

Town of Drammen
Town Meeting Minutes
May 12, 2025

The meeting was called to order by Chairman Jeff Larson with all board members present. Town residents, Elizabeth Lutes, Greg Lampman, and Jim Williams were also present.

- 1) **April Meeting Minutes** Motion to approve the February Meeting Minutes made by Joe Becker and seconded by Mike Isaacson. Motion carried.
- 2) **Treasurers Report** Motion to approve the February Meeting Minutes made by Mike Isaacson seconded by Joe Becker. Motion carried.
- 3) **Monthly Bills** Clerk highlighted a \$2995 bill for the Marge Accounting Software and a \$4475 bill from the Mondovi Fire Dept. for a fire run on 15 April. Motion to approve the March bills made by Joe Becker and seconded by Mike Isaacson. Motion carried.
- 4) **Monthly Budget Review** The first monthly budget from the new Marge Accounting Software was presented and explained by the Clerk. Board members will continue to review for questions next town meeting.
- 5) **Town Chairman Update**
 - **Ag Land Use Resolution** The proposed resolution was presented and all board members felt more information was needed prior to signing. **ACTION ITEM:** The Clerk will contact the drafter of the resolution, Dessy Johnson, and have her present at the next board meeting if available.
 - **Ambulance Meeting** The chairman attended the latest Mondovi Ambulance Committee Meeting and discussed the committees desire for a new Ambulance but their difficulty in finding funds for it. Also was discussed the 2015 Special Assessment of \$2761 paid yearly to Mondovi and what it was for. **ACTION ITEM:** The Clerk will investigate the 2015 Special Assessment and report at next meeting.
 - **Tree Trimming Status** Trimming of trees on Pine Ridge Rd is tabled till this fall. Questions were raised on insurance requirements for using a man lift donated to the town on a temporary basis. **ACTION ITEM:** The Clerk will call the town insurance agent and investigate.
 - **Culvert Repairs** The Chairman reported that the DNR had approved the removal of the culvert on Sunny Nook Rd. Discussion was had on whether the Town Maintenance Technician could do the job or to contract Eau Claire County Highway Dept to remove. It was decided to contract the ECC Highway Dept, with an estimate of \$1000, to remove it under the supervision of the Town Maintenance Technician. Motion to approve made by Joe Becker and seconded by Mike Isaacson. Motion carried.
 - **911 Road Sign Status** The Chairman reported that all signs had been installed. Supervisor 2 mentioned that one may be missing, and Jim Williams reported that a new one on Sunny Nook Rd had just been placed but did not believe an actual residence was there. **ACTION ITEM:** Clerk will investigate both incidents and report.
- 6) **Road Repair Priorities** Available money and priority of repairs were discussed with further action needed prior to finalizing a road repair schedule. **ACTION ITEM:** Supervisors will measure Hemlock Road from the completed resurfaced area to the part of the road that needs repaired in order to get a better estimate for resurfacing costs next year. Supervisors will research exact roads and lengths for chip sealing priority for completion this year. Both will be reported at the next meeting.
- 7) **Driveway Ordinance and Application** The driveway ordinance and application draft was presented for review, and questions were raised on why the ordinance was required with the application. After thorough discussion it was decided to table the ordinance until the next meeting for further review and necessity.
- 8) **Emergency Management Plan** The plan was reviewed and discussed by the board with emphasis on placement of the binder in the town hall once completed. The Emergency Management Plan was approved and signed by

all Board members. **ACTION ITEM:** Clerk will send approved plan to the Eau Claire County Emergency Management office for signature and then place it in a readily accessible spot in the Drammen Town Hall.

- 9) **Drammen Family Day** It was decided to hold the Drammen Family Day on June 9th at 6pm prior to the monthly meeting, the Clerk will inform the recycling workers and Town Maintenance Technician.

10) **Town Clerk Updates**

- **Comprehensive Plan Change Status** The required Class 1 Notice is in the process of being put in the Ad Delite and on the Town website for the required 30-day public review prior to implementing the change. **ACTION ITEM:** The Clerk will complete the Notice and change paperwork and add an item to the July meeting Agenda.
- **Town Credit Card** Discussed the need for a Town credit card for the Clerk and Town Maintenance Technician for reimbursements vice using personal credit cards. Motion was made by Joe Becker to have the Treasurer apply for the cards at Alliance Bank with a \$5000 limit on each. The motion was seconded by Mike Isaacson. Motion carried.
- **Bug Spraying the Town Hall** The Clerk brought up the need for pest control for the town hall and the Board informed all that it was normally done in the fall by Olsen Pest Control. **ACTION ITEM:** The Clerk will investigate best pest control solution for the Town Hall.
- **WTA Training Reminder** WTA training for the Chairman, Clerk, and Supervisor 2 will be held at the Florian Gardens on May 22, registration complete.
- **WTA Clerk Bootcamp** Clerk will attend the training for new Clerks on June 10 in Rice Lake, registration complete.
- **Board of Review** The Clerk reminded the board of the Board of Review on 14 May 6-8pm.

11) **Other Business Brought Before the Board**

- Questions were raised about the procedures for Town Supervisors that become sick or incapacitated and cannot perform their duties. **ACTION ITEM:** The Clerk will investigate and report.

Motion to adjourn was made by Mike Isaacson and seconded by Joe Becker. Motion carried.

Submitted

Nick Lutes
Drammen Town Clerk