

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, AUGUST 14, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** 1st Supervisor Mike Shenkenberg called the Town Board Meeting to order at 7pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Ron Molnar, DHD Superintendent Zack Hegemann, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou. Absent with prior notification: Chairman Sam Stratton
- 4. Review of Previous Town Board Meeting Minutes July 10, 2023:** Jared Guillien made the motion to accept the July 10, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 2/0 Motion carried.
- 5. ELSUD Payables for August 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$36,165.58, seconded by Mike Shenkenberg. Vote: 2/0 Motion carried.
- 6. Town of Dover's Payables for August 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$366,024.64, seconded by Mike Shenkenberg. Vote: 2/0 Motion carried.
- 7. Public Comments:** 1) A complaint was noted regarding 2615 Lakeshore Drive. The new house is sitting much higher than the neighboring houses. As a result, storm water is filling the road, causing the water to drain through Mr. Kaminski's property to get into the lake. Mud behind the new house is going around the silt fencing and straight into the lake. Videos of the water rushing through Mr. Kaminski's property to get to the lake were offered. Mike Shenkenberg noted that occupancy is being withheld and this situation is being addressed with the Building Inspector and Dover's Engineer. 2) A gentleman from North Shore Drive, discussed airbnbs coming to the area. Several additional residents noted issues such as: parking on the road, parking blocking neighboring driveways, lights shining into windows late at night when renters are trying to find the airbnb entrance, safety is a concern not knowing who is renting these places, dogs left outside, trash, no concern for neighboring private property, partying at all hours of the night, six arrive then another six later and the party continues on. The Sheriff's Department has been called multiple times but normally they shine their lights, then the renters behave for a little while. The residents are unsure if citations for parking have been issued. The problem is intensified as there are new renters every two to three days. Another problem is that neighbors don't know who or how to reach the property owners when these issues arise. Mike Shenkenberg explained that Racine County as a whole is looking into creating an airbnb ordinance, which would then provide guidance. Discussion occurred that a petition within the Town of Dover is being circulated regarding airbnbs. Jared Guillien suggested that any concerns be reported to the Airbnb Rental Website as they potentially could address issues with the owners and perhaps take down the listing if the problems persist. 3) A gentleman from the Manor Association asked if he could trim two large branches from over the dock on Lakeshore Drive. Zack, DHD Roads Superintendent, stated that he had no problem with the removal just as long as the Association was aware and agreed. 4) A gentleman from Eagle Lake Manor stated that he has seen the same abandoned vehicles in the town for the last three years and was wondering what could be done to have those removed. It was explained that Dover has an ordinance which requires vehicles to be licensed and running. Reporting vehicles to the non-emergency Sheriff's number is an option, as well as

completing a Dover Complaint Form. Obviously, the location, make, and model number would be needed so those issues could be addressed.

8. **Magnan Assessment Service Contract:** Cal Magnan explained that a reevaluation was completed in 2022. Initial concerns noted were that his staff has checked approximately a hundred fifty properties. Market Drive does not seem up to date, twenty-five records had wrong pictures, two remodels have been found with no change in value, and a poll shed was listed with the wrong size. The Magnan Assessment contract has been sent to Dover's attorney for review.
9. **Special Event Permit Request for the Dirty Hoe Saloon 4614 Sheard Road August 19 & August 20, August 27, September 3 & September 4 2pm to 6pm August 26 4pm to 8pm:** Jared Guillien made the motion to approve the special event permits, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Jared yes, Mike yes)
10. **Fireworks Display Application for Eagle Lake Property Owners Association to be held on September 2, 2023 (Rain Date September 3):** Jared Guillien made the motion to approve the Fireworks Display permit based on the approval of the Fire and Water Patrol inspection, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Jared yes, Mike yes)
11. **Approval of the Newsletter to Disseminate Fire and Garbage Service Tax Bill Additions:** The Chairman had previously approved the newsletter. Both Supervisors reviewed the newsletter and agreed with proceeding with the mailing to residents.
12. **Legal Opinion Regarding Mobile Home Park Addition of Fire and Garbage Service Tax:** Attorney Ludwig stated that based on the law, the fire tax bill addition should be directed to the main owner of the Mobile Home Park, not to separate park residents.
13. **Refund of Road Bond for: Demlang Builders 2128 Mealy Road:** Jared Guillien made the motion to approve the road bond refund, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Jared yes, Mike yes)
14. **Open Bids for the Sale of the 8' 6" Western Ultramount Straight Snowplow with Wing Extensions and the 1.5 Cu Yard Western Tornado Poly Salt Spreader:** One bid for each item was received and opened by Mike Shenkenberg. Jared Guillien made the motion to sell the salter to the highest bid of \$1,200 and to sell the plow to the highest bid of \$850, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Jared yes, Mike yes)
15. **Update on the 1963 Oshkosh Plow Value from Zach Hegemann:** Zack reported that he had not taken the plow to be weighed yet. The individual interested in purchasing and restoring the plow to working order stated that he would be willing to plow for Dover, when there is enough snow that the drifts need to be pushed back, if insurance was provided in case of an accident occurring when plowing. After discussion, it was noted that if the town is not listed as the equipment owner, the town would not be able to provide insurance. Zack noted that potentially he could hire the individual under DHD and potentially lease the equipment, then bill Dover accordingly. The clerk was asked to investigate the insurance situation. Zack will check with his insurance provider as well.
16. **Special Event Permit Request for 11/75 Sports Bar and Eatery 22840 Durand Avenue September 4 10am to 4pm:** Jared Guillien made the motion to approve the special event permit, seconded by Mike Shenkenberg. VOTE: 2/0 Motion Carried. (Jared yes, Mike yes)
17. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Zack from DHD Roads stated that there were a couple of trees down due to the recent storms. Zack explained the Case tractor with the flail mower has been equipped with a rotary mower now. Zack reported that all Dover roads have been mowed for the first time. Chief Ron Molnar reported that the Pancake Breakfast and Safety Day had approximately 1,100 attendees. In July there were eight-six calls for service. Engine 521 pump repair was started today and should be completed by noon tomorrow. Hopefully after the repairs are completed, it will pass the pump test. Chief Molnar stated that he spoke with an attorney who specializes in contracts who suggested sending a letter on behalf of the town to Seagrave regarding the purchase price of the new engine. The attorney noted that the language included in Seagraves letter was utilized in 1923. The Sheriff reported that Highway 75 & 20 is now open. The rest of the road is expected to be open by Labor Day. There were fourteen and a half billed hours with thirty-five citations issued.
18. **Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment,**

promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.: No closed session was held.

19. Motion to Enter into Open Session: No closed session was held.

20. All Business of Closed Session: No closed session was held.

21. Adjournment: Jared Guillien made the motion to adjourn at 8:15pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 30th day of August 2023
Camille Gerou Clerk/Treasurer