**

4. After examining the Town's finances and the 2026 budget, Chairperson Drexler asked the Board to reconsider replacing the carpeted floors in the Town Hall before the end of 2025. The Board decided the Town has enough money to replace the existing carpet with new carpet. Clerk Martin will get an updated cost estimate for the Board to consider at the December meeting.

**5. Motion by Supervisor Erickson to adjourn. Seconded by Supervisor Trelka.**

**3 ayes (Supervisor Erickson, Supervisor Trelka, Chairperson Drexler) / 0 nays. Motion carried.**

Respectfully submitted by: Stacy Martin, Town of Eau Pleine Clerk

**Exhibit A:**

**From:** Meddaugh, Lucas <[meddaugl@co.portage.wi.gov](mailto:meddaugl@co.portage.wi.gov)>  
**Sent:** Wednesday, November 12, 2025 8:38 AM  
**To:** [chairperson@tn.eaupleineportage.wi.gov](mailto:chairperson@tn.eaupleineportage.wi.gov) <[chairperson@tn.eaupleineportage.wi.gov](mailto:chairperson@tn.eaupleineportage.wi.gov)>  
**Subject:** Lake Road Culvert Replacement

Good Morning Kurt,

I wanted to provide an update about the Lake Road project, it is still intended to move forward and go to bid in December.

As a way of saving a month of time, we were thinking the County will put together all bid documents for plans and specifications and the Town would put it out to bid and select the Contractor. The Town would then hold the contract and apply for reimbursement to the County for the 50/50 Bridge/Culvert Aid share (which we would reimburse promptly). The County would also move ahead and order the pipe and have it delivered to the Town garage so it would save some time and money from a contractor not marking up the pipe.

Additionally, the County adds an additional 4.3% which is for records and reports. This would not be the case if the Town bids and awards the contract for this.

Let me know if there are any major concerns with the this potential route.

Thanks,  
Lucas

**Lucas Meddaugh, P.E.**  
County Engineer  
800 Plover Road  
Plover, WI 54467  
[meddaugl@co.portage.wi.gov](mailto:meddaugl@co.portage.wi.gov)  
Phone: 715-345-5857  
Cell: 715-340-7689  
Fax: 715-345-5356