

Memo

09.29.2025

Chairman J. Jones

2.20.040 Order of Business

- I think the consent agenda implementation is where we want it right now, but I think it is worth opening it up for discussion.

2.20.050 Written Agenda

- Who has authority to put something on the agenda? The ordinance assumes the use of good judgement; let's discuss what good judgement is. I would hope it is not necessary, but maybe we need to define good judgement in the ordinance.
- Tuesday, 8 a.m. - all agenda topics to the clerk with memos.
- Wednesday, 4 p.m. - final agenda for approval to Chairman & Attorney with any pertinent memos, reports or information to support the agenda item. Upon discussion with Clerk, it appears we are moving towards this approval event taking place on Tuesday afternoons.
- Let's discuss when the Clerk must get the agenda and packet posted. There are two events here:
 - Packets & Agenda to board members
 - Packets & Agenda to the public
- Let's discuss what can be included in the packets to the public. When I was a citizen, I noted the lack of information in the public packet from the police. Something as simple as the call list. At the time I was told that this information was confidential/unavailable. Guess what; Chief Gorecki's call list started to appear this year in the publics packet.
- What authority do we want to give the chairman for denying agenda topics during the approval cycle? Attorney? Clerk? IMPORTANT: The statute states that the Chairman has the authority to remove agenda topics from the agenda. If a supervisor wishes to get something on the agenda, they would notice that desire on a future agenda for a full board vote to agree or disagree to add it.

2.20.075 Enacting New Town Code Ordinances

- We have eliminated the public reading of amendments I believe.
- Do we want to eliminate the public reading of brand-new ordinances? Can we?

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The use of BCC to support effective communication among board members (New Ordinance Possibly)

- Should we just use CC and expect all board members are adult enough to know not to create a public meeting law violation or do we want to continue using BCC?
- How should BCC be used by board members, staff, etc.
- What information can be contained in these communications.
- Maybe we should discuss when not to use BCC.