

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JANUARY 9, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, DHD Maintenance Superintendent Roads Zach Hegemann, Kansasville Fire Department Chief Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou.
- 4. Review of Previous Town Board Meeting Minutes December 12, 2022:** Jared Guillien made the motion to accept the December 12, 2022 minutes as presented , seconded Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for January 2023:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$34,933.40, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for January 2023:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$149,656.07, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** 1)A question was asked when tax refund checks would be issued, and Chairman Stratton noted that the refund checks were being signed that evening. 2)A complaint was discussed regarding snow plowing on Cox Road and a four-foot drift caused by the wind. The concerned individual was interested in determining what she could do to prevent this in the future and planting trees along the easement was discussed. Snow fences were also discussed until the trees mature.
- 8. One Year Contract Agreement DHD Maintenance Requested by Zach Hegemann:** Zach Hegemann discussed that he added the fourth of July as a holiday to his contract. Double rate then would be charged if called in to work. Zach stated that he did not raise his yearly contract amount but is going to pay his guys four dollars more an hour to keep up with other offers they have received. After discussion, Jared Guillien made the motion to approve the DHD Maintenance one year contract in the amount of \$44.00 an hour with the contract not to exceed \$183,040.00 per year, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 9. Signature of Memorandum of Understanding (MOU) Between Veteran Affairs Department and Town of Dover for a \$48,945.00 Grant:** Chairman Stratton explained that this grant is to help the Fire Department offset some their financial concerns considering all the EMS calls made to the Vet's campus. Also noted was that no property taxes are collected for all the government buildings in that area. Jared Guillien made the motion to approve signing the MOU in the amount of \$48,945.00, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 10. New to the Town of Dover Operator's License for RS Associates of WI/Citgo Courtney Hawkins:** After reviewing the background check, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 11. Application for a Kennel License for Susan McFadden 3000 N Beaumont Avenue (4 dogs):** After verification of no complaints against the kennel, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 12. 2023 Special Event Permits for Movies in the Park Requested by Michelle Vanek, Eagle Lake Community Association 24815 Kennedy Avenue:** June 10th or Rain Date June 17th, July 8th or Rain Date July 15th, August 12th or Rain Date August 19th, September 9th or Rain Date September 16th,

October 31st = Hours from Dusk to Midnight: Jared Guillien made the motion to approve the Special Event Permits, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 13. Review of Reports from: DHD Roads, Fire, Sheriff's Department:** Snow plow truck #10 was picked up from Lakeside. The one-ton truck was in at Erickson's Repair for new bearings on the one side, everything was greased, and washed. The Fire Department will be conducting a joint house burn in the Town of Brighton on Highway J in March. A Dover EMS (Emergency Medical Technician) was exposed to blood borne pathogens on a call to Tiny Hooves. The coroner did send a blood sample for testing, but unfortunately the employee will need to keep going in for testing. No Sheriff's Department personnel were present to report but their official report was available for viewing. Discussion took place regarding the town's funding with the mill rate falling from \$2.05 to \$1.43 and expenses rising due to the economy and funding the EMS (Emergency Medical Service) program. Discussion took place on cancelling the ordered fire engine. Chief Molnar was asked to look into the ramifications of that: any penalty, estimated time to first down payment and how much that would be, potential funding opportunities etc. Discussion took place on pulling together a future Fire/EMS referendum committee.
- 14. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 7:45pm, seconded by Mike Shenkenberg.
- 15. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:14pm, seconded by Mike Shenkenberg.
- 16. All Business of Closed Session:** Nothing to note
- 17. Adjournment:** Jared Guillien made the motion to adjourn at 8:15pm., seconded by Mike Shenkenberg. Motion carried.