

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JUNE 13, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Zack Hegemann DHD Maintenance, Kansasville Fire Department Chief Ron Molnar, Water Patrol Chief Martinson, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present.
- 4. Review of Previous Meetings Minutes May 9, 2022:** Jared Guillien made the motion to accept the May 9, 2022 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for June 2022:** Jared Guillien made the motion to approve ELSUD pay their adjusted expenses of \$29,908.30, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 6. Town of Dover's Payables for June 2022:** After review of payables, Jared Guillien made the motion to approve paying the Town's expenses of \$95,729.97, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 7. Public Comments:**
 - a)**Michelle Vanek, Eagle Lake Manor Community Association (ELMCA) President, discussed the canoe/kayak launch located on Lakeshore Drive just off Jackson Street. The ELMCA would like to obtain the land officially from the Town of Dover. Ms. Vanek stated that their Association has been maintaining the location, since the Manor residents are the primary users of the launch. Michelle also stated that the area is utilized for pulling ice shanties on and off the lake, but the all-terrain vehicles (atvs) have caused shore damage which the Association intends to fix. This location is listed as a fire lane, discussion took place with Chief Molnar who stated that they do not fill the rigs from that location, nor does he think they would in the future. No regular citizen parking is allowed there. Concerns were noted that any water floatation items (kayaks/canoes) should be checked for invasive species. Ms. Vanek was directed by the Town Board to check into the legalities of the land transfer with the ELMCA lawyer. The Roads Superintendent was asked to provide a load of gravel to fix the current rut before the transfer takes place.
 - b)**Michelle Vanek noted that they would like to start the Movies in Park in July and was instructed to apply for the proper Special Event permits. Movies in the Park will be on the July agenda.
 - c)**Michelle Vanek discussed the requirement of Town Board approval, prior to submitting paperwork to the DNR (Department of Natural Resources), for swimming buoys placement on Eagle Lake. Jared Guillien made the motion to approve having swimming buoys placed on Eagle Lake based on DNR approval, seconded by Mike Shenkenberg. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
 - d)**Jeff Bratz, Eagle Lake Sewer Superintendent, discussed a lot line adjustment which was requested for 22570 Carlisle. Jeff stated that he feels they are creating a new lot, as they are adding a property line. He noted that new homes in that area need to be two lots minimum (125' X 80"). The requested division goes against the standards the Town has established. Furthermore, the building on lot 2 was originally a garage for the house on lot 1. Sometime in the past the garage was turned into a rental property. The clerk explained that the requestor was told they will have to appear before the Plan Commission. During this time Jeff Bratz can research the sewer payment history. The clerk is checking with the Assessors Office to verify that they are aware the garage is now a rental unit.
 - e)**Chief Molnar discussed that the invoices for the EMS (Emergency Medical Service) Ambulance calls have been mailed.
 - f)**A resident asked why Conserv FS, Inc. on Beaumont Avenue is not more secure. It was noted that the business is highly regulated, there is a fenced area for the anhydrous tanks which is state inspected as well. The Fire Department Chief noted safety protocols are definitely in place.
 - g)**Michelle Vanek discussed Manor issues: 1)a tree that needs to be taken down on the boulevard, and one by Ken Fuller's house. 2)a deaf child sign that needs to be moved on Quincey. 3)parking concerns on Lakeshore because of the Air BNB (Bed and Breakfast). The Road's Superintendent stated he would take down the trees gradually, but no new trees should be planted. If there are any planted, or allowed to grow, they will be the responsibility of the Manor Association. The sheriff's office should be called to ticket any cars parked on the road in the Manor. The clerk will look into an Air BNB ordinance.

