

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext 11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JULY 14, 2025 – 6:30 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 6:30pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, DHD Roads Superintendent Zack Hegemann, Kansasville Fire Department Ron Molnar, Dover Water Patrol Nick Goetz, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou.
4. **Review of Previous Town Board Meeting Minutes June 9, 2025:** Jared Guillien made the motion to accept the June 9th minutes, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for July 2025:** Jared Guillien made the motion to approve ELSUD to pay \$18,855.61 in expenses, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
6. **Town of Dover's Payables for July 2025:** After reviewing the financials, Jared Guillien made the motion to approve paying June's Town's expenses of \$201,332.48, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
7. **Operator's Licenses Renewal for Dover Inn- Tracy Stillman, Gambler's II- Robin Bulgrin, Noah Mann, Sharon McNamara, Michelle Pelletier, Laura Scharpf:** Background checks were available for review. Jared Guillien made the motion to approve the new Town of Dover Operator's licenses, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
8. **Applications for New Town of Dover Operator's Licenses for 11/75 Sports Park & Eatery- Arynn Hendley, Aleena Swanson, Dover Inn- Anabelle Cimoli, Michaels on the Lake- Dalton Scherer, Cameron Vetter The Ville Inn- Julie Fischbach, Ramona Gerth:** Background checks were available for review. Jared Guillien made the motion to approve the new Town of Dover Operator's licenses, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **Application for a Class B Beer and Liquor License for Doc and Mac Investments LLC (Troy McReynolds & Sandra Kaebisch) 3518 S Beaumont Avenue Kansasville Formally Strebe Investments Group LLC dba Baggers Roadhouse:** Background checks were available for review. A motion was made to approve the application for Class B Beer and Liquor Licenses by Jared Guillien, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) It was noted that this business has been sold, so the new owner will be on next month's agenda for approval.
10. **Special Event Permit for Annual Fireworks Requested by Eagle Lake Property Owners Association on Eagle Lake Saturday August 30, 2025 Rain Date Sunday August 31, 2025 at Dusk:** Jared Guillien made the motion to approve the ELPOA Annual Firework's pending Fire and Water Patrol inspection/approval, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Refund of Road Bonds for: Kastenson Auto Service LLC 21445 Durand Avenue and Steven Hayek 22704 Deer Meadow Drive:** Zack Hegemann checked the roads and noted that there were no problems. Jared Guillien made the motion to approve the road bond refunds, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
12. **Approval of Town Engineer, Will Hein at Cedar Corporation, Requested by Zack Hegemann:** Zack Hegemann from DHD Roads requested that Will Hein formally at Applied Technologies be approved as Dover's official engineer now employed at Cedar Corp. Discussion took place that Will Hein has provided good service throughout the years. It was

noted that his hourly rate is less at Cedar Corp now. All board members were in favor of continuing with Will Hein at Cedar Corp.

13. **KFD Mezzanine Safety Considerations Requested by Glatfelter Insurance:** The insurance company noted that during their inspection tour that a toe kick and railing is required around the mezzanine area. The insurance company is requesting a plan of action. After discussion it was noted that Chief Ron Molnar will acquire quotes and return to the board for final project approval.
14. **Approval/Signature of Ordinance 2.16 Marine Law Enforcement Reviewed by Attorney Ludwig:** Jared Guillien made the motion to approve signature of Ordinance 2.16, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
15. **Acknowledgement that the \$150,000 Community State Bank Loan will be renewed for 2025-2026:** Jared Guillien made the motion to renew the \$150,000 Community State Bank Loan 2025-2026, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
16. **Installation of a Concrete Sidewalk on the Town Hall West Side- DHD Maintenance:** Mike Shenkenberg noted that he would like to put this project on hold as he is busy rebuilding his garage.
17. **Review of Reports from DHD Roads, Fire, Water Patrol, and Sheriff's Department:** ROADS DEPT: Zack Hegemann reported that the culvert on Britton Road, between Church and Highway C, is failing. Zack cold patched the area and presented one quote for \$6,250.00 to have the culvert replaced. Dover would need to obtain the plastic culvert/supplies. Zack estimates that the total project will cost approximately \$9,000.00. Slurry is now utilized as backfill, so there is no settlement after time. The Town Board requested that Zack obtain one more quote and, due to safety, proceed with the project. Discussion took place that on Church Road at the bottom of the hill there is no speed limit sign if you are going west. Zack said he will place a sign. FIRE DEPT: Chief Molnar discussed the annual Pancake Breakfast and Safety Day noting that there were over 1,200 in attendance. A couple hours after cleaning up from the Breakfast there was a serious crash on Highway 75 and Cassandra Court. Two flight for lives were called and one motorcycle operator did not survive. It was eleven pm, before the Medical Examiner left. The Racine County Fair starts on July 23rd where raffle tickets will be sold. There was a dive team call on Saturday evening, it was cancelled while in route. It is good that people are calling when there is concern. Approximately six months ago a part was ordered for repairs on 521, it showed up this week. Our crew needs to continue to be proactive due to the supply chain delays. The Seagrave Engine litigation is continuing, with Chief Molnar appearing at a deposition. The Youth Program started June 16th. The youth's are provided with transportation and are paid \$14 an hour. At the end of the program, they will be certified as Firefighter One. Chief Molnar noted that it has been a year since there has been a crash at Highway A and 75. WATER PATROL: 102.5 hours were worked with four citations and four warnings issued. Complete/detailed department reports were available.
18. **Public Comments:** Patti and Steve Fischer, who live on North Shore Drive discussed concerns with their short term rental/Air BNB neighbor, Sarah Taylor. The Fischer's were asked to complete a complaint form and attach any police reports noting the issues. Once the complaint form is submitted the concerns will be brought to the Air BNB's attention. When the Air BNB yearly license is reviewed, the concerns will also be addressed.
19. **Closed Session under Wisconsin State Statute 19.85(1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.:** Jared Guillien made the motion to go into closed session at 7:09pm, seconded by Mike Shenkenberg. (Jared yes, Mike yes, Sam yes)
20. **Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 7:24pm, seconded by Jared Guillien.
21. **All Business of Closed Session:** Nothing to note.
22. **Adjournment:** Jared Guillien made the motion to adjourn at 7:25pm, seconded by Mike Shenkenberg. All were in favor. Motion carried.