

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, MAY 13, 2024 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, DHD Zack Hegemann, Water Patrol Chief Utecht sent two of his officers in his place Sgt. Goetz and Lt. Kaminskis. Absent with prior approval: Racine County Sheriff's Department Representative Charles Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou.
- 4. Review of Previous Town Board Meeting Minutes April 8, 2024:** Jared Guillien made the motion to accept the April 8, 2024 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for May 2024:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$21,366.66, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for May 2024:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$152,009.80, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** 1)Resident Joesph Kreft from Cox Road wanted to go on record regarding the on-going Fire Department custom built engine litigation. Mr. Kreft noted that Franklin put a deposit down on a Seagrave contract and received their money back plus interest. Chances are the Seagrave contract will not be honored. Engine prices have definitely increased significantly since last year. Stock units are still out there that would meet Kansasville needs, at a lower price. Without a Capital Improvement Plan (CIP) in place, a generic engine would work for the time being. The CIP with time could be financially built up then to purchase a custom engine. Chairman Stratton noted that the CIP's only work if there is money to be set aside, there has been no money up to this year, when a special assessment was put on the tax roll. Historically five- and ten-year plans have been created but without money they cannot be implemented. 2)Resident Joe Kreft wanted to discuss the contribution rates to the Wisconsin Retirement System (WRS). Chairman Stratton questioned whether Mr. Kreft was asking as an employee or a resident. The Chairman added that as an employee those questions should be asked to the Command Staff but as a resident the Chairman appreciated his concern. Chairman Stratton noted that a discussion took place regarding contribution rates when the EMS (Emergency Medical Service) full-time employee benefits kicked in after the first year of service. At that point, Chairman Stratton remembers discussion of the state law and that EMS and Fire roles were differentiated. It appears the Kansasville EMS role has developed over the year and this subject needs to be discussed with management again to make an updated determination. 3) Justin Ehrhart from Plank Road inquired what the plan is for pushing back drifts in high volume snow situations since the sale of the 1964 Oshkosh on WI Surplus. Zac Hegemann, DHD stated that he contacted Racine County before the sale of the Oshkosh, and they said that they could help with pushing back drifts once their roads are completed. Justin suggested purchasing a v-plow to fit on our current truck. Zac stated that he would like to purchase a newer, such as a 1980 v-plow truck versus a 1964. Zac is looking at one at the auction at the Fair Grounds this coming week. It was noted that it would be nice not to rely on anybody, but money is always a factor.

