

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JUNE 10, 2024 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, Water Patrol Andy Mammen, Racine County Sheriff's Department Representative Charles Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent with prior approval: DHD Zack Hegemann
4. **Review of Previous Town Board Meeting Minutes May 13, 2024:** Jared Guillien made the motion to accept the May 13, 2024 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for June 2024:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$16,079.14, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
6. **Town of Dover's Payables for June 2024:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$216,896.63, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
7. **Public Comments:** No public comments.
8. **Special Event Permit Request for the Dirty Hoe Saloon June 23, June 30, July 6 & 7, July 14, 2pm to 6pm 4614 Sheard Road:** Jared Guillien made the motion to approve the Special Event Permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
9. **Special Event Permit Request for 1175 Sports Park & Eatery 22840 Durand Ave June 22 Starting at 5pm, Fireworks at Dusk:** Jared Guillien made the motion to approve the Special Event Permit, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
10. **Casper Pyrotechnics Fireworks Display Permit for Saturday, June 22, 2024 11/75 Sports Park & Eatery:** Jared Guillien made the motion to approve the Fireworks Display Permit pending Fire Department inspection, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
11. **Signature of Amended Ordinance 10.40 UTV's, ATV's, Snowmobiles, and Golf Carts Allowing Operation on All Dover Roads Requested by Zack Hegemann:** Jared Guillien made the motion to approve the Amended Ordinance 10.40 with the additional roads listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
12. **Signature of Resolution 2024-03 to Update the WRS Classification Contribution Rate for Full Time Emergency Medical Service (EMS) Personnel:** It was explained that currently Dover pays 6.9% to WRS (Wisconsin Retirement System) for the full time EMS personnel. If the change in classification is approved, then after June 30, 2024 Dover would pay in the increased WRS rate of 14.3% or approximately \$15,704.87 more monthly. According to WI Statute the Wisconsin Employee Trust Funds (ETF) requires advance notice of any change in percentage rate which is why the start of the 14.3% would begin with the pay period June 30, ending July 13, 2024. Jared Guillien made the motion to approve signature of Resolution 2024-03 WRS Contribution Rate for EMS Personnel, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 13. Discussion of Sale of 2009 Chevy Tahoe Command Vehicle Requested by Chief Molnar:** Chief Molnar stated that he felt listing the vehicle on Government Deals would produce the most revenue as the vehicle is still fully equipped as a command vehicle. After discussion, it was decided to set a reserve price at \$15,000.00. Jared Guillien made the motion to approve the sale of the 2009 Tahoe, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 14. Administration of Gateway Funds:** The Town Board discussed and approved utilizing Gateway Funds for EMS (Emergency Medical Services) related bills/payroll.
- 15. Review/Award the Contract for the Town Hall Parking Lot Resurfacing:** Five bids were received, ranging from \$98,614.50 to \$150,923.00. Discussion included that Dover has done business with the local company, Asphalt Contractors, as they supply a wheel loader to Dover in winter at a moderate price and Asphalt Contractors has completed multiple roads projects for Dover as well. After discussion, Mike Shenkenberg made the motion to approve Asphalt Contractors for the resurfacing project at a cost of \$99,976.00, seconded by Sam Stratton. VOTE: 2/1 abstained. Motion Carried. (Jared abstained, Mike yes, Sam yes) There was one company lower than Asphalt Contractors, by one percent in the bidding process. This \$99,976.00 is being funded by the special assessment garbage fund, as the garbage trucks over the years certainly have contributed to the current condition of the asphalt. Discussion occurred regarding having the work completed the week of June 17 through June 22nd. A discussion took place on relocating the Saturday garbage collection to the Fire Department, providing time for the new asphalt to cure. A note explaining that the town hall asphalt project is being completed and the alternative collection location could be distributed the Saturday before at the garbage drop off. Dover's website could reflect the location change as well.
- 16. Approval of Town Hall LED Sign:** A quote was noted for a LED electronic sign for the town hall. It was immediately denied.
- 17. Horton Insurance Renewal:** Michelle Strauss, Horton Insurance Representative, discussed an alternate insurance carrier, Glatfelter's, who is quoting an increase in coverage while maintaining a close rate to the current EMC Insurance Company. Dover had Glatfelter's before EMC. Glatfelter's provides one of the largest Fire and EMS coverage. Sewer back-up liability insurance is also covered. Glatfelter's deductibles are comparable to EMC's current rates. Dover would have to strengthen their cyber liability by July 1, 2024 to reduce the deductible from \$25,000 to \$1,000 if signing with Glatfelter's. A dual authenticator would need to be put in place for logins to help prevent ransomware activity. After review of the forty-nine-page proposal, Jared Guillien made the motion to accept Glatfelter's as Dover's new insurance carrier as of July 1, 2024, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 18. Review of Reports from DHD Roads, Fire, Water Patrol, and the Sheriff's Department:** All reports were reviewed. The Sheriff's Department noted the upcoming 11/75 fireworks. The Fire Department noted that they would be providing coverage at the upcoming truck and tractor pulls. Sunday, August 4th is the gun raffle. Saturday, June 22nd is the Dairy Breakfast at the Schaal Farm. Chief Molnar reported that he was obtaining quotes for the repair of the cracks on the east end of the Fire Department. Water Patrol noted that there were a substantial number of boats on the water fishing. Twenty-nine citations were written. One hit and run boat crash is being investigated.
