

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JANUARY 10, 2022 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Zack Hegemann DHD Maintenance, Kansasville Fire Department Chief Ron Molnar, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present.
4. **Review of Previous Meetings Minutes December 13, 2021:** Jared Guillien made the motion to accept the December 13, 2021, minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for January 2021:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$8,633.06, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
6. **Town of Dover's Payables for January 2021:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$98,111.77, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
7. **Public Comments:** None noted.
8. **Approval of Application for Operator's License for Gambler's II Donna Filler:** After review of the background check, Jared Guillien made the motion to approve the operator license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **Application for a Kennel License for Susan McFadden 3000 N Beaumont Avenue (6 dogs), James Rieser II 22866 Casandra Court (6 dogs):** The clerk confirmed that there are no complaints in the kennel owner's files. Jared Guillien made the motion to approve the kennel licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
10. **DHD Roads Request to Replace One Ton Dump Truck- Review of Quotes:** Zack Hegemann, DHD Maintenance explained that he obtained three bids, Miller Motors, Martin's, and Badger Trucks. The 2008 truck has several costly issues, the roof is rusted through, the box is in rough shape, it needs new brakes and fuel lines. The dealers are saying they cannot get anything ordered this year. They are quoting six to twelve months for delivery at this point. Zack wants to obtain a stainless-steel box, obviously so it does not rust out, and a bigger salter to reduce reload time. If the board decided to go with Badger Ford there are choices for yearly or monthly lease payments. Zack did obtain quotes last year and this year, the truck is running approximately \$5,000 more. This is the main truck used for plowing the subdivisions as well as hauling rock for shouldering and cold patch. Potentially we could try selling the one ton with the plow and salter; timing would have to be carefully thought out to ensure winter buyers, but we would also have to consider that we require truck coverage for hauling cold patch. Badger Ford is offering the fully built truck with strobes for \$72,000. The salter and plow would be extra.
11. **Amend Section 2.24.010 Municipal Court Judge Four-Year Term Ordinance:** The clerk explained that the Clerk of Courts stated that Village of Yorkville's ordinance was updated when the state changed the cycle date for Judge's terms, but Dover's Ordinance never was updated. Attorney Ludwig approved the verbiage in 2.24.010. Jared Guillien made the motion to approve the updated 2.24.010 four-year term for the judge ordinance, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)

- 12. Resolution 2022-01 Mutual Aid Agreements & MABAS Requested by Chief Molnar, Fire/Rescue:** Chief Molnar stated that the Mutual Aid and MABAS Agreement are needed for the State of Wisconsin Ambulance Licensure. Jared Guillien moved to approve Resolution 2022-01, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 13. Formal Procurement Policy Requested by Kansasville Fire/Rescue to Obtain Grant Funds:** Tabled as verbiage was not received from the Auditor.
- 14. Review of Reports from: DHD Roads, Fire, and Sheriff's Department:** 1) Discussion took place that anytime items are discarded in the right of way they should be reported to the Sheriff's Department for special attention. It seems like the same areas are getting the couches, mattresses, tires, and tv's. Zack, DHD Maintenance, discussed a \$25,595.00 quote from George's Grading and Son LLC for the excavation, removal, replacement of the existing 54-inch culvert on South Britton Road. Zach was instructed to obtain two more bids for the project and check with the Drainage District to see if they will cover a portion of the project. Zack explained that all three culverts on Britton Road should be replaced, however the other two are only 15-inch culverts. \$261,291.95 was budgeted in 2022 for road repairs/maintenance. A 90/10 grant in the amount of \$760,000, the project estimate, was applied for to fix a mile of Church Road from Highway N to Cox Road. The Town was contacted by the grantor, the state, to verify what amount of money we would agree to match. After discussion, \$200,000 was committed to. This is a multi-year grant so this project could be completed in 2023 if funding comes through. 2) Chief Molnar reported that Casey Stratton was promoted to Captain and Justin Erhart was promoted to Lieutenant. On March 26th the 4H will hold a blood drive at the Fire Department, please sign up. Discussion is taking place on holding an April mobile shredding truck sponsored by Community State Bank at the Fire Department. No date has been determined at this point. EMS (Emergency Medical Services) recruitment has been strong with over twenty applicants; conditional offers have been made pending license and background checks. The State EMS License has been applied for; it is needed by February 1 to operate. February 12 Ice Rescue Training will be held. 3) Lt. David Kinservik read his December report stating in part that six hours were spent patrolling but only 4.25 hours were left in the 2021 contract.
- 15. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** None held.
- 16. Motion to Enter into Open Session:** None held.
- 17. All Business of Closed Session:** None held.
- 18. Adjournment:** Jared Guillien made the motion to adjourn at 7:47pm., seconded by Mike Shenkenberg. Motion carried.