

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman Sam Stratton 262 206-4843	Supervisor #1 Mike Shenkenberg 262 661-9932	Supervisor #2 Jared Guillien 262 994-6975	Roads Dept DHD Maintenance Inc. 262 206-1319	Clerk/Treasurer Camille Gerou 878-2200 Ext 10	Municipal Judge Heather Niski 878-2200 Ext11
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DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, FEBRUARY 10, 2025 – 6:30 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 6:30pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent: Racine Sheriff Department Charles Gehrand and DHD Roads Superintendent Zack Hegemann with prior approval.
- 4. Review of Previous Town Board Meeting Minutes January 13, 2025:** Jared Guillien made the motion to accept January 13th minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for February 2025:** Jared Guillien made the motion to approve ELSUD to pay their expenses of \$14,141.22, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for February 2025:** After reviewing the payables, Jared Guillien made the motion to approve paying the Town's expenses of \$126,321.67, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) Discussion occurred regarding the unspent \$58,657.53 from the 2024 Fire Department Special Assessment account which is currently in Community State Bank. Since this money is from a tax designated to the Fire Department, the money must be spent specifically for the Fire Department. It was suggested to move the money to the Town Bank Money Market Fire Engine Account, so more interest potentially could be obtained. Jared Guillien made a motion to move the unspent money to the Town Bank Fire Engine Money Market Account, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 7. Application for a Kennel License for: Nicole and Daniel Mlakar 24310 Church Road (6 dogs), James Rieser 22866 Casandra Court (5 dogs), Susan McFadden 3000 N Beaumont Avenue (6 dogs):** No complaints have been received. These are all renewals. Jared Guillien made the motion to approve the kennel licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 8. Revised Ordinance 15.16 Mobile Home Parks:** Not available- tabled
- 9. Ravinia Communities Mobile Home Park Approval of Business License:** This is a yearly nontransferable, non-proratable, non-returnable license per Attorney Ludwig. Jared Guillien made the motion to approve the Hickory Haven MHC L.L.C. Business License, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes) The new owners of the Mobile Home Park have requested to pay the residents' taxes up front to the Town of Dover, they will handle obtaining the monies from their residents.
- 10. Fire Number Replacement Discussion Requested by DHD Roads:** Discussion occurred if homeowners should be required to pay to replace their fire numbers whether faded, damaged, or destroyed. Dover's ordinance 12.16 was referred to. Dover/taxpayers initially paid the cost to have the fire signs created, purchased the poles, underground wire locates, and installed the signage. The signs are currently \$30 to recreate, plus the cost of the pole, and installation. Discussion occurred that this is definitely a safety issue for residents and an asset to the Fire/Emergency Medical Services. If the signs are slowly replaced, there should not be a huge financial burden to the town. The board unanimously agreed not to change the ways things are currently being managed. Dover will continue to reinstall the signs. If signs become repeatedly damaged/stolen those cases will be discussed individually.

- 11. Review of Reports from: DHD (DHD) Roads, Fire (FD), and Sheriff's Department:** DHD and the Racine Sheriff's report were available on the back table. Chief Molnar reported that the Seagrave Fire Engine lawsuit is requesting additional info such as engine maintenance bills encountered during the period the new engine should have been in place etc. Monthly call numbers were outlined in the FD report. Chief Molnar is working with Dover's Engineer, Will Hein, to obtain bids for the asphalt replacement around the FD buildings. Chief Molnar is working with several Racine County Fire Departments to create a Youth Firefighter Class for ages 14 to 18. The students will receive a paycheck, and the program will be offered in the summer. Details are still being worked out.
- 12. Public Comments:** Comments were made by a resident that was directed at a specific town employee. Chairman Stratton immediately noted that negative comments of that nature cannot be addressed at a public meeting. Any complaints or concerns regarding the EMS, Fire, or Water Patrol Departments' personnel should be directed to the Fire & Water Commission, not a public meeting.
- 13. Closed Session under Wisconsin State Statute 19.85(1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.:** Jared Guillien made the motion to go into closed session at 6:59pm, seconded by Mike Shenkenberg. All were in favor.
- 14. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 7:26, seconded by Mike Shenkenberg. All were in favor.
- 15. All Business of Closed Session:** Chairman Stratton noted that Jay Golla the Fire and Water Commission Chair was contacted during closed session for clarification. State Statute 330 dictates that a Chief may not run a fire scene, function as Commander during an emergency situation, until all education is completed. If there was a fire during the education completion period, another member of the Command Staff who has completed the education would need to step in.
- 16. Adjournment:** Jared Guillien made the motion to adjourn at 7:28pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Respectfully submitted the 5th day of March 2025
Camille Gerou Clerk/Treasurer