

Town of Drammen
Town Meeting Minutes
April 15, 2025

- 1) The meeting was called to order by Chairman Jeff Larson with all board members present. Town residents, Elizabeth Lutes, Greg Lampman, Charlene Warner, Jim Williams, Chad Harris, and Emily Harris.
- 2) **March Meeting Minutes** Motion to approve the February Meeting Minutes made by Mike Isaacson seconded by Joe Becker. Motion carried.
- 3) **Treasurers Report** Motion to approve the February Meeting Minutes made by Mike Isaacson seconded by Joe Becker. Motion carried.
- 4) **Monthly Bills** Clerk highlighted a \$280 bill from the ECC Humane society for 2 cats and an \$895 bill from the Mondovi Fire Dept. for a fire run on 18 March. Motion to approve the March bills made by Joe Becker and seconded by Mike Isaacson. Motion carried.
- 5) **Chad & Emily Harris Re-zone Petition** Mr. Harris presented his application, it was discussed by the board who had reviewed the paperwork earlier and had inspected the property last week. Motion to approve the petition was made by Joe Becker and seconded by Mike Isaacson. Motion carried.
- 6) **Tim Hoverson Training Proposal** Clerk discussed the proposal brought by Tim Hoverson to coordinate with Mark Thompson, of the Town of Washington, for training. The town chairman had spoken to Tim about it prior to the meeting and updated the board members on a plan. **ACTION ITEM:** The Board will create an agenda with priorities to present to Tim directly setting parameters for hours, work to be accomplished and interaction with the Town of Washington.
- 7) **Town Fee Resolution – Review/Approval** The Town Fee and License Schedule Resolution was presented for review and approval. Dog license fees were raised due to the increased cost from the county and higher payments to the ECC Humane Society for animal control. Discussion on new driveway fees led to questions on how the process was conducted prior to this resolution being passed. Motion to approve the resolution was made by Joe Becker and seconded by Mike Isaacson, Motion carried. **ACTION ITEM:** The Clerk will investigate prior driveway approval actions and report at the next meeting. The clerk will create an ordinance covering connecting private driveways to town roads with application and review process and present at the next meeting.
- 8) **Town Chairman Update**
 - **Tree Cutting Update** The Treasurer reported all landowners on Pine Ridge Road had been contacted and had given approval to cut dead limbs/trees on their property that infringe on the road and easement. The Town Chairman requested a letter be sent to each landowner prior to the town commencing cutting operations. The chairman will talk to the Town Maintenance Technician, form a plan, then let the Clerk know the time frame for cutting to send the letters. **ACTION ITEM:** The Clerk will create and send an informational letter to the landowners when informed by the Town Chairman.
 - **Driving the town roads update** This update was covered in the Town Annual Meeting conducted just prior to this meeting, no further action was taken.
- 9) **Town Supervisor Update**
 - **Bridge Inspection Update** Town Supervisor 1 had inspected the bridge and reported the repairs needed were minor and well within the town's ability to repair. These repairs will be included in discussion on road repair priorities to be held next meeting. **ACTION ITEM:** Add road repair priority agenda item to next meeting.

10) Town Clerk Updates

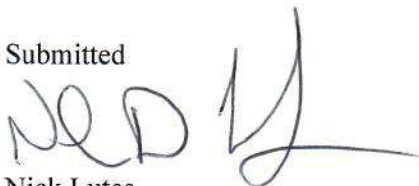
- **Board of Review Training/sign affidavits** Board of Review preparations were discussed and required training affidavits were signed. **ACTION ITEM:** The Clerk will complete the required training reports to the Wisconsin Department of Revenue.
- **WTA Workshop for new and continuing officials'** The Clerk presented the Wisconsin Towns Association (WTA) training for new and continuing officials to be held on 22 May at the Florian Gardens. The Board decided that Town Supervisor 2, the Chairman, and the Clerk would attend. **Action Item:** Town Clerk will complete registrations and notify participants.
- **Emergency Management Plan** The Towns Emergency Management Plan needs updated and approved as requested by the county emergency management department. **Action Item:** Clerk will update the Emergency Management Plan then email it to the board for review. An agenda item will be added to the next meeting to discuss/approve.
- **Illegal Dumping Issue** An illegal dumping incident that occurred on the 4th of April was discussed by the Board and options that might be needed/added to help prevent future occurrences. The Board decided no further action required at this time and to continue to monitor.

11) Other Business Brought Before the Board

- The official Oaths of Office were signed and witnessed for all elected officials. This process was completed prior to the start of the monthly town meeting.
- A Board member reported to the rest of the Board that the Town Plow Truck was not running properly. **Action Item:** The Town Maintenance Technician will take the Town Plow Truck to Poeschel's Truck Repair for diagnosis and repair if needed.

12) Motion to adjourn was made by Mike Isaacson and seconded by Joe Becker. Motion carried.

Submitted



Nick Lutes
Drammen Town Clerk