- 19. Applications for a Class A Beer and Class A Liquor License for:**
DBP Petroleum 45 LLC dba Dover Food Mart 2010 N Raynor Avenue Union Grove
Kansasville Convenience & Carwash LLC dba Kansasville Convenience & Carwash 22930 Durand Avenue Kansasville
RS Associates of WI LLC dba Kansasville Quick Mart 23010 Durand Avenue Kansasville
Aarsan LLC dba Sunny's Beer, Liquor and Wine 3731 S Beaumont Avenue Kansasville
Jared Guillien made the motion to approve the Class A Beer and Liquor Licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 20. Applications for Cigarette License for:**
Dover Food Mart 2010 N Raynor Avenue Union Grove
Kansasville Convenience & Carwash 22930 Durand Avenue Kansasville
Kansasville Quick Mart 23010 Durand Avenue Kansasville
Sunny's Beer, Liquor and Wine 3731 S Beaumont Avenue Kansasville
1175 Sports Park & Eatery 22840 Durand Avenue Kansasville
The Dirty Hoe Saloon 4614 Sheard Road Kansasville
Jared Guillien made the motion to approve the Cigarette Licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 21. Applications for a Class B Beer and Class B Liquor License for:**
 Brothers from Another Mother dba 1175 Sports Park & Eatery 22840 Durand Avenue Kansasville
 Strebe Investments Group LLC dba Baggers Roadhouse, 3518 S Beaumont Avenue Kansasville
 JGSA Inc dba Dover Inn 1909 N Beaumont Avenue Kansasville
 Gamblers Tavern LLC dba Gamblers 3731 S. Beaumont Avenue Kansasville
 Dean Larsen dba Hogs Nest Saloon Inc 4301 S. Beaumont Avenue Kansasville
 Molitor-Wisconsin Inc dba Michael's on the Lake 3101 Eagle Road Kansasville
 Teena Flesch dba The Dirty Hoe Saloon 4614 Sheard Road Kansasville
 The Farm at Dover LLC dba The Farm at Dover 26060 Washington Avenue Kansasville:
 The clerk explained, new this year the DOR is focusing on clearer paperwork including background checks for agents and owners. Two individual's backgrounds are noted in the Town Board packet. Also noted was that no grease trap cleaning documentation had been obtained from Baggers or Michaels on the Lake. One delinquent sewer check bounced as well. Jared Guillien made the motion to approve the Class B Beer and Liquor Licenses upon receipt of all the proper paperwork and payments, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 22. Annual Operator's Licenses Renewal for:**
 1175 Sports Park & Eatery- Danelle Borglin, Anna Dolgaard, Samantha Durkee, Christopher Estrada, Jacquelyn Geiss, Stephanie Hagen, Brianna Johnson, Kestra Keer, Nicole Olson, Elly Passehl, Andrea Rafel, Jessica Schmidt
 Dirty Hoe Saloon- Brooke Flesch, Colleen Hammes, Zachary Hegemann, Micheline Posbrig
 Dover Inn- Bridgett Thompson-Bjorge, Andrea Chart, Jamie Costigan, Kaitlyn Friemoth, Mackenzie Geschke, Kelli Gruber, Shelly Gruber, Angela Ignasiak, Pamela Kremnitzer, Emily Kruse, Lori LaMoore, Dee Lunetta, Amanda Neumiller, Caitlin Sheehan, Tracy Stillman, Samantha Storck, Savannah Storck, Amanda Weink, Carrie Willms, Jennifer Zimmerman
 Gamblers- Robin Bulgrin, Jacob Erickson, Tara Jazdzewski, Linda Mann, Sharon McNamara, Todd Tindal
 Hogs Nest Saloon- Samantha Holding, Renee Itzenhuiser
 Kansasville Quick Mart- Denise Gahart, Kaden Shepard
 Michaels on the Lake- David Molitor, Deborah Ross
 The Farm at Dover- Caitlin Charo, Thomas Hamilton, Elgin Karls, Angela Koch, Carly Stublaski:
 Mike Shenkenberg made the motion to approve the Op Permits, seconded by Jared Guillien. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 23. Applications for New Town of Dover Operator's Licenses for:**
 Dirty Hoe Saloon Kevin Richards,
 Kansasville Convenience & Carwash- Iqbal Singh,
 Kansasville Quick Mart Lisa Hawkins:
 Background checks were provided. Jared Guillien made the motion to approve the new Dover Operator Permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 24. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately a half hour.:** Jared Guillien made the motion to go into closed session at 7:58pm., seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 25. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:16pm., seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 26. All Business of Closed Session:** Nothing to note.
- 27. Adjournment:** Jared Guillien made the motion to adjourn at 8:18pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.