

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdooverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, NOVEMBER 13, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, and 2nd Supervisor Jared Guillien, DHD Superintendent Zack Hegemann, Kansasville Fire Department Ron Molnar, Racine County Sheriff's Department Lt. Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou
- 4. Review of Previous Town Board Meeting Minutes October 9, 2023:** Mike Shenkenberg made the motion to accept the October 9, 2023 minutes as presented, seconded by Jared Guillien. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for November 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$50,012.90, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for November 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$124,445.42, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** A)Chairman Stratton thanked any veterans present for their service. B)Apparently, residents on the private Hill Crest Road are not in agreement to contribute money to have road repair work completed. The gentleman stated they had received five quotes and the whole project would cost \$8,000.00. He was asking if the repair was completed, could the town put that on the tax bills. It was explained that private roads are just that, the road repair responsibility falls on the residents of the private road, the town does not get involved. Discussion was held that he should check to verify if there are any easements, then consult an attorney.
- 8. Refund of Road Bond for: Joseph Scott Homes LLC 4613 Cunningham Road, KNL Trinity Homes 1915 Dover Ridge Drive, Haven Creek Homes 2615 Lake Shore Drive:** DHD Maintenance, Zack Hegemann, verified that the roads were not damaged. Jared Guillien made the motion to refund the deposit, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
- 9. Horton Life and Health Insurance Policy Renewal:** The 2024 employee life insurance increased from \$720.00 to \$777.60 per year. Two insurance package options were received and after review Anthem was selected. Jared Guillien made the motion to approve Anthem, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
- 10. DHD Maintenance Inc Independent Contractor Agreement:** A one year, January 1, 2024 through Dec 31, 2024, contract for \$140,000.00 salary was presented by Zack Hegemann. This would mean no holiday or overtime pay. Twelve monthly equal payments. This would be a trial to determine if both parties were interested in continuing. Obviously, Zack or his employees/representatives will not be working a normal eight-hour shift, but all tasks/work will still get accomplished. Zack will continue to pay his employees from that \$140,000.00. Jared Guillien made the motion to approve the one year \$140,000 contract, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
- 11. Adoption of Airbnb Ordinance:** Chairman Stratton again noted that short term rentals or Airbnb's cannot be denied but a municipal ordinance can regulate. The sample ordinance was discussed and amended for potential signature in December.

- 12. Acquisition of Wheel Loader:** Zack Hegemann discussed renting a wheel loader from Asphalt Contractors due to the time of year. Next year Zack would like to obtain bids to potentially purchase a loader. Jared Guillien made the motion to rent a wheel loader from Asphalt Contractors, seconded by Mike Shenkenberg. Vote: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
- 13. Review of Reports from:** DHD Roads discussed obtaining quotes to have the town hall parking lot fixed. The quote from Asphalt Contractors to pulverize the parking lot and repave was \$131,000.00. The option to have an overlay done was \$65,000.00. The parking lot is in poor condition due to many years of the salt and garbage trucks. The board encouraged Zack to obtain more quotes so Dover can get the lot fixed in 2024. Zack explained mowing is now being completed all the way up to the farmer fields which is easier to see deer, aesthetically pleasing, and helps with pushing back snow etc. Three dumpsters of compost were loaded and disposed of. A men's wedding band was found in the compost area and turned over to the clerks. Oil leaks on the F250 were fixed. Chief Molnar, Kansasville Fire & Rescue Department discussed what equipment was purchased from the proceeds from the last gun raffle. Discussion also highlighted upcoming events such as a DNR Safety Class, and Ice Rescue Class. Racine County Sheriff's Department Lt. Gehrand discussed his report noting that there were five hours billed.
- 14. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 7:57pm., seconded by Mike Shenkenberg. Motion carried.
- 15. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:42pm., seconded by Mike Shenkenberg.
- 16. All Business of Closed Session:** No business of closed session.
- 17. Adjournment:** Jared Guillien made the motion to adjourn at 8:43pm., seconded by Mike Shenkenberg. Motion carried.