

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext 11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, OCTOBER 13, 2025 – 6:30 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 6:30pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, DHD Roads Superintendent Zack Hegemann, Kansasville Fire Department Ron Molnar, Water Patrol Andy Mammen, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou.
4. **Review of Previous Town Board Meeting Minutes September 8, 2025:** Jared Guillien made the motion to accept the September 8th minutes, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for October 2025:** After reviewing the financials, Jared Guillien made the motion to approve ELSUD to pay \$49,034.46 in expenses, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
6. **Town of Dover's Payables for October 2025:** After reviewing the financials, Jared Guillien made the motion to approve paying October's Town's expenses of \$127,836.40, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
7. **Possibility of Discontinuation of Water Patrol Department:** Chairman Stratton explained that the 2026 budget is extremely tight and by law, Water Patrol is not mandated for a town to maintain. The Water Patrol Chief cut his 2026 budget from \$62,000 down to \$12,000. The Chief indicated that the Department of Natural Resource minimum direct control patrol hours is eighty. By meeting this requirement then the town should receive reimbursement of seventy-five percent of the wages.
8. **2025/2026 Garbage/Fire Tax Special Assessment Approval:** Department of Revenue (DOR) email was shared that stated to eliminate the Special Assessments on the levy a referendum would need to be held. A spreadsheet outlining the expenses versus income was presented. Mike Shenkenberg made the motion to approve \$75.00 to be paid for the garbage assessment and \$450.00 for the fire assessment, seconded by Jared Guillien. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
9. **Signature of Resolution 2025-05 Special Assessments:** Tabled
10. **Racine County Sheriff's Department Three Year Contract:** The rate for the 2026 one-year contract would be \$9,219.50, year 2026 and 2027 cannot be predicted due to changing employee benefits, rate of pay increases, and mileage rate fluctuations. With the 3-year contract, Dover will be locked into paying a deputy rate of a Step 5, not the top Step 7. Jared Guillien made the motion to approve the three-year contract, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Wisconsin Humane Society One Year Contract:** The one-year contract is for \$4,530.00 based on the number of animals (34) dropped off/days of care from the previous year. Last year the one-year contract was \$3,690.00, based on the previous year's animal number (28) and days of care. Discussion occurred that we are told that mainly cats are being dropped off. Chairman Stratton stated that he would clarify if Dover by law is required to accept cats and if so, to identify where these cats are coming from specifically. Contract tabled.
12. **Magnan Assessment Services One Year Contract:** Chairman Stratton explained that Cal Magnan had pointed out to him that Dover's assessment percentage rate has dropped significantly. The 2026 \$49,500.00 assessment contract would be for an exterior inspection revaluation. Jared Guillien made the motion to approve the \$49,500.00 contract, seconded by Sam Stratton. Vote: 2/1 Motion carried. (Jared yes, Mike no, Sam yes)

