

TOWN OF DOVER

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

Board/Staff Budget Meeting Minutes WEDNESDAY, SEPTEMBER 25, 2024

1. Call to order: Chairman Sam Stratton called the Town Board Meeting to order at 5:00pm.
2. Roll Call: Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, DHD Roads Superintendent Zack Hegemann, Kansasville Fire Department Ron Molnar, Water Patrol Chris Utecht, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent with the Chairman's prior approval: Clerk of Courts Christine Jacobsen
3. Verify posting of meeting: The clerk verified the posting.
4. Review of Department Projected Expenditures/Justifications: Chairman Stratton noted two contracts are still outstanding for 2025, Gateway and the Town of Brighton. Negotiations have begun on both contracts.
 - a. Clerk of Courts- Christine Jacobsen/ Judge Heather Niski: Mandatory learning conferences are included under expenses and a court clerk dollar an hour wage increase.
 - b. Water Patrol- Chief Chris Utecht: The Chief discussed a potential radio expense that is being discussed for Racine County. Both the Chair and the Fire Department Chief stated that it is still being discussed and do not believe any radio change over will take place in 2025. The Chief would like to increase his teams' wages to get them in line with other municipalities. The Chief will continue to work on the Zinnen boat launch pier, checking with vendors and verifying if the DNR (Department of Natural Resources) will cover a portion of the cost. The Chief also discussed a quote to fix the lights/electrical issue on the boat, take off the tower, sell it, and attach a bimini top. Planning for 2026 included the potential purchase of a new boat, since the DNR provides reimbursement over five years.
 - c. Fire Department/EMS- Chief Molnar discussed that he provided input on the preliminary budget numbers and has been working on the Gateway and Town of Brighton contracts. Due to the cost of EMS services, both contracts have approximately a twenty-five percent increase. Discussion of a cell tower being placed by the Fire Department continues. Initially they offered \$700 a month, the Chair counter offered and reached a potential agreement at \$950 a month or a lump sum payment on a 95 year lease. The Chief has verified that the tower placement will not interfere with Flight for Life. Discussion will continue and a contract has yet to be signed. The Chief budgeted for a \$98,000 parking lot refurbishment which will replace the worse areas around the building.
 - d. Roads- Zack Hegemann stated that he provided input on the preliminary budget. There is \$300,000 allocated for roads repairs. Discussion occurred that \$100,000 should be set aside for the Church Road project. Zack stated that he plans to obtain bids for shouldering Cunningham Road.
 - e. Clerk/Treasurer- Camille Gerou & Kim Springer: A three percent wage increase is included in the 2025 budget. Additionally, Racine County clerk's current wages have been obtained for the board's comparison. In 2025, there will only be Spring and Fall elections, compared to six elections in 2024 which will help hold down expenses.
5. Town Board Approval of Budget: Jared Guillien made the motion to approve the balanced budget with potential amendment for the two outstanding contracts, seconded by Mike Shenkenberg. All were in favor. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.

6. Determine Date of Budget Presentation to Public/Residents: Monday, October 21st at 6pm the resident/public presentation of the budget will take place.
7. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(g) concerning legal advice related to litigation and under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction, or exercises responsibility. The estimated time of the closed session will be about a half hour.: No closed session was held.
8. Motion to Enter into Open Session: No closed session was held.
9. All Business of Closed Session: No closed session was held.
10. Adjournment: Jared Guillien made the motion to adjourn at 5:20pm, seconded by Sam Stratton. All were in favor. Motion carried.

Dated the 28th day of October 2024
Camille Gerou Clerk/Treasurer