

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, AUGUST 9, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, Kansasville Fire Department Chief Ron Molnar, Zack Hegemann DHD Roads Superintendent, Water Patrol Chief Josh Martinson, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present. Absent with prior notification: 2nd Supervisor Jared Guillien.
- 4. Review of Previous Meetings Minutes July 12, 2021:** Mike Shenkenberg made the motion to accept the July 12, 2021 minutes as presented, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 5. ELSUD Payables for August 2021:** Mike Shenkenberg made the motion to approve ELSUD pay their expenses of \$42,952.39, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 6. Town of Dover's Payables for August 2021:** After review of payables, Mike Shenkenberg made the motion to approve paying the Town of Dover's expenses of \$108,908.46, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 7. Public Comments:** Chairman Stratton noted that he checked with Racine County Zoning and the Liquor Store's signage, corner of 75 & 11, does comply with the county ordinance.
- 8. Special Event Permit for Outdoor Live Band August 21 3-8pm, August 22 2-6pm, August 29 2-6pm, Sept 5 & 6 2-6pm, Sept 12 2-6pm Requested by Teena Flesch, The Dirty Hoe Saloon, 4614 Sheard Road:** Mike Shenkenberg made the motion to approve the Special Event Permits for the dates previously stated, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
- 9. Signature of Curtis Medix Ambulance One-Year Contract:** Chief Molnar stated that Mr. Baker was invited to this meeting but was not in attendance.
- 10. Gardiner Appraisal Contract:** The clerk explained that proposals were due by July 30th, however none were received. Neighboring municipality assessors were emailed the proposal information to increase interest/submissions and the formal newspaper request for bids/proposals was placed. Gardiner's contract increased by \$500 from \$11,200 to \$11,700. This contract would run through May 31, 2023. Mike Shenkenberg made the motion to sign Gardiner Appraisal contract in the amount of \$11,700, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
- 11. Permit Application for Eagle Lake Property Owners Association September 4, 2021 Fireworks Display:** Mike Shenkenberg made the motion to approve the permit for the September 4 Fireworks Display pending Water Patrol and Fire Department inspections, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
- 12. Rochester Boundary Agreement Update:** Chairman Stratton explained that the Village of Rochester, via letter, stated that they may want to expand into Dover's territory eventually per their 2050 plan. Jeff Bratz stated that he will follow up with Betty Novy, Rochester's Administrator. This item will be tabled for discussion next month.
- 13. Drainage District Lawsuit Update:** Chairman Stratton explained that the lawsuit was determined in the Drainage District's favor and that the Town of Dover will not appeal. Michelle Vanek, Eagle Lake Manor Association President, stated that they will be holding their meeting this Saturday at which time they will determine if they want to proceed.
- 14. Discussion/Action on Annual Operator's Licenses Renewal for: Gamblers- Gwen Lutz:** After review of the background check, Mike Shenkenberg made the motion to approve the operator license, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)

15. **Approval of Application for New Town of Dover Operator's Licenses for: Baggers Kira Henry, and Dirty Hoe Saloon Crystal Enochs:** After review of the background checks, Mike Shenkenberg made the motion to approve the operator licenses, seconded by Sam Stratton. VOTE: 2/0 Motion carried. (Mike yes, Sam yes)
16. **New Roads Engineer Suggestions:** Zack Hegemann, DHD Roads Superintendent, stated that he hasn't looked into a Roads Engineer at all. A suggestion was to inquire at Applied Technologies and ask for suggestions from Countyline Contractors LLC. Discussion occurred that a form letter should be sent to the various Engineer firms to inquire on base prices for completing tasks such as the PASER (Payment Surface Evaluation and Rating) Yearly Report, state grant reporting of road rehabilitation contracts and any other potential projects. This subject will be tabled to next month.
17. **Zinnen Boat Launch Pier Replacement:** Water Patrol Chief Josh Martinson stated that Cabela's had no interest in sponsoring the boat launch. The Chief stated that he will reach out to a couple of boats stores next. A suggestion was to inquire at the local Citco store, since bait is sold there, perhaps they would like to sponsor the pier project in return for advertising at the launch.
18. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** a) Zack from DHD Roads reported that the new 2020 snow plow truck #11 is at Clover Leaf having the DEF diesel fuel system worked on. This will not be covered under warrantee and is expected to be fixed in eight to twelve weeks due to the part availability. Zack reported that he has been working on fixing the John Deere tractor loader replacing about \$1,000 in arm parts. The new tractor is being shipped from England and should arrive by the end of the month. After sharing a picture, Zack asked the board for permission to obtain a quote from Asphalt Contractors for a 10x10x20 patch on Haag Drive. Zack would like to repave Haag Drive completely in the spring of 2022 due to the poor condition. Zack is still waiting for a quote from Karczewski's for the Britton Road large culvert. The Deaf Child sign is on order and Diggers Hot Line have about fifteen locations to approve. b) Chief Molnar from Kansasville Fire & Rescue stated that the Association will be holding a Gun Raffle Sunday, September 12th at the Tin Can. Proceeds will be utilized to obtain an ultra-high pressure first-on-scene fire suppressor. A suggestion from the audience was to offer alternative raffles to guns such as a side of beef. Work continues on identifying the future new engine options. Three different engine manufacturers provided presentations on the various features. A basketball hoop and back board will be installed by the new parking lot. Two Narcan Classes will be held at the Fire Department on Thursday, August 26 with a capacity of 30 people at each session. Registration for the class will be required. c) Water Patrol Chief Martinson stated that lake traffic has been very slow probably due to low water level and the blue green algae growth. Chief Martinson closed the Zinnen Boat Launch on July 24th due to low water and potential damage to boats/motors. Chief Martinson spoke with the DNR to verify if a sharp drop off by the boat launch could be filled with cider block and crushed gravel. Signage has been posted instructing boat launch pass holders to utilize the county launch by displaying the Zinnen pass on their dashboard. d) Sheriff's Department David Kinservik read his report noting that over six hours were spent patrolling. Additionally, he stated that there is a speed trailer on Church Road just east of the park currently.
19. **Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Mike Shenkenberg made the motion to go into closed session at 7:57pm., seconded by Sam Stratton.
20. **Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 8:10pm., seconded by Sam Stratton.
21. **All Business of Closed Session:** Nothing to note.
22. **Adjournment:** Mike Shenkenberg made the motion to adjourn at 8:10pm., seconded by Sam Stratton. Motion carried.