13. **Cedar Corporation Engineer PASER Ratings Report Contract:** Will Hein, Cedar Corp provided an engineering contract in the amount of \$2,840.00 to complete the PASER (Pavement Surface Evaluation and Rating). Mike Shenkenberg made the motion to approve the \$2,840.00 contract, seconded by Jared Guillien. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
14. **Special Event Permit for American Roadhouse 3518 S Beaumont Avenue Saturday, October 25, 2025 2pm to 6pm:** Chairman Stratton discussed that there should be security and inquired about parking attendants. It was also noted that if music is outside, pending weather, that speakers should not be pointed towards the neighboring apartment building. Jared Guillien made the motion to approve the special Event Permit, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
15. **Applications for New Town of Dover Operator's Licenses for:**
The Pistol 3 Saloon- Savannah Burn, Mariel Dowell, Cindy Thommes, Lauren Wierzbicki
11/75 Sports Park & Eatery- Samantha Geiss, Megan Sala
RS Associates/Kansasville Citgo- Kaden Shepard, Dakota Tabor
Kansasville Convenience and Car Wash- Daniel McCaske
American Roadhouse- Lisa Olson: Background checks were reviewed. Jared Guillien made the motion to approve the operator's licenses minus Dakota Tabor, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) Discussion occurred regarding Dakota Tabor's background check, noting that previously he was denied. The board decided to decline Dakota's license, and the clerks were instructed to pull his provisional license. Chairman Stratton made the denial motion, seconded by Mike Shenkenberg. The clerks were instructed not to issue a provisional license to Dakota in the future. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
16. **Ordinance 8.48 Recycling, Repeal and Recreate:** Andy Naber, ASDA owner, reviewed the ordinance and rewrote a portion to reflect the actual ASDA recycling process. Attorney Ludwig reviewed the complete ordinance to coincide with the new state guidelines. Jared Guillien made the motion to approve the Town of Dover 8.48 Recycling Ordinance, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
17. **Fire Department Mezzanine Project:** A concern was noted that the insurance company is aware of this safety concern and potentially may not cover any accident. Chief Molnar noted that he estimates that parts/materials would cost around \$1,500 to complete this project internally. Jared Guillien made the motion to approve spending \$1,500.00 to complete this project, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
18. **Coordinate Manager Budget Review Meeting Date:** Tabled.
19. **Review of Reports from DHD Roads Fire, Water Patrol, and Sheriff's Department: DOVER HIGHWAY DEPARTMENT (DHD),** Mowing ditches from the field side at this point, mowing grass continues, fixed three sign poles on Ketterhagen, Minnetonka, and McKee. The 2020 plow truck check engine light went on due to emission issues at the end of plow season last year, so Zack took it in to get repaired this year, unsure of the price. Zack checked to see how much it would be to eliminate the emissions equipment on the truck as well, which is estimated at \$5,000. There is an issue(s) with the one-ton power steering pump or lines leaking. It is still being used to pull the mower. The truck needs to get fixed as it is used for snow plowing as well. The board approved to take it to Kastenson's to get a quote. If it is an extraordinary amount of money, Zack was instructed to check in with Mike Shenkenberg before having the work completed. Zack said the trusses in the salt shed were sistered up for the upcoming state inspection tomorrow. **FIRE DEPARTMENT** Ed Kalbus celebrated sixty years of service with the Fire Department, Casey Stratton has served thirty-two years, and Mary Reitz has served nineteen years. The Chief stated that he has had applications for the full-time EMS position but none of them had the required qualifications. Chief Molnar discussed the Seagrave fire engine lawsuit settlement. Seagrave agreed to provide a quality engine, as specified in the initial contract, with an extended warranty, additional supplements, legal fees covered, at the same contract price, delivered in 2026. The monthly call volume has stayed about the same. A tankless water heater is currently being installed for the crew quarters. The emergency generator doors were replaced. Chief Molnar is obtaining proposals to have the thirty-year roof repaired. An Ice Rescue Training is being planned for February 7, 2026. **WATER PATROL** Zack DHD pulled out the dock last Friday and Chief Mammen noted that he would follow up on the repair.
20. **Public Comments:** Town of Brighton Fire Agreement call was placed by Chairman Stratton, confirming a two percent contract increase in 2026 and two percent contract increase in 2027 to provide Fire/EMS service as in previous years. Dover will have the contract drawn up for Brighton's signature. A resident

reported that there is a sign down in the ditch by Britton Road and Highway C. Jay Golla will be attending the Wednesday night closed session.

- 21. Closed Session under Wisconsin State Statute 19.85(1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** No closed session was held.
- 22. Motion to Enter into Open Session:** No closed session was held.
- 23. All Business of Closed Session:** No closed session was held.
- 24. Adjournment:** Jared Guillien made the motion to adjourn at 7:40pm, seconded by Mike Shenkenberg. All were in favor. Motion carried.

Respectfully submitted the third day of November 2025
Camille Gerou Clerk/Treasurer