

Town of Drammen
Town Meeting Minutes
February 10, 2025

- 1) The meeting was called to order by Chairman Ed Risler with all board members present. Town residents, Elizabeth Lutes, Jim Williams, Michael Isaacson, and Greg Lampman were also in attendance.
- 2) **January Meeting Minutes** Motion to approve the January Meeting Minutes made by Joe Becker and seconded by Jeff Larson. Motion carried.
- 3) **Treasurers Report** Motion to approve the January treasurer's report made by Jeff Larson and seconded by Joe Becker. The treasurer updated the board on the tax settlements to be delivered to Eau Claire County and the school districts. Motion carried.
- 4) **Monthly Bills** Motion to approve the January bills made by Jeff Larson and seconded by Joe Becker with the addition of milage re-imbursement to Ed Risler the amount of \$60.00 for picking up snowplow repair parts. Motion carried.
- 5) **Illegal Dumping Ordinance** A new town Illegal Dumping Ordinance, 2025-01, was presented with a draft enforcement letter and notice to be posted in the Ad Delight as required by Wis Statute 60.80. Also presented were two new surveillance signs to be purchased to complement the ordinance. A Motion to approve all was made by Jeff Larson and seconded by Joe Becker. Motion carried. **Action Item:** Post ordinance IAW Wis Statutes including Ad Delight.
- 6) **CompPlan** The town Comprehensive Plan Chapter 5 changes were discussed with no further changes needed. A Motion to approve was made by Jeff Larson and seconded by Joe Becker. Motion carried. **Action Item:** Town Clerk will investigate proper change and implementation procedures.
- 7) **Annual Report** A new draft of the Annual Report was submitted for discussion and input. **Action Item:** This draft will be reviewed by the board and presented for approval at the next Town Meeting. Add to March Meeting Agenda.
- 8) **EC County Highway Letter** The Eau Claire County Highway Department letter for 2025 Construction and Maintenance Services was presented for review with discussion on possible services to be utilized this year. The Board decided no services were needed at this time. **Action Item:** The clerk will communicate this to the Eau Claire County Highway Department.
- 9) **Town Management Software Proposal** The Marge Municipal Accounting Program software proposal was presented to the board for review and discussion. A motion to approve was made by Ed Risler and seconded by Jeff Larson. Motion carried. **Action Item:** Town Clerk will buy and implement the approved software.
- 10) **Town Chairman Updates**
 - (a) The Town Chairman updated the board on the W6020 Maple Ridge Rd driveway issue presented at the last town meeting. He and the two Town Supervisors investigated the issue and found no evidence of trailers scraping the road or any other damage to the road or driveway. The new blacktop was installed three years ago with no issues presented before this. **Action Item:** The Town Chairman will present the board findings to the Townsperson who presented the issue.
 - (b) The Town Chairman updated the board on his inspection of the driveways associated with S13355 Hilly View Road proposed building project. No issues were found with the driveways or how they connect to the town road. Motion to approve was made by Jeff Larson and seconded by Joe Becker. Motion carried. **Action Item:** The Town Clerk will forward the February Town Meeting Minutes to Eau Claire Planning and Development notifying them of the Town Board approval of the driveways.
- 11) **Town Clerk Updates**
 - (a) The Town Clerk updated the board on his parent's health status and presented a designation letter for Elizabeth Lutes to become Deputy Town Clerk in case of emergent travel of the Clerk. The letter was approved by the Town Chair. **Action Item:** No further action required.

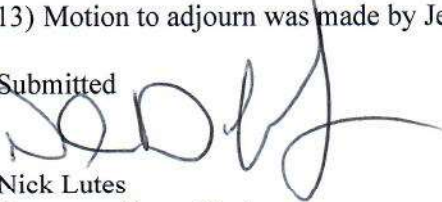
- (b) The Town Clerk presented the Wisconsin Towns Association (WTA) District Meeting Announcement which included the required Board of Review (BOR) training to be held on 15 March at the Florian Gardens. The board decided that Town Supervisor 2 would attend in person and Town Clerk would attend virtually. **Action Item:** Town Clerk will complete registrations and notify participants.
- (c) The Town Clerk updated the board on the status of the Patsy Miller Fire Run from October 2024. New information discovered by the clerk was presented that the property had been sold to David Issacson and that a new letter for re-imbursement to the town was sent on 23 January. Town member Mike Isaacson, David Issacson's father, commented he would talk to his son about the issue and ensure it was taken care of. **Action Item:** Town Clerk will continue to monitor the status of repayment to the Town.
- (d) The Town Clerk updated the board on the Dogs Running at Large issue from the previous meeting. The latest issue has been resolved but further action is required. **Action Item:** The clerk will investigate updating the current Ordinance on Dogs Running at Large to include a fine schedule of double the registration fees for failure to register town dogs in the time required by the Ordinance and state statutes. Add to March Meeting Agenda.
- (e) The Town Clerk presented an Eau Claire County Memorandum of Understanding (MOU) for municipal data management of the Statewide Voter Registration System (WISVOTE). MOU was discussed by the board, approved, and signed by the Chairman. **Action Item:** Town Clerk will send signed MOU to Eau Claire County Clerk for signature and retention.
- (f) The Town Clerk presented the 2025 Wisconsin Hazardous Materials Awareness & Waste Disposal Training announcement to the board for discussion. The board reviewed the announcement and decided Town Maintenance worker Tim Hoverson should attend on 12 March at UW Eau Claire. A Motion was made by Joe Becker and seconded by Jeff Larson. Motion carried. **Action Item:** Town Clerk will complete registration and notify participant.

12) Other Business Brought Before the Board

- (a) The Town Chairman brought up the issue of how to compensate Town Maintenance Worker, Tim Hoverson, for welding work he completed in repairs of the Township snowplow completed at his home/shop. After discussion by the board, it was decided he should present a bill for services rendered to the town for re-imbursement. **Action Item:** Town Clerk will inform the Town Maintenance Worker of the decision.
- (b) The Town Chairman brought up the issue we had with the snowplow and how the Town of Pleasant Valley and towns person Jerry Larson were crucial to the timely repair of the plow and the completion of plowing town roads during the last snow event. **Action Item:** The town clerk will send thank you letters per board direction.
- (c) The Town Clerk brought up the issue that the installed surveillance cameras do not give clear pictures of license plates or faces as required to report illegal dumping offenders. **Action Item:** The Town Clerk will contact the installer, TRU-LOCK, and discuss adjustments or upgrades to the system and report during the next meeting. Add to March Meeting Agenda.

13) Motion to adjourn was made by Jeff Larson and seconded by Joe Becker. Motion carried.

Submitted


Nick Lutes
Drammen Town Clerk