

Town of Drammen
Town Meeting Minutes
July 14, 2025

The meeting was called to order by Chairman Jeff Larson at 7:00 p.m. with all board members present.

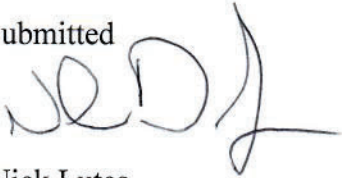
- 1) **June Meeting Minutes** Motion to approve the June 9th and June 16th Meeting Minutes was made by Mike Isaacson seconded by Joe Becker. Motion carried.
- 2) **Treasurers Report** Motion to approve the June Treasurer's Report made by Mike Isaacson seconded by Joe Becker. Motion carried. A proposal to move the Capital Replacement Funds from the Alliance Bank Certificate of Deposit to a Royal Credit Union Public Entity Money Market Account was made by the Treasurer. The proposal was discussed and a motion to approve was made by Joe Becker and seconded by Mike Isaacson. Motion carried. **ACTION ITEM:** Treasurer will move the money to the new account and close the Alliance Bank CD account.
- 3) **Monthly Bills** Motion to approve the June bills made by Joe Becker and seconded by Mike Isaacson. Motion carried.
- 4) **Monthly Budget Review** The monthly budget was reviewed with discussion about the repairs on the Tractor/Mower and how it will affect the budget for repairs. No further action is required at this time.
- 5) **Road Repair Sealed Bid Review** Two sealed bids were received and reviewed by the Town Board. The first from Fahrner Asphalt Sealers was considered but did not have enough detail in the proposal, especially options for crack sealing as requested in the bid and no representative of the company was present to explain. The second sealed bid from Scott Construction Inc. was reviewed and discussed with Jeff Brenden, a representative of Scott Inc who was present. After discussion of the different options presented the following was decided; **Coon Creek Road**- Crack Fill/Chip Seal/ Bar Patch. **Cedar Road**- Chip seal. **Walnut Road** Double Chip Seal with the small aggregate. The final estimate that was agreed to for the total work was \$70,353. Motion to approve was made by Mike Isaacson seconded by Joe Becker. Motion carried.
- 6) **Comp. Plan Change/Resolution** The proposed amendment to the Town Comprehensive Plan was discussed including all required steps that were completed per state statutes. A period for public comment was opened at the meeting with no comments. Resolution 25-03, Amendment to the Town of Drammen Comprehensive Plan, was reviewed and approved. Motion to approve the change and resolution was made by Joe Becker and seconded by Mike Isaacson. Motion carried. **ACTION ITEM:** The Clerk will implement the change in accordance with state statutes.
- 7) **Fire Sign Discussion** The Chairman brought up an issue with fire signs and whose responsibility is it for replacement of damaged or missing signs once they have been installed by the town. After discussion it was decided that as the signs are in the best interest of the homeowner and not mandatory. The homeowner is responsible for replacement/repair as delineated in the last annual report and Resolution 25-01, the Town Fee Schedule.
- 8) **Town Clerk Updates**
 - **Insurance Question on Personal Equipment** The Clerk discussed the response from the insurance company that a lease for the personal equipment used by the Town Maintenance Worker was recommended. Questions were raised regarding cost and if it was required for

liability only and not equipment replacement. **ACTION ITEM:** Clerk will investigate and report at next meeting.

- **Random Urinalysis of Town Maintenance Worker** The Clerk reported that the Town Maintenance Worker had been randomly selected for Urinalysis and that a sample was provided earlier in the week with test results to follow via mail.
- **Proposed Newsletter** The Clerk proposed creating a newsletter to inform the Town of recent issues and as a reminder of future events such as road repairs, fire signs, and the upcoming reevaluation of all properties in the town next year. Discussion was held on items to include and how to distribute. **ACTION ITEM:** The Clerk will create a draft of the newsletter and present it at the next town meeting for review and approval.

Motion to adjourn at 8:33 p.m. was made by Joe Becker and seconded by Mike Isaacson. Motion carried.

Submitted

A handwritten signature in dark ink, appearing to read 'N. Lutes', with a long horizontal stroke extending to the right.

Nick Lutes
Drammen Town Clerk