

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, NOVEMBER 8, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Chief Ron Molnar, Water Patrol Chief Josh Martinson, Attorney Peter Ludwig, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present.
4. **Review of Previous Meetings Minutes October 11, 2021:** Jared Guillien made the motion to accept the November 8, 2021, minutes with amendment, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for November 2021:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$15,079.66, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
6. **Town of Dover's Payables for November 2021:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$47,427.75, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
7. **Public Comments:** Chairman Stratton received a call from an engineer working for the Department of Transportation regarding the J and Highway 11 future roundabout project. He wanted to know Sam's opinion; if half the road should be shut down which would lengthen the time of the project or detour the entire traffic to get the project completed quicker. Discussion took place with Sam Stratton and Jared Guillien leaning towards detours, noting that State highways always seem to shut down. Mike Shenkenberg felt they should only shut down half of the road. Mike noted that locals will take town roads around the area to avoid congestion. Rescue personnel lean towards the detour routes. Dover's Sheriff Dept liaison, Lt. David Kinservik, stated that it depends if the roads are dry. No public offered insight to the subject.
8. **Contract Discussion/Signature for Municipal Engineer Will Hein, Applied Technologies:** Mr. Hein's contract consisted of a listing of rates for his various services. After discussion, Jared Guillien made the motion to approve Applied Technologies, Will Hein, as the Town of Dover's engineer, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **Contract Discussion/Signature for Wisconsin Humane Society:** The clerk explained that the contract increased by \$270.00 from 2021 based on a formula that recognizes the number of Dover animals surrendered and the number of shelter days. Jared Guillien made the motion to approve Wisconsin Humane Societies contract in the amount of \$1,530.00, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
10. **Approval of Application for Operator's License for: Baggers Tara Jazdzewski:** After review of the background check, Jared Guillien made the motion to approve the operator license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Refund of Road Bond for: KNL Trinity Homes 27305 Dover View, KNL Trinity Homes 27230 Dover View, Ed Lubejko 24920 Minnehaha Drive, Joseph Zubarik 1616 Sharp Road:** DHD Zack Hegemann had inspected the roads and confirmed no damage during construction. Jared Guillien made the motion to approve the refund of road bonds, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
12. **Farm #4 Eagle Creek Drainage District Road Assessment Update:** Chairman Stratton stated that he had not received a return phone call regarding the various roads, in the amount of \$4266.14, that the Drainage District is charging Dover. It is our understanding that homeowners pay to center of the road, why should the municipality then be double billed. Chairman Stratton asked that the check be held, and he will attempt to get an answer again. There are several roads that are vacated or unnamed that they are billing for as well.
13. **Discussion/Signature of Dover Resolution 2021-07 for Adoption of Ambulance Fee Schedule:** Attorney Ludwig approved the wording of Resolution 2021-07. Jared Guillien made the motion to approve signing

Resolution 2021-07 to adopt the listed ambulance fees, seconded by Mike Shenkenberg. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Attorney Ludwig is working to incorporate appropriate language into the Fire Department Ordinance to have EMS services included. The updated ordinance should be ready for approval at the December Town Board meeting.

14. **Contract Discussion/Signature of Curtis Medix Ambulance:** Mr. Baker was not at this meeting but did send representatives. They stated that Kansasville EMS personnel are now credentialled through Mercy Health Care, inputted into Curtis Medix payroll, and their QuickBooks. Kansasville EMS should be covered by Curtis Medix insurance as well now. An email will be sent to the Kansasville EMS trained techs asking them to provide pertinent employee information to complete the process. Kansasville EMS will be required to maintain the same hour requirements as the Curtis Medix personnel which is twenty-four hours a month. This increase in staffing should help increase the amount a second ambulance could be dispatched.
15. **Contract Discussion/Signature of Gardiner Appraisal 2022 Reassessment:** Tabled, no additional contract for reassessment was received to date. The Town Board already agreed not to exceed a \$50,000 contract price last month.
16. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Lt. David Kinservik provided the Sheriff's Department report. Chairman Stratton commended him and his officers on their continued professionalism. October 16 and 17 the rock and hazard buoys were removed from Eagle Lake per Water Patrol Chief Josh Martinson. The Fire Department is tentatively planning a controlled house burn in December. February will be another Ice Rescue Training class. Organization of the August boot camp is continuing. Please note the Departments complete reports for more details.
17. **Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 7:32pm., seconded by Mike Shenkenberg.
18. **Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 7:55pm., seconded by Mike Shenkenberg.
19. **All Business of Closed Session:** Nothing to note.
20. **Adjournment:** Jared Guillien made the motion to adjourn at 7:56pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 4th day of December 2021- Camille Gerou Clerk/Treasurer