

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

NOTICE DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, OCTOBER 11, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Chief Ron Molnar, Water Patrol Chief Josh Martinson, and Clerk/Treasurer Camille Gerou were present. Absent: DHD Roads Superintendent Zack Hegemann, Deputy Clerk/Treasurer Kim Springer
4. **Review of Previous Meetings Minutes September 13, 2021:** Jared Guillien made the motion to accept the September 13, 2021, minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for October 2021:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$79,597.93, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
6. **Town of Dover's Payables for October 2021:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$93,335.73, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
7. **Public Comments:** Chairman Stratton stated that he inquired into receiving funding from Governor Evers office for the Women's Prison which we provide EMT/ Ambulance service for without any tax revenue to offset the expense. He was told to complete an online form. As of September 22nd, Chairman Stratton stated that the Governor's Office Staffers stated they would pull his paperwork and notify him of their findings.
8. **Special Event Permit for Outdoor Live Band October 15th 6-9pm, 16th 3-9pm and 17th 1-5pm, Requested by Sandi Von Den Heuvel, Baggers, 3518 S. Beaumont Avenue:** Jared Guillien made the motion to approve the Special Event Permit for October 15, 16, and 17th, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
9. **One Year Contract Agreement Racine County Sheriff's Department:** The clerk explained that there is no increase in the yearly contract amount. Jared Guillien made the motion to sign the one-year contract for \$5,788.37, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes).
10. **Resolution 2021-06 Redistricting and Ward Plan Adoption:** Redistricting is completed every ten years for voting compliance. The clerk explained the displayed maps, showing that there is a reduction from three to two Supervisors for the town which should simplify the number of ballots that need to be ordered for each election. Based on population of the various census plots, you try to ensure that each ward has between 300 to 1000 individuals. Careful consideration must be made to the various school districts. Dover has eight school districts. This process was completed as a joint venture with the Racine County Clerk, Wendy Christensen. Signature of this resolution means that the board agrees with the changes. Jared Guillien made the motion to sign Resolution 2021-06, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes).
11. **Contract Discussion/Signature of Curtis Medix Ambulance:** Mr. Jim Baker, Curtis Medix, did appear after this item was tabled. Discussion took place to continue with the meeting and discuss the contract in closed session.

- 12. Approval of Application for New Town of Dover Operator's Licenses for Hogs Nest Saloon Lynn Bartoszuk:** After review of the background checks, Jared Guillien made the motion to deny the operator license, seconded by Sam Stratton. VOTE: 2/1 Motion carried. (Jared yes, Mike no, Sam yes) Mike Shenkenberg stated that the owners of establishments should be made aware of the concern for not approving a worker but believes it should be ultimately up to the business owner whom to hire.
- 13. Property Revaluation 2022 Discussion:** Discussion took place regarding Dover's mill rate and Dover's current evaluation rate. Examples were reviewed: a hundred-thousand-dollar mobile home was just added to Fonk's Mobile Home Park. Due to Dover's evaluation rate, the owner was only taxed on eighty percent or \$80,000 instead of the \$100,000 fair market value. To get the evaluation rate increased an exterior reevaluation could be completed in 2022. Noted was that the government will be sending Dover a warning that a reevaluation will need to be completed regardless if a contract determination is made tonight as Dover's rate has dropped so low. By signing a contract with Gardiner, Gardiner can then staff accordingly and begin preparation for the exterior examination in 2022. Community awareness educational sessions would be offered so community members are aware of their options. Jared Guillien made the motion to agree to an exterior only reevaluation, not to exceed a \$50,000 contract price, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes).
- 14. Signature of Memorandum of Understanding Between Veteran Affairs Department and Town of Dover for \$49,315.00 Grant:** This money is specifically specified for Fire Department/EMT use. Jared Guillien made the motion to approve signature of the Memorandum of Understanding between Dover and the Vet Affairs Department for the grant money, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 15. Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Each department reviewed their submitted reports. David Kinservik, Dover' Sheriff's Department liaison, spoke of recent thefts of catalytic converters from Volkswagens.
- 16. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Mike Shenkenberg made the motion to go into closed session at 7:45pm., seconded by Jared Guillien.
- 17. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 8:42pm., seconded by Mike Shenkenberg.
- 18. All Business of Closed Session:** Chairman Stratton stated that Curtis/Medix contract has not been signed to date as the contract second ambulance availability rate is still not being met. Mr. Baker agreed to work on increasing this availability rate through several avenues he is pursuing.
- 19. Adjournment:** Jared Guillien made the motion to adjourn at 8:43pm., seconded by Mike Shenkenberg. Motion carried.