

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, APRIL 8, 2024 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, DHD Zack Hegemann, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Racine County Sheriff's Department Representative Charles Gehrand. Absent with prior approval: Water Patrol Chris Utecht
4. **Review of Previous Town Board Meeting Minutes March 11, 2024:** Jared Guillien made the motion to accept the March 11, 2024 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for April 2024:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$195,181.08, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
6. **Town of Dover's Payables for April 2024:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$130,178.79, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
7. **Public Comments:** Chairman Stratton reminded everyone of the Annual Town Meeting Tuesday, April 16 at 7pm at the Town Hall.
8. **New to the Town of Dover Operator's License for: Dover Inn Carrie Willms:** After review of the background check, Jared Guillien made the motion to approve the Operator License, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
9. **Refund of Road Bond for: Bower Design and Construction 5010 Schoen Road:** After verification that the road had not been damaged, Jared Guillien made the motion to approve the refund, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
10. **2024 Special Event Permits for Movies in the Park Requested by Michelle Vanek, Eagle Lake Community Association 24815 Kennedy Avenue:** June 8th or Rain Date June 15th, July 13th or Rain Date July 20th, August 10th or Rain Date August 17th, September 14th or Rain Date September 21st, October 31st = Hours from Dusk to Midnight: Jared Guillien made the motion to approve the Special Event Permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
11. **Disbursement of Veteran Administration (VA) Grant and Gateway Funds for EMS (Emergency Medical Services):** A handout was presented detailing the Fire and Garbage Assessment Accounts, expenses to date taken from the funds, and allocated budget saving amounts. Discussion occurred regarding utilization of accounts in the future, such as utilizing VA Grant funds for EMS expenses. Discussion occurred regarding utilizing the Garbage Assessment dollars not only to cover ASDA, the garbage/recycling contractor expense, but to repair the town hall parking lot. Mike Shenkenberg suggested pouring a concrete pad five to six inches thick where the garbage trucks normally sit to prevent future damage to the asphalt. Zach Hegemann is collaborating with Will Hein, Dover's Engineer, on preparing a standard bid proposal due to the varying degrees of work needed.
12. **Community State Bank Offer to Extend Line of Credit:** An email from Neil Buchanan, Community State Bank, was received regarding extending Dover's line of credit. \$150,000 of the 2023 loan was paid off last month with another \$150,000 due by June 28, 2024. Discussion occurred, and Jared Guillien made the motion to extend the line of credit from Community State

Bank, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 13. Resolution 2024-03 Increase in Non-Resident Ambulance Rate Schedule:** At the March Town Board meeting discussion took place regarding a lift assist ambulance rate. Chief Molnar reviewed the current ordinance/rates and felt the non-resident rate should be increased. Jared Guillien made the motion to approve signature of Resolution 2024-03 raising the rate for non-residents, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes) Discussion also took place that next year, Brighton's contract would need to be negotiated as well.
- 14. Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** The Roads Superintendent discussed that the snow was not welcomed, as the trucks were all cleaned up and plows detached. There are obvious places where cold patch will need to be applied again. A list of additional UTV's Roads was given to the clerk today. Zach has ordered the UTV signage and once received, will begin the installation. Zach will also collect the funds from the individuals who are requesting this change to pay for the signs. Discussion took place that First Street is on the list which is shared with the Town of Brighton. It was noted that Brighton may be having a referendum on the ballot for opening up Brighton roads to UTV's soon. Michelle Vanek, the Manor Association President, requested a no parking sign for the boat launch. Zach stated that he will look to see if he has a spare one or order a new sign for them. Chief Molnar announced that Bernard Goetz, a past Assistant Fire Chief, passed away and that several fire fighters would be attending the funeral. The Fire Association has agreed to purchase a hose/nozzle for truck 522, and the graphics on the new vehicle. The Annual Fire/EMS Appreciation Dinner was held, and Casey Stratton was recognized for thirty years of service. Ambulance 532 is going into the body shop in approximately two weeks. A backup ambulance may be borrowed from Salem. One of the Lucas devices, a chest compression system, has a bad circuit board. Stryker Company suggested that the item be added to their service protection plan, and have it fixed through that program which will save money in the long run. Kurk concrete is coming over to quote the FD driveway area. Fire inspections will be starting in May. The Racine County Sheriff's Department reported fifty-seven citations, and fifty-four service calls.
- 15. Closed Session under Wisconsin State Statute 19.85(1)) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately a half hour.:** Not held.
- 16. Motion to Enter into Open Session:** None held.
- 17. All Business of Closed Session:** None held.
- 18. Adjournment:** Jared Guillien made the motion to adjourn at 7:43pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.