

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, MARCH 11, 2024 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, Water Patrol Chris Utecht, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent: DHD Zack Hegemann, Racine County Sheriff's Department representative.
- 4. Review of Previous Town Board Meeting Minutes February 12, 2024:** Jared Guillien made the motion to accept the February 12, 2024 minutes with amendment, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for March 2024** Jared Guillien made the motion to approve ELSUD pay their expenses of \$20,480.85, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for March 2024:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$125,903.88, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** a) It was questioned if it is legal to have individuals at a voting center/town property during an election asking for Robin Vos recall signatures. It was explained that according to the County Clerk, it was okay just as long as voting traffic was not impeded or that the recall had nothing to do with what was on the current ballot. Also discussed was the Robin Vos mailer that was sent approximately a month ago noting money coming to municipalities. It is still unclear if they were talking about a shared revenue increase, a Veterans Administration (VA) grant, or something entirely different. b)The town has been notified that the VA grant is going to be approximately \$73,000.00 but no mailing detail can be confirmed. c)Manor residents noted that they were opposed to selling any boat launch property. Chairman Stratton explained that a new resident who purchased the home next to the boat launch was inquiring about a variance request and that they stated that they would not be opposed to purchasing the property. This is an agenda item on the Wednesday night Plan Commission meeting. d) Chairman Stratton noted that Chris Utecht has resumed his position as Chief of the Dover Water Patrol. e) Manor President Michelle Vanek inquired into the status of a sex offender who has been reported in Manor. Chairman Stratton stated that she can follow up with his last know Parole Officer for specifics on his case. f)Chairman Stratton announced that the April 16th Annual Meeting will be held at 7pm at the town hall. g)Chairman Stratton stated that he attended a recent meeting at which a neighboring municipality discussed potentially adopting an EMS (Emergency Medical Service) habitual lift assistance billing policy. This was tabled as Chief Molnar wanted to verify Dover's policy. h)A resident inquired if an Airbnb ordinance was adopted. Chairman Stratton stated that yes one was adopted, and the next step is being worked on.
- 8. Application for a Kennel License for: Renee Gussman 2222 Sunnyside Drive (25 dogs), Johnia Burgan 2710 S Britton Road (12 dogs):** No complaints were noted in the previous year. Jared Guillien made the motion to approve the kennel licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 9. New to the Town of Dover Operator's License for: Baggers Alyssa Dama, Kansasville Quick Mart Kaden Shepard:** After review of the background checks, Jared Guillien made the motion to approve the Operator Licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 10. Refund of Road Bond for: Burback Builders 1901 Dover Ridge Drive:** After verification that the road had not been damaged, Jared Guillien made the motion to approve the refund, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 11. \$300,000 Loan Repayment to Community State Bank:** Now that property taxes are settled, the clerk discussed that the \$300,000 loan is due June 28, 2024. We have been paying \$1,720.00 roughly in interest per month. Approximately \$60,000 additional income is expected through June of 2024. The approximately \$260,000 remaining at Town Bank can be transferred to Community State Bank. Discussion occurred that \$150,000 or as much of the \$300,000 should be repaid to Community State Bank to save on interest charges. Jared Guillien made the motion, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 12. Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Chairman Stratton noted that all reports are on the back table for review. Chief Molnar discussed awards that two Dover EMS employees received from the Aurora Health Care Stroke Team called the Brain Saver Award. This was awarded because the EMS employees immediately recognized the stroke symptoms on a patient and reacted appropriately. Association Gun Tickets are on sale, please see any EMS or Fire fighter for tickets. A blood drive will be held this Saturday. The annual appreciation FD/EMS banquet was held with several anniversaries noted. Ambulance repair estimates have been gathered, and obtaining a loaner ambulance from a neighboring municipality is being discussed while the repair work is completed. The FD asphalt repair work estimate from the County came in at \$120,000 for time and materials only. A secondary company has quoted \$80,000. Additional quotes will be requested as well as detail on exactly what is all included. Chief Utecht thanked Chief Martinson for his years of service and wished him all the best of luck in the future. The Chief stated that he is very excited to be back working for the town. He is working on coordinating getting the buoys placed before Memorial Day weekend, as well as the swimming buoys for the Manor Association. Chief Utecht noted that he is exploring new pier options. Chairman Stratton asked if there were any questions on any of the reports, with none asked.
- 13. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately a half hour.** : Closed session was requested by the Water Patrol Chief. Jared Guillien made the motion to go into closed session at 7:42pm, seconded by Mike Shenkenberg. Motion Carried. (Jared yes, Mike yes, Sam yes)
- 14. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:00pm, seconded by Mike Shenkenberg
- 15. All Business of Closed Session:** No business of closed session.
- 16. Adjournment:** Jared Guillien made the motion to adjourn at 8:00pm., seconded by Mike Shenkenberg. Motion carried.