8. **Special Event Permits for Outdoor Live Bands Requested by Jason Strebe, Baggers Roadhouse, 3518 Beaumont Avenue Wednesdays June 15th, 22nd, 29th, July 6th 6-10pm Friday, Saturday, Sundays June 17th, 18th, 19th and 24th, 25th 26th and July 1st, 2nd, 3rd and July 8th, 9th, 10th Hours Friday and Saturdays 6-10pm and Sundays 1-9p:** Jared Guillien made the motion to approve the special event permits for the dates listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **Special Event Permit for Outdoor Live Bands Requested by Teena Flesch, The Dirty Hoe Saloon, 4614 Sheard Road Sunday June 19 2-6pm, Sunday June 26 2-6pm, Sunday July 3 2-6pm, and Sunday July 10 2-6pm:** Jared Guillien made the motion to approve the special event permits for the dates listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
10. **Applications for a Class A Beer and Class A Liquor License for DBP Petroleum LLC dba Dover Food Mart 2010 N Raynor Avenue Union Grove, Jeet Enterprises dba K-Raceway Food Mart 22930 Durand Avenue Kansasville, RS Associates of WI LLC dba Kansasville Quick Mart 23010 Durand Avenue Kansasville:** Jared Guillien made the motion to approve the Class A beer/liquor license, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
11. **Applications for Cigarette License for DBP Petroleum LLC dba Dover Food Mart Kansasville Quick Mart 23010 Durand Avenue Kansasville, K-Raceway Food Mart 22930 Durand Avenue Kansasville, 1175 Sports Park & Eatery 22840 Durand Avenue Kansasville:** Jared Guillien made the motion to approve the Cigarette Licenses, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
12. **Applications for a Class B Beer and Class B Liquor License for Brothers from Another Mother dba 1175 Sports Park & Eatery 22840 Durand Avenue Kansasville, Strebe Investment Group LLC dba Baggers, 3518 S Beaumont Avenue Kansasville, David Prange dba Gamblers 3731 S. Beaumont Avenue Kansasville, JGSA Inc c/o Shelly Gruber dba The Dover Inn 1909 N Beaumont Avenue Kansasville, Molitor-Wisconsin Inc dba Michael's on the Lake 3101 Eagle Road Kansasville:** Jared Guillien made the motion to approve the Class B beer/liquor licenses, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
13. **Annual Operator's Licenses Renewal for Baggers- Krystain Beaulieu, Tara Jazdzewski, Cassandra Harris, Linda Mann Dirty Hoe Saloon- Colleen Hammes Dover Food Mart- Dharv Patel Dover Inn- Andrea Chart, Jamie Costigan, Kaitlyn Friemoth, Karla Friemoth, Kelli Gruber, Shelly Gruber, Angela Ignasiak, Pamel Kremnitzer, Emily Kruse, Dee Lunetta, Amanda Neumiller, Tracy Stillman, Savannah Storck, Matthew Thom, Bridgett Thompson, Amanda Weink, Jennifer Zimmerman Kansasville Quick Mart- Corina Gochanour, Satvir Singh 1175 Sports Park & Eatery- Travis Cadd Jr., Samantha Durkee, Bridget Fladhammer, Brooke Flesch, Elly Passehl, Andrea Rafael, Taylor Smith, Robyn Swantz, Randall Trev Michael's on the Lake- David Molitor, Theresa Molitor, Deborah Ross The Farm at Dover- Elgin Karls, Olivia Karls:** After background check confirmation, Jared Guillien made the motion to approve the annual operator licenses, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
14. **Applications for New Town of Dover Operator's Licenses for Baggers- Stephanie Hagen, Dover Inn- Mackensie Geschke, Kansasville Quick Mart- Denise Gahart, K-Raceway Food Mart- Amber Hanson, 1175 Sports Park & Eatery-Alyssa Dama:** After background check confirmation, Jared Guillien made the motion to approve the new operator licenses, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
15. **Horton Insurance Renewal:** 2022-2023 Cost Summary for Insurance is \$80,025.00 up \$6,149.00 from last year. It was noted that values were increased due to equipment/building replacement costs, as a result premiums increased. Jared Guillien made the motion to renew the insurance in the amount of \$80,025.00, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried.
16. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** DHD Roads Superintendent, Zack stated that two retired Burlington City Road's Department employees are now working for his company part time. They will be focusing immediately on mowing rights-of-way. Zack submitted a Thunder Road quote to mastic chip seal Ketterhagen Road to Highway 11 for \$15,400.00. Mastic chip sealing should add five to seven years to the road's life. After discussion, Jared Guillien made the motion to approve mastic sealing for the 77 cracks on Ketterhagen Road to Highway 11, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried. Discussion took place regarding whether Zack should be picking up stray dogs. A noose snare pole, kennel, and water bowl would be needed to hold the animals overnight till the Humane Society opens. The Town Board requested that Zack obtain those items and only pick up stray dogs if the Sheriff's

Department calls. Discussion took place regarding acquiring Citgo gas cards for the Roads Department. Fleet One cards which could be utilized at any company/station were suggested as an alternative. The Deputy Clerk will look into getting those set up accordingly for the Roads Department. Chief Molnar reported calls were up thirty percent in April and May. Discussion took place if the Fire Department would be interested in the large military tents that the Betterment Committee/Patrick Haley has stored in the Road's Department shed. Chief Molnar stated they are not interested. Discussion took place if the Roads Department could acquire some old radios from the Fire Department. Jeff Bratz stated he would work with Zack to get them programmed properly. Chief Martinson read his report and noted that now the patrol boat is being stored in the Eagle Lake Management shed which is located much closer to the boat launch site and is working out well.

- 17. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.** Mike Shenkenberg made the motion to go into closed session at 8:22pm, seconded by Jared Guillien.
- 18. Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 8:55pm, seconded by Jared Guillien.
- 19. All Business of Closed Session:** No business to report.
- 20. Adjournment:** Jared Guillien made the motion to adjourn at 8:56pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 30th day of June 2022- Camille Gerou Clerk/Treasurer