

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Mike Shenkenberg	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, FEBRUARY 14, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, Zack Hegemann DHD Maintenance, Kansasville Fire Department Chief Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present. Absent with prior notice: 2nd Supervisor Jared Guillien.
4. **Review of Previous Meetings Minutes January 10, 2022:** Mike Shenkenberg made the motion to accept the January 10, 2022, minutes as presented, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
5. **ELSUD Payables for February 2022:** Mike Shenkenberg made the motion to approve ELSUD pay their expenses of \$50,598.65, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
6. **Town of Dover's Payables for February 2022:** After review of payables, Mike Shenkenberg made the motion to approve paying the Town of Dover's expenses of \$139,838.92, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
7. **Public Comments:** Resident request to note Casandra Court was shouldered on December 30, 2021, by Asphalt Contractors. Casandra Court as of December 31, 2021, is a town road.
8. **Discussion of Racine County Intergovernmental Cooperation Council and Approval of Dover Resolution 2022-02 Joining the Cooperation Council:** Jonathan Delagrave, Racine County Executive, provided an overview of the Cooperation Council which will work on subjects such as land use, infrastructure, streamlining policies, etc. Meetings will begin in May and will be held every other month. Mike Shenkenberg made the motion to approve Resolution 2022-02 Joining the Cooperation Council, seconded by Sam Stratton. Vote 2/0 (Mike yes, Sam yes) Motion Carried.
9. **Application for a Kennel License for George/Linda Ferguson 26432 Durand Avenue (7 dogs), Renee Gussman 2222 Sunnyside Drive (25 dogs):** The clerk confirmed that there are no complaints in the kennel owner's files. Mike Shenkenberg made the motion to approve the kennel licenses, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
10. **Request to Replace One Ton Dump Truck- Review of Quotes- Requested by DHD Maintenance:** Zack Hegemann stated that Badger Ford will not be able to place an order for a municipal truck until October of 2022. If ordered in October projected delivery would be February of 2023. Chairman Stratton stated that this should be on the agenda in September of 2022 for review.
11. **Discussion of Chip Filling and Culvert Replacement Quotes- Requested by DHD Maintenance:** Zack Hegemann proposed plans to spend the 2022 road construction/repair budget. Zack provided an estimate for chip sealing, crack filling, and repair of small potholes totaling \$179,300 for Ketterhagen, McKee, Minnetonka, and County Line Road. A \$26,000 shouldering estimate was also discussed. Noted was that the shouldering should be completed first so the chip sealing would also help bind the shouldering together. As previously discussed, the culvert on Britton will also need to be fixed in 2022. After completion of all these tasks, approximately \$30,000 would be left in the budget for miscellaneous. The board discussed the proposal and decided not to include County Line Road in the project. Mike Shenkenberg made the motion not to exceed \$190,000 for the shouldering, chip sealing, crack filling and repair of small potholes, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes) Zack was instructed to request additional bids for the project. Also noted was that the 2021 Case IH Maxxum 125 tractor and Tiger Mower was delivered.
12. **Request from Brent Bissett 21001 Church Road for Sign Replacement Indicating Dead End or Arrows on Britton Road & Church:** Discussion took place that previously there was signage in the area, however an accident knocked it down. Mike Shenkenberg made the motion to have the signage reinstalled

after the frost is out of the ground, seconded by Sam Stratton. VOTE: 2/0 Motion carried.

- 13. Tree Trimming of Four Wooded Lots on Lakeshore Drive Requested by DHD Maintenance:** The four lots in question are located on Harrison and Lakeshore. The owner is an individual who resides in Florida. Every time there is a storm, tree limbs have been found in the road. Zack Hegemann has contacted the owner and per his request, provided names of three companies to provide quotes. Countyline Contractors quoted the job at \$4,800. In the situation of grass mowing, the job would be completed by Zack/the town and put on the tax roll. In this situation Zack doesn't have the equipment to safely complete the task at hand, however Dover could hire the work to be completed and put it on the tax roll. A recent follow up letter was sent. The subject was tabled till next month to see if the owner responds.
- 14. Refund of Road Bond for John/Grace LeMieux 3001 Oakcrest Drive:** DHD Zack Hegemann had inspected the road and confirmed no damage during construction. Mike Shenkenberg made the motion to approve the refund of road bond, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
- 15. Formal Procurement Policy Requested by Kansasville Fire/Rescue to Obtain Grant Funds, Approved by Attorney Ludwig:** Mike Shenkenberg made the motion to approve the Formal Procurement Policy for the Fire Department, seconded by Sam Stratton. Vote 2/0 (Mike yes, Sam yes) Motion Carried.
- 16. Review of Reports from: DHD Roads, Fire, and Sheriff's Department:** Each Department representative provided an overview of their monthly report. Additionally Chief Molnar discussed the successful transition from Curtis/Medix Ambulance Service to the Town of Dover staffed ambulances. Chief Molnar noted that twice already both ambulances had been dispatched/utilized simultaneously. Mattresses, the kitchen table, and all consumable medical supplies were taken by Curtis/Medix. Chief Molnar will have the carpets professionally cleaned and the walls repainted before obtaining new mattresses. The medical supplies were immediately purchased/replaced, and John Dahms donated a kitchen table and chairs. Chief Molnar noted that all the Fire Department lights were converted to LED which should save money in the future.
- 17. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** A motion was made by Mike Shenkenberg to enter into closed session at 8pm, seconded by Sam Stratton.
- 18. Motion to Enter into Open Session:** A motion was made by Mike Shenkenberg to enter into open session at 8:23pm, seconded by Sam Stratton.
- 19. All Business of Closed Session:** Nothing to note.
- 20. Adjournment:** Mike Shenkenberg made the motion to adjourn at 8:25pm., seconded by Sam Stratton. Motion carried.