

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JULY 11, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Zack Hegemann DHD Maintenance, Water Patrol Chief Martinson, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present. Kansasville Fire Department Chief Ron Molnar arrived late.
- 4. Review of Previous Meetings Minutes June 13, 2022:** Jared Guillien made the motion to accept the June 13, 2022 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for July 2022:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$47,521.54, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 6. Town of Dover's Payables for July 2022:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$171,136.16, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 7. Public Comments:** a) Michelle Vanek, Eagle Lake Community Association President, discussed parking concerns on Lakeshore Drive because of an Air BNB (Bed and Breakfast). Since there is no parking on roads in the Manor, residents are asked to call the Racine County Sheriff's Department to have citations issued. The Town of Norway is currently exploring an Air BNB ordinance but there is very little that can be dictated by a town ordinance regarding this matter. b) Michele Vanek discussed, at June's Town Board meeting, obtaining the land which the canoe/kayak launch is located on Lakeshore Drive just off Jackson Street from the town. Michelle provided an update stating that the Community Association Appraiser was going to contact Gardiner Appraisal for their input to determine a dollar value for the area. c) Chairman Stratton discussed constructing a kiosk at the Zinnen boat launch to display town notices. Eagle Lake Management District (ELMD) will purchase the needed construction materials which are estimated at \$600 to \$700. A red weather tight notice cabinet has already been obtained. Chairman Stratton and his brother will construct the kiosk and get it installed at the Zinnen launch. Jared Guillien made the motion to reimburse ELMD at the maximum of \$300, seconded by Mike Shenkenberg. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried. Chairman Stratton requested to add to the August Town Board agenda, raising the launch rates to be competitive with local lakes.
- 8. Special Event Permit for Outdoor Live Bands Requested by Teena Flesch, The Dirty Hoe Saloon, 4614 Sheard Road:** Saturday & Sunday's July 16th & 17th, and July 23rd & 24th. Sunday's July 31st and August 7th = Hours 2-6pm.: Jared Guillien made the motion to approve the special event permits for the dates/times listed with the requested correction of July 23rd changed from 2-6pm to 4-8pm, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 9. Special Event Permits for Outdoor Live Bands Requested by Jason Strebe, Baggers Roadhouse, 3518 Beaumont Avenue:** Wednesdays July 13th, 20th, 27th, August 3rd = Hours 6-10pm Friday, Saturday, Sundays July 15th, 16th, 17th and 22nd, 23rd 24th and July 29th, 30th, 31st and August 5th, 6th, 7th = Hours Friday and Saturdays 6-10pm and Sundays 1-9p: Jared Guillien made the motion to approve the special event permits for the dates/times listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 10. Special Event Permits for Movies in the Park Requested by Michelle Vanek, Eagle Lake Community Association 24815 Kennedy Avenue:** July 16th, August 13th or Rain Date August 20th, September 10th or Rain Date September 17th, October 8th or Rain Date October 15th = Hours from Dusk to Midnight: Jared Guillien made the motion to approve the special event permits for the dates/times listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)