8. **Discussion of Road Projects with Dover's Engineer Will Hein. Approved Local Roads Improvement Grants (LRIP) Good Through June 30, 2029. \$19,212.05 for Britton Road 30/70 Fund Match and \$376,315.98 for Church Road 50/50 Fund Match:** Zac Hegemann explained that Church Road 50/50 means we pay half, the state pays half, so \$376,315.98 is Dover's half. This would fix the area on Church Road from Highway N to Cox Road. This would include new culverts, adding a guard rail along the canal, digging down to the geogrid, and shouldering. It was noted that Church Road was built on a swamp. It will continue to sink, as the culverts are deteriorating under it. Engineer Will Hein asked permission to reach out to the firm that last worked on the road in 2001 to determine what they encountered. Chairman Stratton confirmed that this information would certainly be helpful before we start construction. A public suggestion was to lower speeds to thirty-five miles per hour for safety and put a stop sign at the bump instead of fixing the road and spending the money. It was discussed that Church Road is one of Dover's busier roads. Also noted was that this money from the state doesn't have to be spent until 2029. Engineer Will Hein noted that Britton Road may not be a 30/70 split but rather a 50/50 as this is the year Dover should receive half. The estimated shoulder cost is \$45,000. Per Zac, who has spoken with the local contractor Asphalt Contractors, feels that \$45,000 is a little high. Will Hein will confirm that percentages/splits are correct, and Dover will be reimbursed from the state once each project is completed. These projects will require public posting for bids/proposals since state dollars are involved.
9. **New to the Town of Dover Operator's License for Baggers Julie Pesh:** After verification of the background check, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
10. **Refund of Road Bond for Daniel Anderson 2222 Mealy Road:** After verification that the road had not been damaged, Jared Guillien made the motion to approve the refund, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
11. **Special Event Permit Request for the Dirty Hoe Saloon May 25, 26, 27, June 2, June 9, June 16, 2pm to 6pm 4614 Sheard Road:** Jared Guillien made the motion to approve the Special Event Permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
12. **Signature of Amended Ordinance 3.04.130 Relating to Board of Review Proceedings:** The previous ordinance outlined specific morning hours to hold the Board of Review, so it needed to be updated. Jared Guillien made the motion to approve signing the amended ordinance, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
13. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** a) The Roads Department reported that they spent a lot of time filling potholes for the second time this year. New fire signs have been placed. Bids/proposals have been requested for the town hall parking lot. Zack requested approval to re-do eight culverts that are failing throughout the town. Since there is not a lot of money in the budget to pave roads, this will help for future projects. A quote was received from the person who completed the work on the County Line Road culvert to replace the eight additional culverts, including labor, back-filling, and slurry for \$41,000.00. Re-asphalting the top would be extra, and the town would buy the culverts for approximately \$6,000.00 total. This is for four on Roundtree, one on Cox, waiting for the one on Bennett Road that Spectrum bored through, two on Sharp Road. Per Zack, this year's budget would cover this expense and the proposed shouldering. Per the Town Board no formal motion is needed as the 2024 budget covers the expense. All town board members agreed to have the culverts fixed. Zack then discussed the ATV/SUV signage. Sam discussed that he feels the town should just purchase the road signage. Mike Shenkenberg noted that he feels that the signage should be paid by the ATV/SUV people utilizing the privilege. Zack noted that purchasing the signs would be around \$800.00. Discussion occurred on how the money would be collected and time consumption. Both Sam and Jared stated they felt that the town should pay the expense. Zack noted that he will not be putting up the new signage till after the revised ordinance is signed at the June meeting. Mike Shenkenberg noted that he is planning to work on cement at the Eagle Lake Sewer Plant and inquired if there are any small areas Zack needs cemented. Zack suggested the storage shed since the new plows sit on dirt and then a sidewalk out the west town hall door as it is labeled as an exit, but it only leads to grass. Chairman Stratton stated that he and Zack had discussed closing off the back sliding doors of the storage shed to prevent snow, wind, and birds from

entering. The doors have not been opened for years and Zack would like to close it off. Zack noted that the storage shed has been in rough shape for the last twenty years and since there are no plans or money for new buildings, we need to spend some money for repairs/upgrades to maintain what we have. **b)** Fire Department Chief Molnar noted that calls were up, and the ambulance is back from the rust oxidation repairs. The new response vehicle is being upfitted with radios and equipment currently and should be ready for service June 1. The Pancake Breakfast is scheduled for Sunday, July 14th. Discussion occurred regarding the Veterans Administration (VA) money. Chairman Stratton noted that the VA money is part of the budget and has been used for EMS/Fire expenses. Please see the Fire Department's complete report for other subjects discussed. A community member noted that Facebook postings of incidents/accidents for community awareness is great but feels more discretion should be used on the timing of such posts. Loved ones of the incident may see the pictures but not even know the health/status of their family/friends yet. **c)** Water Patrol, Lt. Kaminskis, noted that they had the boat detailed last month. The buoys and the Manor swim buoys have been placed. They are currently working on the new schedule. Please see the Water Patrol's complete report for other subjects discussed. **d)** The Sheriffs Department report was available on the back table. There were no questions/concerns regarding the report.

- 14. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. The estimated time of closed session will be approximately a half hour.:** Jared Guillien made the motion to go into closed session at 7:50pm, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 15. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:02pm, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 16. All Business of Closed Session:** No business of closed session.
- 17. Adjournment:** Jared Guillien made the motion to adjourn at 8:03pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.