

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, MARCH 13, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Matt Callies & Michele Murphy, DHD Superintendent Zack Hegemann, Racine County Sheriff's Department Lt. Charles Gehrand, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou.
4. **Review of Previous Town Board Meeting Minutes February 13, 2023:** Jared Guillien made the motion to accept the February 13, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for March 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$39,542.36, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
6. **Town of Dover's Payables for March 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$100,509.97, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
7. **Public Comments:** A) Tom Lembcke was curious about the financial situation of the town. Chairman Stratton provided a brief overview stating that with Dover's reassessment in 2022 the town's mill rate dropped from \$2.14 to \$1.43 making this year's budget extremely tight. In February 2022 Dover hired employees to staff the EMS (Emergency Medical Services/Ambulance) service. Start-up costs were incurred. A \$300,000 operating loan was taken out from the Sewer Department at one percent interest in 2022. In 2023, a \$500,000 operating loan is being sought. Discussion regarding a 2024 referendum question is being considered as well as adding a special assessment to all tax bills that have an improvement (house/dwelling). Every avenue to save money is being checked. In 2022, Dover received approximately \$446,000.00 in ARPA (American Rescue Plan Act) funds with the understanding that the money could only be utilized for broadband, water and sewer infrastructure, or health/covid economic related topics. The money was then dedicated to the 2022/2023 sewer rehabilitation project since tight parameters were set by the government. Over time those parameters have been broadened. Investigation of moving those funds back from the sewer plant, since not all residents are on sewer, is being discussed. The sewer plant, a department of the Town of Dover, is now undergoing a \$4.5 million dollar restoration project as well. Sewer rates were increased in 2022 from \$100 to \$136 to help with the sewer rehabilitation project. Sewer rates for surrounding communities are approximately \$150 currently. Mike Shenkenberg added to Chairman Stratton's financial overview, noting that the current Dover Fire Department Engine #521, which is a 1993, has lived its life. A commitment to purchase a new engine was made over a year ago. The Board did ask the Chief to check into cancelling the order this year due to financial concerns. Chief Molnar relayed that there is a \$20,000 cancellation penalty, and a two-year waiting list before one could be reordered again. Mike shared that he had a discussion while on vacation with a gentleman who builds fire engines. Mike noted that his municipality just committed to buying an engine for \$800,000. The casual acquaintance stated that Seagrave is one of his company's competitors and that he thought that was a great financial deal, especially because of the quality and that they promised delivery in less than two years. B) Discussion took place regarding the Town Hall not having a backup generator in case of storms. Recently the power went out and DHD superintendent, Zack Hegemann luckily had one of the overhead doors open. He was able to pull the vehicles out through that door. The snowplow trucks stayed outside overnight till the power was restored. It was discussed that there is the tornado siren on the roof top and is there a siren backup system? The Sewer Plant is upgrading their generators and a generator from lift station number three was dropped off. Zack was asked to check pricing to get the generator hooked up/functioning at the Town Hall. Zack was

asked to verify with the county/Emergency Management if the tornado siren would work in the event of an outage, and if there is any funding available to cover some or all of this project cost. Zack was also asked to price a new generator for comparison.

8. **ARPA (American Rescue Plan Act) Funding Transfer from ELSUD (Eagle Lake Sewer) Update:** Subject tabled for further investigation.
9. **Application for a Kennel License for Nicole and Daniel Mlakar 24310 Church Road (10 dogs):** After verification of no complaints against the kennel, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
10. **Operator's License for: 11/75 Sports Park and Eatery- Cody Kreuscher:** After reviewing the background check, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
11. **Addition of Budget Line Item/Income for Fire/Rescue, Discussion Requested by Chairman Stratton:** As discussed under public comments, this is being researched currently. Further information will be provided.
12. **Review of Reports from:** DHD Roads, Fire, and Sheriff's Department: DHD, Zack Hegemann, reported that DHD spent a lot of time in the snowplow due to the snow and ice storms, twenty-seven trees went down in the ice storm, Zack ordered another forty ton of salt, and fixed the ramp at the board launch once the snow cleared. The Fire Department provided a report overview stating there were sixty-seven calls in February. Twenty-two of those were weather related. Forty-nine medical calls. Seven fire responses with four in the Town of Brighton. March 18th there will be a controlled house burn by the intersection of 142 and J. March 25th a blood drive will be held at the Fire Department, please signup. The yearly FD Appreciation dinner will be held at the Tin Can. Discussion took place that the Town Board must approve the Fire Department Employee manual next month. The Sheriff's Department had twelve billable hours with thirty-five miles driven. Please see the separate department's reports for details.
13. **Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Mike Shenkenberg made the motion to go into closed session at 7:49pm, seconded by Jared Guillien.
14. **Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:17pm, seconded by Mike Shenkenberg.
15. **All Business of Closed Session:** Chairman Stratton stated that the Clerk of Courts will be stepping away from her position. In the meantime, her daughter Christine Jacobsen has been approved by the Judge, and the Dover Town Board acknowledges the update to the Clerk of Courts position.
16. **Adjournment:** Jared Guillien made the motion to adjourn at 8:18pm., seconded by Mike Shenkenberg. Motion carried.