

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, OCTOBER 9, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, and 2nd Supervisor Jared Guillien, DHD Superintendent Zack Hegemann, Kansasville Fire Department Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent: Water Patrol Josh Martinson, Racine County Sheriff's Department Lt. Gehrand
- 4. Review of Previous Town Board Meeting Minutes September 11, 2023:** Jared Guillien made the motion to accept the September 11, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for October 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$59,769.38, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for October 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$108,709.58, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** a) Chairman Stratton responded to an inquiry stating that at this point we have not been contacted in regard to a possible residential development on Church Road. Jeff Bratz, Superintendent of Eagle Lake Sewer was asked when the land was put on the market regarding sewer, but no one has come forward. b) A Dover Line Road resident noted the 2024-line-item addition for fire and garbage stating that her husband is retired, they are on a fixed income, her taxes had increased last year by twenty percent, and the ever-increasing cost of living is making it difficult to make ends meet. She stated if an ambulance was called, they would come out of Waterford. Chief Molnar replied that Dover Line Road is Dover's jurisdiction. Only if Dover was responding to another call would mutual aid be requested. Regarding the \$150 fee for garbage, the individual has theirs picked up. Chairman Stratton explained that the charge will be on all developed parcels. It is an option to use the town hall facility, drop off brush, tires, large items, etc. on the appropriate Saturday's. Also noted is if her property tax increased by twenty percent without any new buildings/enhancements they should be coming to the Open Book for verification. One resident who has attended the town meetings throughout determining the tax line additions noted that you live in the town by your choice, you are part of the town, you utilize town roads, have the support services such as Fire/EMS if needed. Owners of commercial and residential properties are taxed with the majority of the money going to the schools, regardless of whether you have children or not. Taxes are how you support your community. It was noted that everyone's bills are increasing, including the towns. The town's mill rate has been declining. People have seen their taxes stay the same, decline, very few have had an increase without some kind of property enhancement. An additional discussion occurred, if residents have more than one parcel that have improvements such as a shed/garage, combine those lots into one parcel. You will save money on the Drainage District assessment and on the fire/garbage line additions.

8. **New to the Town of Dover, Operator's License for Kansasville Quick Mart Laura Slater:** After review of the background check, Jared Guillien made the motion to approve the Operator's License for Laura Slater, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
9. **Should there be a Trash/Recycling Tax Line Addition on Developed Commercial Lots and Should Specialty Items be Accepted from Fonks Mobile Home Residents and if so, Should there be a Separate Color Permit:** An email from Brian Fonk stating that the residents of the Mobile Home Park have the same garbage/trash options offered by the park as Dover provides. Fonk's residents do have to pay extra for large item disposal; it is minimal. Discussion occurred, and the conclusion was that Fonks Mobile Home Park residents will no longer receive a trash/recycle permit. Also noted was that according to the law, individual mobile home lots cannot be charged. If Fonks residents choose to purchase a two-year permit for \$300, they may then obtain one.
10. **Notification of Price Increase from ASDA Trash and Recycling:** The two-year contract, 2023-2025, was signed in December of 2022. Notification was received this month that extra truck service will increase from \$100 to \$105 in 2024. Trash will increase from \$56 per ton to \$58 per ton. The verbiage in the ASDA contract states that they have to inform us so we can budget appropriately. The Town Board acknowledged the increase letter.
11. **Update from Attorney Ludwig on Adoption of Airbnb Ordinance:** A draft Dover ordinance for short-term rentals such as airbnb's handout was distributed. Dover's Attorney was informed about the submitted petition that residents circulated. Attorney Ludwig noted that no municipality by law can deny short term rentals such as airbnbs. That being said municipalities can regulate and apply restrictions. Also noted was that short term rentals are considered residential not commercial. Chairman Stratton discussed that at the RCICC (Racine County Inter-Governmental Cooperation Council) a county wide Short-Term Rental Ordinance is still on the table getting ironed out. Residents were asked to review the draft ordinance and at the November 13th Town Board meeting amendments will be discussed.
12. **Humane Society Contract Increase/Update:** Attorney Ludwig reached out to the Humane Society to see if they will release surrender/drop off information monthly to Dover, so residents can be billed for the service. Obviously if the Humane Society will agree to do so, then an ordinance for surrender/drop off service would need to be developed. Jodie Hoffman, Dover's current dog catcher, stated that she could hold dogs at her place as opposed to taking them to the Humane Society. Discussion occurred that perhaps Jodie could take cats as well. Dover is charged \$150 per dog that is picked up by Jodie in addition to the Humane Society contract. A large percentage of cases are neighborly disputes, or the dog happens to be out in the field, and someone decides to pick it up instead of letting the dog go back home on its own. The final decision was to continue to contract with the Humane Society. Jared Guillien made the motion to approve signature of the 2024 contract in the amount of \$6,930.00 up from the 2023 contract of \$2,190.00, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
13. **Asphalt Contractors Proposal for Road Patch over New Culvert on S Britton Road:** Zack Hegemann, DHD Roads Superintendent, received a \$7,811.00 proposal from Asphalt Contractors to patch over the new culvert on Britton Road. Jared Guillien made the motion to approve the proposal not to exceed \$7,811.00, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
14. **Acquisition of Wheel Loader:** Currently a wheel loader is rented for the winter months for \$1,000 per month from Asphalt Contractors. Zack has checked various dealers and a rented loader around same size is around \$6,900 a month. Marketplace Milwaukee will do rentals for \$4,175 on a 2020 loader with just the bucket. A used 2020 JD524 is around \$165,000 to purchase. Zack believes the City of Burlington rents theirs yearly from Case. Zack is still checking into a lease program as well. Subject tabled.
15. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** No Water Patrol report was received. Zack, DHD Roads, reported that they are in the process of mowing the ditches for the second time this year. DHD got the chipper to work and have chipped the various logs in the ditches. Chief Molnar discussed four members having milestone anniversaries at their Department with a combined 114 years of service to the community. This is National Prevention

Week and as a result school tours have taken place at the Fire and Rescue Department. Chairman Stratton noted that Sheriff's, Fire, and Roads Department reports were on the table for additional information.

- 16. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour. (Gardiner Appraisal)(Seagrave Fire Apparatus):** Jared Guillien made the motion to go into closed session at 8:18pm., seconded by Mike Shenkenberg. Motion carried.
- 17. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:46pm., seconded by Mike Shenkenberg.
- 18. All Business of Closed Session:** Nothing to note.
- 19. Adjournment:** Jared Guillien made the motion to adjourn at 8:46pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 26th day of October 2023
Camille Gerou Clerk/Treasurer