

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext 11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, DECEMBER 8, 2025 – 6:30 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 6:30pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, DHD Roads Zack Hegemann, Fire Department John Dahms, and Deputy Clerk/Treasurer Kim Springer and Clerk/Treasurer Camille Gerou.
4. **Review of Previous Town Board Meeting Minutes November 10, 2025:** Jared Guillien made the motion to accept the November 10th minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for December 2025:** Jared Guillien made the motion to approve ELSUD to pay \$20,804.74 in expenses, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
6. **Town of Dover's Payables for December 2025:** After reviewing the financials, Jared Guillien made the motion to approve paying December's expenses of \$192,758.90, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
7. **Wisconsin Humane Society One Year Contract:** No report has been received to date. Subject tabled.
8. **Applications for New Town of Dover Operator's Licenses for Gambler's- Amanda Cravens, The American Roadhouse- Lauren Peterson, Ryley Schmidt, Serafina Weist, The Pistol 3 Saloon- Amy Garibaldi:** Background checks were reviewed. Jared Guillien made the motion to approve all the operator's licenses, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **Approval of 2026 Election Staff under Wisconsin State Statute 7.30(4)(a)** Karen Bird, Rita Van Horn, Diane Baumeister, Grace Bergman, Judy Bratz, Glenda Bronikowski, Mario Denoto, Kathy Ehrhart, Karen Fischer, Bridget Flynn, Barb Furey, Robert Haisler, Yolanda Hall, Scott Halverson, Ginny Hegeman, Patsy Kieliszewski, Claudia Kreuscher, Deborah Krogh, Terry Lavin, Renee Marek, Sue McFadden, Tammy Mealy, Shelly Mullikin, Connie Murphy, Karen Mutter, Marie Mutter, Dawn Noble, Andy Rusk, Jeff Stenehjelm, Brenda Stratton, Robert Van Horn, Nancy Younger, Penny Zabler. Republican Party Nominee: Jessica Modrow: Jared Guillien made the motion to approve all election staff listed, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
10. **Anthem Employee Health Insurance Options for 2026:** The 2025 employee medical package is still available for 2026, but the monthly premium rate will be increasing from \$5,911.40 to \$6,909.53 or 16.88% increase. Other packages are available. A book was provided detailing other policy options. Jared Guillien made the motion to approve the same health insurance package as 2025, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Application for Business License for Hickory Haven Mobile Home Park LLC 4915 /4823 Schoen Road Managed by Ravinia Communities:** Jared Guillien made the motion to approve the business license for Hickory Haven, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) Discussion occurred that Ravinia has three rv/camper sites at the Schoen Road park. The summer of 2025, the Village of Yorkville discovered sites at their park, and told us we should verify. Racine County Zoning became involved. Apparently Zoning and Yorkville sent a letter giving Ravinia a deadline to remove the rvs/campers. The clerk discussed this issue with Ravinia recently and received a copy of the letter from Yorkville's attorney. To ensure that there is no miscommunication the board approved having Attorney Ludwig mail a notice to eliminate the three rv/camper sites permanently.
12. **Approval of April 7, 2026 Town of Dover Referendum Question:** A sample referendum question was presented outlining the potential tax increase for the April 2026 ballot. Both Mike Shenkenberg and Jared

Guillien stated that they would like to see the referendum written for the full amount of money Dover will need. Not request an increase in April 2026 to take effect in 2027 and then again have to ask for another increase the following year. Discussion took place that at every meeting this referendum should be discussed along with a separate mailing, so residents understand the need and meeting dates, and they have an opportunity to ask questions. A meeting will be held this following Wednesday night for referendum verbiage approval once the DOR approves the percentage/financial numbers.

13. **Review of Reports from: DHD Roads, Fire, and Sheriff's Department: DHD Roads:** Mowing has been completed, the plow trucks are ready except for one which is out for repair. The 2020 large snowplow truck is still experiencing emission problems, last month it was in to be fixed, it is still not correct. The International Dealer deleted the code, thought they fixed the issue, and two hours later the same code reappeared. The estimate to fix the problem permanently is \$5,800. The Town Board directed Zack to get the truck fixed permanently. Attorney Ludwig reviewed the statute on utilization of the special assessment dollars and believes that service door replacement could fall in the statute parameters. The Town Board directed that quotes be obtained. **Fire Department:** John Dahms provided an overview of the FD report. Highlights included: The FD monthly meeting was held on December 1, new engine should be received by the end of June 2026, 521 had an issue that the ladder rack would not return to the upright position, two part time FD/EMT's received their credentials, a power surge took out the LED message board and estimates are being obtained for potential insurance claim, eighty-eight calls occurred in November which is roughly around the same rate as the previous month. The City of Burlington responded to a fire mutual aid call with their ladder truck. UG/Yorkville did not have enough staff to bring our shared ladder truck last night. The FD roof replacement project estimates appear to be around \$78,000. February 7, 2026 an ice rescue training is being planned. Chairman Stratton asked if the mezzanine project had been completed yet and was told no. John Dahms was asked to have the Chief contact him for discussion.
14. **Public Comments:** Cal Magnan, Assessor, dropped off his contract for signature, which was already approved but required the Chair's signature.
15. **Closed Session under Wisconsin State Statute 19.85(1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.:** Jared Guillien made the motion to go into closed session at 7:20pm, seconded by Mike Shenkenberg.
16. **Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 7:40pm, seconded by Jared Guillien.
17. **All Business of Closed Session:** The town clerks received a job performance evaluation. Their increase was already figured into the 2026 budget.
18. **Adjournment:** Jared Guillien made the motion to adjourn at 7:41pm, seconded by Mike Shenkenberg. All were in favor. Motion carried.

Respectfully submitted the 4th day of January 2026
Camille Gerou Clerk/Treasurer