

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, APRIL 14, 2025 – 6:30 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 6:30pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, DHD Roads Superintendent Zack Hegemann, Kansasville Fire Department John Dahms, Dover Water Patrol Andy Mammen, Racine Sheriff Department Charles Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent: 2nd Supervisor Jared Guillien due to work.
4. **Review of Previous Town Board Meeting Minutes March 10, 2025:** Mike Shenkenberg made the motion to accept March 10th minutes as presented, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
5. **ELSUD Payables for April 2025:** Mike Shenkenberg made the motion to approve ELSUD to pay their expenses of \$217,981.84, seconded by Sam Stratton. Vote: 2/0 Motion carried.
6. **Town of Dover's Payables for April 2025:** After reviewing the payables, Mike Shenkenberg made the motion to approve paying the Town's expenses of \$171,398.96, seconded by Sam Stratton. Vote: 2/0 Motion carried. (Mike yes, Sam yes)
7. **Application for a Kennel License for: Renee Gussman 2222 Sunnyside Drive (22 dogs):** No complaints have been received. This is a renewal. Sam Stratton made the motion to approve the kennel licenses, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes)
8. **Applications for Operator's Licenses for: Reilly Peltier 11/75, Deni Reich Baggers, Stacy Harvey Kansasville BP, Gurpreet Singh Kansasville Convenience & Car Wash LLC:** Background checks were provided. Mike Shenkenberg made the motion to approve the operator licenses, seconded by Sam Stratton. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes)
9. **Cunningham Road Bid Recommendation – DHD Maintenance:** Payne & Dolan was the lowest bid, \$244,643.50, for Cunningham Road resurfacing with shouldering. Mike Shenkenberg made the motion to approve Payne & Dolan to complete the Cunningham Road project, seconded by Sam Stratton. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes) The roads budget for this year was \$300,000 with \$100,000 being saved for the upcoming Church Road project. By completing Cunningham Road, we will only be able to save approximately \$55,000.00 for Church Road. Chairman Stratton requested that Zack touch base with Engineer Will Hien to verify if the scope of the Church Road project has been resubmitted for funding. A redesigned Church Road project cost estimate would be helpful. Zack from DHD discussed that he would like to have the trees on Cunningham trimmed before road construction begins, the estimate to complete that project is \$9,300.00 for a total of roughly \$253,000 to complete the whole Cunningham Road project. Mike Shenkenberg made the motion to approve the tree trimming not to exceed \$9,300.00, seconded by Sam Stratton. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes) Zack discussed that he obtained an estimate of \$2,700 to have sixteen maple stumps ground below the surface on Schroeder Road. Mike Shenkenberg made the motion to approve the stump grinding not to exceed \$2,700.00, seconded by Sam Stratton. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes)
10. **Salt Shed Update- DHD Maintenance:** Zack, DHD Roads, explained that he contacted the state who confirmed that a temporary truss fix is acceptable. Zack stated that the roof is not leaking. 2x6's should be able to fix the areas of concern. The state contact would like to have

pictures/documentation after the work is completed for her records. Since the state has been contacted, no fines are accumulating. Zack was asked to obtain estimates on a new salt shed. Zack is interested in a hoop design like the City of Burlington's. Zack would like it to be able to hold 600 tons of salt, which is one average winters salt usage. The compost area will be made smaller, if necessary, to accommodate the salt shed.

11. **Installation of a Concrete Sidewalk on the Town Hall West Side – DHD Maintenance:** Mike Shenkenberg noted that an elevation will have to be shot to determine if the new cement could be deemed a handicapped accessible egress/ingress.
12. **Maintenance/Installation of the Zinnen Boat Launch Pier:** It was noted that there was a communication error with the pier repair company who was supposed to repair and place the pier this spring. Zack was requested to launch the pier due to this error. Chairman Stratton will touch base to see if the repair/replacement can be completed this fall so the pier will be ready to go for the 2026 season. Also, Chairman Stratton noted that he will obtain a new estimate for the repair project just to verify we remain in the 2025 budgeted expense.
13. **Review of the Zinnen Boat Launch Fees Based on Updated 2025 Parameters:** Attorney Ludwig's partner was working on another case, and it was noted that launch fees have now been raised. Currently Dover charges \$8 for residents and \$10 for non-residents. According to the new parameters \$13.00 can be the base charge. After discussion it was decided to leave the price at the current rate.
14. **Marine Law Enforcement Ordinance 2.16 or 2.52:** Water Patrol Ordinance 2.16 was signed in 2011 but suggested Ordinance 2.52 has enhanced verbiage. Chief Andy Mammen will research other municipalities ordinances to verify Fire/Water Commission verbiage and any other enhancements.
15. **Oath of Office for Andy Mammen, Chief of the Water Patrol:** Completed
16. **Fire Department Parking Lot Bid Recommendation-** John Dahms explained that five bids were submitted ranging from \$112,893.50 to \$151,363.00. In addition, there will be approximately ten thousand dollars in engineer fees for the project. Ninety thousand dollars was budgeted. John suggested that the Gateway lease revenue could be utilized to cover the difference. Discussion took place that we have a special assessment fund specifically for the Fire Department that could be utilized to cover the budget deficit. Asphalt Contractors was the lowest bidder. Sam Stratton made the motion to approve Asphalt Contractors to complete the FD Parking Lot project for \$112,893.50 with approximately \$10,000 in engineering fees, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Mike yes, Sam yes)
17. **Review of Reports from: DHD Roads, Fire, and Sheriff's Department:** Zack from DHD reported they snow plowed two times, washed all the trucks, set up voting equipment, cold patched, been dealing with the state regarding the salt shed, fixed road and fire signs. The Fire Department discussed an agriculture rescue training class that personnel attended, spring classes are finishing up and various personnel completing EMT training etc. Call statistics are outlined in their report. Fourteen applications have been received for the summer youth class.
18. **Public Comments:** 1) Jay Golla, Eagle Lake Management Association (ELMA) is requesting six bags of mulch for the area by the Zinnen boat launch. Last year ELMA supplied the mulch. 2) A resident asked if rumble strips could be installed on the approach of the roundabout on Highway A. The individual was directed to the County since they maintain the road.
19. **Closed Session under Wisconsin State Statute 19.85(1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:** Mike Shenkenberg made the motion to go into closed session at 7:12pm, seconded by Sam Stratton. All were in favor.
20. **Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 7:20pm, seconded by Sam Stratton. All were in favor.
21. **All Business of Closed Session:** Chairman Stratton stated that the Union EMS negotiations, as well as the potential cell tower contract were discussed.
22. **Adjournment:** Mike Shenkenberg made the motion to adjourn at 7:23pm, seconded by Sam Stratton. All were in favor. Motion carried.