

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, SEPTEMBER 11 , 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge** The Pledge of Allegiance was recited.
- 3. Roll Call** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, and 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, Water Patrol Josh Martinson, Lt. Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent: DHD Superintendent Zack Hegemann
- 4. Review of Previous Town Board Meeting Minutes August 14, 2023:** Mike Shenkenberg made the motion to accept the August 14, 2023 minutes as presented, seconded by Jared Guillien. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for September 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$40,217.61, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for September 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$276,800.32, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** A)A Sheard Road resident noted that motorcycles have been parking over the white shoulder road line. Lt. Gehrand noted that they take into consideration if there is enough room for passing or maneuvering around obstacles before writing a citation. B)Discussion was held regarding the recent newsletter introducing the fire and garbage tax being implemented. Chairman Stratton stated that it was discussed over several months at various meetings, seeking input, providing explanation of why the tax was considered, and various dollar options. The Chair explained how municipalities are restricted on raising rates yearly, border agreements, becoming a Village so can't be annexed, costs of EMT's (Emergency Medical Technicians), contract costs, and equipment costs. The newsletter was sent out at the beginning of September so residents would have some time to prepare for the increase in taxes. The Chair also reminded residents that taxes can be paid in two portions, once before January 31st and again by July 31st. A request for property assessments every five years was requested. C)The Manor residents are interested in moving some big boulders by the Manor boat launch. They plan on adding gravel in the boulder locations. They have committed to doing all the work and providing the gravel. The Town Board members all agreed that they can proceed.
- 8. Magnan Assessment Service Contract:** Jared Guillien made the motion to approve the contract for 2023 in the amount of \$7,496.95 and in 2024 in the amount of \$17,992.70, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 9. Racine County Sheriffs 2024 Law Enforcement Contract:** Jared Guillien made the motion to approve the contract for 2024 in the amount of \$7,699.82, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 10. Special Event Permit Request for the Dirty Hoe Saloon 4614 Sheard Road September 17, September 24, October 1, October 8 2pm to 6pm:** Jared Guillien made the motion to approve the special event permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 11. Special Event Permit Request for 1175 Sports Park & Eatery 22840 Durand Avenue September 30, 4pm to 7pm:** Mike Shenkenberg made the motion to approve the special event permit, seconded by Jared Guillien. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 12. Refund of Road Bond for: Elite Carpentry & Contracting 23907 Oakwood Lane, Aaron & Stephanie Foege 2627 Lakeshore Drive, Rob Newman 24913 Madison Street:** Zack Hegemann, DHD Superintendent, approved the release of the Road Bonds. Jared Guillien made the motion to approve refunding the road bonds, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 13. New to the Town of Dover Operator's License for BP Sandip Kumar Patel, Kansasville Citgo Dakota Tabor:** Jared Guillien made the motion to approve the Operator's License for Sandip Patel, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes) After discussion Mike Shenkenberg made the motion to deny the Operator's License for Dakota Tabor, seconded by Jared Guillien. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes) The clerk was instructed to notify the owner of Citgo.
- 14. Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Lt. Gehrard from the Sheriff's Department read his report noting that there were thirty-three citations written. Discussion took place that the majority of Dover's ordinances should be available online to any responding officers. Water Patrol Josh Martinson reported that the water level is low. They have been working with the DNR (Department of Natural Resources) on patrol shifts. Labor Day weekend the lake traffic was busy, and the fireworks were great. Lake patrols begin at 7am to 12noon. Buoys will be taken out in October. Kansasville Fire/EMS Department Ron Molnar reported that the calls were down from July with 72 calls. Several unusual calls were received, the Labor Day Lake Boat Ring of Fire included setting a boat house on fire, an Apple watch notified dispatch of an accident that was 100-150 foot into a wheat field at 4am and then a semi rolled over on Highway C hitting a power pole. Engine 531 had the pump replaced. The second half of the grant money should be arriving any day. EMS (Emergency Medical Service) has been staffing with part time personnel instead of full-time, which has been saving money on benefits as well. A letter from Dover's attorney was sent to Seagrave regarding honoring the signed contract for a fire engine. They now have twenty days to respond.
- 15. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 8:06pm., seconded by Mike Shenkenberg. Motion carried.
- 16. Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 8:15 pm., seconded by Jared Guillien.
- 17. All Business of Closed Session:** Nothing to note.
- 18. Adjournment:** Jared Guillien made the motion to adjourn at 8:16pm., seconded by Mike Shenkenberg. Motion carried.