

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, MARCH 14, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Zack Hegemann DHD Maintenance, Kansasville Fire Department Chief Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present.
- 4. Review of Previous Meetings Minutes February 14, 2022:** Jared Guillien made the motion to accept the February 14, 2022 minutes with amendment, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for March 2022:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$18,596.47, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 6. Town of Dover's Payables for March 2022:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$112,616.66, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 7. Public Comments:** Discussion took place regarding any new to Dover individuals or companies who would like to sell fireworks must submit plans to the Joint Plan Commission and Town Board. A \$250 agenda application fee is charged. Previously approved firework stands, if no alterations have been made, will be charged a \$100 yearly permit fee, with Town Board application review/approval and Fire Department inspection. This motion was made by Mike Shenkenberg, seconded by Jared Guillien. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 8. Application for a Class A Beer, Class A Liquor, and Cigarette/Tobacco License for Aarsan LLC, Jigneshkumar Patel, dba Sunny's Beer, Liquor & Wine 3731 S. Beaumont Avenue formally Lalia Enterprises LLC:** Jared Guillien made the motion to approve the Class A beer, Liquor and Tobacco License, seconded by Mike Shenkenberg. Vote 3/0 (Jared yes, Mike yes, Sam yes) Motion Carried. It was noted that there will be no structural changes to business.
- 9. Application for a Kennel License for Mary Hartog 22524 Durand (5 dogs):** The clerk confirmed that there are no complaints in the kennel owner's files. Jared Guillien made the motion to approve the kennel licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 10. Refund of Road Bond for KNL Trinity Homes 27239 Dover View Lane, and Joseph Scott Homes LLC 24139 Dover Line Road:** DHD Zack Hegemann had inspected the road and confirmed no damage during construction. Jared Guillien made the motion to approve the refund of road bond, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 11. Signature of New Community State Bank Account for 2022 FEMA Radio Grant:** Jared Guillien made the motion to open/approve signing the new Community State Radio Grant Account paperwork, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 12. Tree Trimming of Four Wooded Lots on Lakeshore Drive Requested by DHD Maintenance:** Zack Hegemann noted that the four lots in question are located on Harrison and Lakeshore. Several certified letters have been sent to the owner with no reply. The Town Board had requested an additional bid which was obtained from Complete Tree Service in the amount of \$4,725. County Line Contractors bid was \$4800. Those bids were to dispose of the trees in the right-of-way only. Dover most likely would have to pay for the removal of the trees but the bill could be applied to the property owner's taxes. After discussion of Dover's financial obligations, it was decided to wait for now.
- 13. Review of Reports from: DHD Roads, Fire, and Sheriff's Department:** DHD Maintenance, Zack Hegemann, reported that they have been doing a lot of salting but not a lot of plowing. Zack also noted that while unloading the salter from a truck the John Deere tractor tie rod pulled right of steering ram. The estimate to fix the tractor is roughly \$4,500, the estimated maximum worth of the tractor is \$10,000. Discussion took place on the \$150,000 estimated cost of a loader. After the loader discussion, financial

constraints, it was determined that the tractor must be fixed. The Sheriff's Department discussed that positions were being switched. Sgt. Scott Litwin, Dover's previous liaison, would once again prepare the monthly reports and serve as Dover's contact. Any immediate issues/concerns should still be called into dispatch. The Fire Department, Chief Ron Molnar, noted that the EMS (Emergency Medical Services) since February 1, 2022, are staffed by Dover employees and is running very smoothly. The EMS billing such as well as Medicare, Medicaid and the bank handling the money from billing are still being set up. Billing is expected to start mid April. Insurance turn around normally takes ninety days. Sixty-six calls were responded to in February. Chief Molnar reported that the second ambulance has gone out five times and Union Grove has only taken one call for Dover. Covid has drastically subsided. Thirty-five individuals participated in the ice rescue training. Shredding at the Fire Department will be held May 14th sponsored by Community State Bank. This Saturday a controlled burn of a house on Ninth Street, Kenosha County, will be conducted. The North bound lane will be closed for approximately four hours. Media coverage is planned.

- 14. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.: No closed session was held.**
- 15. Motion to Enter into Open Session:** No closed session was held.
- 16. All Business of Closed Session:** Not applicable.
- 17. Adjournment:** Jared Guillien made the motion to adjourn at 7:42pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 5th day of April 2022- Camille Gerou Clerk/Treasurer