- 11. Application for Temporary Class B License for St. Mary's Church 23211 Church Road August 14, 2022 Pork Chop Dinner:** Jared Guillien made the motion to approve the Temporary Class B License for St. Mary's Church August 14, 2022, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 12. Operator's Licenses Renewal for Gamblers II-Donna Filler and Sunny's- Raul Perez:** After background check confirmation, Jared Guillien made the motion to approve the operator licenses, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
- 13. Discussion of Fireworks Permits Requested by Chairman Stratton:** Amy Spinelli, resident at 23510 Durand, noted that her family has been boarding and training horses since 1972. Their pasture actually faces the area businesses, and she noted that the recent fireworks spooked her horses. Ms. Spinelli requested she be notified whenever events that can alarm her horses are being planned. Due to liability, it was suggested that Ms. Spinelli sign up on the Dover website www.townofdoverwi.com to receive town agenda notifications so she can plan accordingly.
- 14. Betterment Bucket Truck Requested by Patrick Haley:** Chairman Stratton discussed that Patrick Haley would provide a bucket truck for the Dover's Road Department to put up and maintain banners and Christmas decorations if Dover agrees to provide insurance. After discussion it was decided that the truck would just sit ninety percent of the time and take up valuable storage space. Mike Shenkenberg made the motion not to accept the bucket truck offer, seconded by Jared Guillien. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried. Chairman Stratton stated that he would call Mr. Haley to inform him of the vote and discuss what to do with the existing banners, Christmas items, and tents that are being stored.
- 15. Discussion/Approval Humane Officer Contract Requested by DHD Maintenance:** Racine County Dispatcher, Jackie Bratz, informed the Superintendent of Roads, Zach Hegemann, that Jodie Hoffmann-Ruffalo provides Humane Officer services for several neighboring municipalities. Zach explained to the Town Board that he spoke with Jodie who informed him that he was supposed to technically have a license to deal with Dover's strays. Jodie has keys to the Humane Society and does drop off strays in the middle of the night to the Humane facility when necessary. Discussion occurred that an agreement could be set up, that the Sheriff's Department dispatch would still contact Zach or a Board member and they in turn would notify Jodie if a stray dog should be picked up. The contract price versus Zach's hourly wage, travel time, having Zach trained, and no ability or supplies to store strays was discussed. The clerk was asked to amend the Yorkville sample contract and prepare a final version for next month's Town Board agenda for further discussion.
- 16. Discussion/Approval of Milling Two Inches off Lois Road from Eagle Road to Van Buren Street \$16,000.00:** Discussion occurred that Lois is in very poor condition due to the oak tree shade and the road never drying out. More undergrowth trimming is planned to help with road maintenance. It was estimated that the last time that road was resurfaced was before 2010 and that currently the majority of the road is cold patch. Chairman Stratton abstained from the vote due to his house location. Mike Shenkenberg made the motion to proceed with the project but not to exceed \$16,000.00, Jared Guillien seconded the motion. Vote 2/0. (Jared yes, Mike yes, Sam abstained)
- 17. Discussion/Approval of Asphaltting Lois Road from Eagle Road to Van Buren Street \$23,000.00:** Mike Shenkenberg made the motion to proceed with the project but not to exceed \$23,000.00, Jared Guillien seconded the motion. Vote 2/0. (Jared yes, Mike yes, Sam abstained)
- 18. Discussion/Approval of Tiger Wildcat Flail Mower for 2023 Budget Season in the Amount of \$19,700.00:** The Case Maxxum tractor was obtained in 2021. The Roads Superintendent, Zach, discussed obtaining the final attachment, a rear flail mower. This mower would be for just grass areas. The implement has two pins and two hoses to easily swap it out. The vendor is stating that if it is needed for next season, the item should be put on order now, as the current wait period is seven to eight months. The \$19,700.00 includes delivery, installation, and training. Zach requested building this into his 2023 budget but placing the order now. Mike Shenkenberg made the motion to order the mower not to exceed \$19,700.00, seconded by Jared Guillien. Vote 3/0. (Jared yes, Mike yes, Sam yes)
- 19. Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** The Roads Superintendent, Zach, provided an overview of his report stating that a lot of payroll was spent on mowing and pushing back undergrowth in the right of ways. As of yet, he has received no complaints regarding the right of ways. He has requested the gravel to be delivered for the Manor and has ordered a locate to move the deaf child sign. Kansasville Fire and Rescue, Chief Ron Molnar, thanked all who

attended, approximately 1100, the Annual Pancake Breakfast and Safety Day. Chief Molnar discussed a recent fire at Fonk's Mobile Home Park involving three trailers. Unit 532 ambulance is still sporadically having engine issues. It is currently having the emissions removed, allowed by law for ambulances, which has been determined as the problem. Chief Molnar stated he completed submission of the Flex grant today. Delivery of the new fire engine is expected in June or July of 2023 now. Chief Martinson, Water Patrol, stated that traffic on the water has been slow. They have only issued ten warnings. Chief Martinson spoke of the closing of the Eagle Lake public access for reconstruction and the plan to have another pier available by the Zinnen Launch area.

- 20. Closed Session Requested by DHD Maintenance under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 8:07pm, seconded by Mike Shenkenberg.
- 21. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:19pm, seconded by Mike Shenkenberg.
- 22. All Business of Closed Session:** Nothing to note.
- 23. Adjournment:** Jared Guillien made the motion to adjourn at 8:20pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 20th day of July 2022- Camille Gerou Clerk/Treasurer