

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, NOVEMBER 14, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Zach Hegemann DHD Maintenance Superintendent Roads, Kansasville Fire Department Chief Ron Molnar, Deputy Clerk/Treasurer Kim Springer and Clerk/Treasurer Camille Gerou.
- 4. Review of Previous Meetings Minutes September 29, 2022 Residency Request and October 10, 2022 Town Board:** Jared Guillien made the motion to accept the September 29, 2022 and October 10, 2022 minutes as presented, seconded Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for November 2022:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$30,649.32, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 6. Town of Dover's Payables for November 2022:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$112,650.56, seconded by Mike Shenkenberg. Vote: 3/0 Motion carried.
- 7. Public Comments:** a) A concern was noted regarding the pine trees on Cox and Church Road needing trimming. Zack, DHD Roads will investigate the situation. b) A traffic light complaint on a garage on Coolidge Drive was discussed with the Sheriff's Department officer. The officer will investigate and provide additional follow-up.
- 8. 2023 ASDA Enterprises Refuse & Recycling Contract:** ASDA owner Andy Naber was in attendance and provided a revised cost overview. All fees outlined at October's meeting will remain the same except the 2023/2024 recycle process fee will only increase to twenty dollars from 2022 rate of fifteen dollars. Mr. Naber has created a new contract and will drop that by for signature at the December meeting. Discussion occurred that there are approximately eight to ten residents that come through with trailers of stuff two to four times each garbage collection day. After discussion, the Town Board requested ASDA to inform the clerk of the individuals' names, who will then be sent a letter. There should be no reason for that much trash to be coming from an individual's home on a constant basis. Also noted is that Andy believes that not as many people are utilizing curbside pickup due to the economy; more garbage is being delivered to the town hall for collection, costing the town more money.
- 9. 2023 Wisconsin Humane Society Stray & Impound Shelter Contract:** After discussion, Jared Guillien made the motion to approve the Humane Society yearly contract in the amount of \$2,190.00, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 10. Adoption of Amendment to Dover Ordinance 6.04.050 Pertaining to Dog Enforcement Regulations:** This amendment will allow the Town of Dover to bill the dog owner for pickup of their roaming non-restrained animal. Jared Guillien made the motion to approve the amendment of Ordinance 6.04.050, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 11. Adoption of Town of Dover Resolution 2022-04 Approve Roadway Classification Changes:** The DOT (Department of Transportation) requested changes in the classification of several of Dover's roads. Dover's Engineer, Will Hein, researched the changes to ensure that the changes would not impact future grant capabilities. Jared Guillien made the motion to approve Resolution 2022-04 Roadway Classification Changes, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)

- 12. New to the Town of Dover Operator's License for: Gamblers- Robin Bulgrin & Ryan Filler:** After review of the background checks, Jared Guillien made the motion to approve the licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 13. Issuance of a Town of Dover Class A Beer and Liquor License to Kansasville Convenience and Carwash LLC 22930 Durand Avenue formally Jeet Enterprises dba K-Raceway Food Mart LLC:** After review of the background check and proper posting, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 14. Operator's Licenses Renewal for: Kansasville Convenience & Carwash LLC- Satvir Singh & Laura Proska- Singh:** After review of the background checks, Jared Guillien made the motion to approve the licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes)
- 15. Review of Full Time Town Employee Insurance Package Options:** The current insurance package is being replaced by the offering company with another package with similar coverage. The only difference is in the prescription coverage which will become a percentage of the drug cost. The employer cost is also comparable to last year's rates. A comparison of insurance rates was completed with the state insurance coverage ETF (Wisconsin Employee Trust Fund). By law all state employees (participants) would be required to pay twelve percent of the plan premium with the employer paying eighty-eight percent. Based on how hard it is to find and maintain staff, the board decided that it was not the proper time to make that significant change. The board agreed to stay with the newly offered current insurance companies plan.
- 16. Review of Reports from: DHD Roads, Fire, and Sheriff's Department:** Zack, DHD Road's Superintendent discussed the urgent need for a road repair on Lakeshore Drive in the Manor. The quote obtained for one patch came in at \$4,900.51 and a second patch, which encompasses the first patch area along with a second area, was \$7,148.00. This money is in Zach's 2022 roads budget. Due to the small area and time of the year Asphalt Contractors should be able to complete the project within a day, if approved. The road has deteriorated so poorly that patching is not a valid option. Mike Shenkenberg made the motion to approve both road sections in the amount of \$7,148.00, seconded by Jared Guillien. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes). Zack discussed obtaining a 2023 F550 Ford truck with plow and salter direct from the manufacturer. This would be a lease in the amount of \$106,885.00 which would be figured into the 2023 and consecutive years budgets. At this point, vendors are stating that any municipal trucks must be preordered, and the delivery time is approximately a year or longer. This new truck would be ordered with a stainless-steel bed to prevent rusting. Mike Shenkenberg made the motion to approve ordering the F550 2023 truck in the amount of \$106,885.00, seconded by Jared Guillien. VOTE: 3/0 Motion Carried. (Jared yes, Mike yes, Sam yes). Zack discussed an emission problem on the 2016 snowplow truck stating that the truck has had mechanical problems since it was purchased. Apparently, the engine in the plow truck was only made for one year and has a poor track record. In 2019 Dover experienced emission problems, taking the truck out of service for a lengthy portion of the winter, and Dover was required to pay to have a wiring harness replaced. This week the truck was taken in for repair because it cannot be driven over five miles an hour. Emission issues are suspected again. The truck was returned, and the check engine light was still on. Zack contacted the rep and the truck was taken in for further repair. Zack explained that if a new truck plow truck was ordered tomorrow, Dover wouldn't see it until 2025. In 2027 the government is supposed to impose even tougher emission standards. Zack believes that the truck has approximately 12,000 miles on it and resale would be around \$150,000. Zack noted that he just wants to bring this continuing issue to the board's attention. After discussion, the Town Board asked Zack to obtain quotes for ordering a new plow truck. Zack also stated that Dover has rented a loader from Asphalt Contractors for the remainder of 2022-2023 winter. Chief Ron Molnar provided several updates, here are some: a)a new part time administrative assistant has been hired b)a controlled burn is being planned on December 4th on Dover Line Road c)Santa will be at the Fire Department December 11th from 2-4pm. d)Ron has reached out to other Fire Departments to

locate a sample Car Accident Billing Ordinance. Please read Chief Molnar's report for further updates. Chief Martinson stated that buoys have been removed from the lake for the season.

- 17. Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.: No closed session was held.**
- 18. Motion to Enter into Open Session:** No closed session was held.
- 19. All Business of Closed Session:** No closed session was held.
- 20. Adjournment:** Jared Guillien made the motion to adjourn at 8:20pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the seventh day of December 2022- Camille Gerou Clerk/Treasurer