

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JULY 12, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Kansasville Fire Department Chief Ron Molnar, Water Patrol Chief Josh Martinson, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present.
- 4. Review of Previous Meetings Minutes June 14, 2021:** Jared Guillien made the motion to accept the June 14, 2021 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 5. ELSUD Payables for July 2021:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$14,747.52, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 6. Town of Dover's Payables for July 2021:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$432,570.26, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
- 7. Public Comments:** 1)A citizen requested a Deaf Child sign be installed on Quincy Avenue. 2) There was a request to remove the dead trees on Lakeshore Drive. Discussion took place that We energies should be contacted if wires are located in the branches. 3)Patching is needed by a manhole cover on Eagle Road right before the road splits on Lakeshore. 4)The corners on Lincoln are crumbling and a discussion took place regarding roads re-pavement costs and how the roads are selected to be fixed. 5) Discussion took place about investigating if there was any unspent covid grant money from the Federal government that perhaps we could obtain. Chairman Stratton discussed that \$223,990.71 was received on June 24, 2021, from the ARPA (American Recovery Plan Act). We are waiting on further details to determine if our sewer project will qualify for the plan.
- 8. Special Event Permits for Outdoor Live Bands 2-6pm, July 25, July 31, August 8, August 15 Requested by Teena Flesch, The Dirty Hoe Saloon, 4614 Sheard Road:** The Chairman thanked Teena for picking up all her event permits even although the weather did not cooperate on some of the weekends. A couple of Sheard Road citizens thanked Teena for the additional outdoor signage. Jared Guillien made the motion to approve the Special Event Permits for the dates previously stated, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) The board approved giving Teena the complete monthly stack of event permits since there has been no issues.
- 9. Special Event Permit Payments:** Discussion occurred that when venues submit the paperwork to be put on the agenda, they should prepay for all event permits. Monies will be nonrefundable unless told by the Town Board that they are not allowed to have an event. Jared Guillien made the motion to pay for the upcoming event permits, refundable if the event is denied by the Town Board, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 10. Approval of Resolution and Bond Schedule to Increase Parking Fines:** Jared Guillien made the motion to approve signature of the Resolution and Bond Schedule, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 11. Develop Plan for the Ament Land Located Behind the Town Hall:** Mike Shenkenberg stated that he received a complaint from Steve Ament regarding the land immediately behind the town hall. Steve feels that damage is occurring to his land from salt run off. Dover had gypsum applied to the area per Steve's previous request. After discussion, the board requested that Mike Shenkenberg discuss renting or purchasing the small piece of land in question at fair market value. Discussion occurred that perhaps the mulch and compost pile block bins could be moved in the back area to prevent some runoff. Discussion occurred that long term the extra land would be nice to build a new town hall against the back lot line with parking in the front.

- 12. Signature of Curtis Medix Ambulance One-Year Contract:** Chairman Stratton stated that he spoke with Mr. Baker today regarding the backup ambulance availability. The contract reads a backup ambulance should be available seventy percent of the time, however Curtis is averaging around fifteen percent. Mr. Baker stated that he has no additional staff, however that he is working on a plan with Milwaukee which should be completed by tomorrow, July 13th. Discussion occurred that if the backup ambulance situation does improve which would be a default in the contract, Dover needs to renegotiate the payments.
- 13. Refund of Road Bond for: Spanton Contracting LLC 24406 Dover Line Road, Bryan Yakel 1715 Chippewa Drive, and Justin Lee-Scott 1705 Sioux Drive:** DHD Zack Hegemann confirmed the roads were not damaged during construction and approved the refunds. Jared Guillien made the motion to approve the refund of road bonds, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 14. Gardiner Appraisal Contract or Proposal Review:** The clerk explained that proposals are due by July 30th. Neighboring municipality assessors were emailed the proposal information to increase interest and hopefully submissions. Discussion will be tabled till the August meeting.
- 15. Approval of Application for New Town of Dover Operator's Licenses for: Baggers Kaylie Redlin, Dirty Hoe Saloon Dana Sinkovec, Sunny's Beer, Liquor, & Wine Sanjaykumar Patel:** After review of the background checks, Jared Guillien made the motion to approve the operator licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 16. Application for Temporary Class B License for St. Mary's Church 23211 Church Road August 8, 2021 Pork Chop Dinner:** Jared Guillien made the motion to approve the Temporary Class B license for the Pork Chop Dinner, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 17. Application for a Kennel License for Renee Gussman 2222 Sunnyside Drive (25 dogs):** There were no noted complaints in her file. Jared Guillien made the motion to approve the kennel license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 18. Community State Bank New Account Called ARPA (American Rescue Plan Act) Creation/Signature:** Jared Guillien made the motion to approve creation of the ARPA fund, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes) \$223,990.71 was received on June 24, 2021 which will be transferred into this new account for auditing purposes.
- 19. Village of Rochester Boundary Agreement:** The Village of Rochester, via letter, stated that they may want to expand into Dover territory eventually per their 2050 plan. Per Attorney Ludwig even if one boundary agreement is signed it still protects those borders.
- 20. We Energies LED Street Light Conversion Program:** Discussion occurred that as lights break, they should be replaced with LED's. Currently there is no money for unbudgeted expenditures.
- 21. Progress on Obtaining a New Roads Engineer Reported by Zack Hegemann:** tabled
- 22. Zinnen Boat Launch Pier Replacement Reported by Water Patrol Chief Martinson:** Chief Martinson distributed handouts with pricing on piers/dock systems. Total out of pocket expense after the \$2,500 DNR reimbursement would be approximately \$1,633 to \$3,000 pending what system is selected. The Chief will check with Cabela's and Bass Pro to see if they would fund the project; advertising signage could be displayed by the dock. Discussion took place that this expenditure could wait to the 2022 budget. The old dock could potentially be sold on Wisconsin Surplus also reducing the out-of-pocket expense. It was suggested that the Chief speak with Jay Golla as well.
- 23. Review of Reports from: DHD Roads, Fire, and Water Patrol:** Chief Molnar spoke about the Annual Pancake and Safety Day stating that over a thousand people attended. They received \$8,600 in donations. The Fire Department paving project is complete with the new area paved, striped, backfilled, packed down, and seeded. Public Narcan Training will be offered August 25 or 26th two three-hour sessions will be available to accommodate thirty participants at each. The Kids Don't Float Program is coming together nicely with sponsorship from Educators Credit Union and the DNR providing the personal floatation devices. Chief Molnar stated that he is working towards setting up Kansasville's own EMS (Emergency Medical Service) staffing and billing, including an ops plan with the state. Hopefully this will be in place by January 2022. Chief Molnar is looking into a new joint medical control protocol. Sealed medical supply trays can be exchanged, and there would only be a charge for whatever supplies are actually utilized on an EMS call. Water Patrol Chief Martinson stated the boat was out of service for 2.5 weeks but is fixed and back to regular weekend patrols. There were no Racine County Sheriff's reports at the time of the meeting but that was expected due to our contact being out of office.
- 24. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever**

competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1)(g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.: Jared Guillien made the motion to go into closed session at 8:33pm, seconded by Mike Shenkenberg.

- 25. Motion to Enter into Open Session:** Jared Guillien made the motion to go into open session at 9:07pm, seconded by Mike Shenkenberg.
- 26. All Business of Closed Session:** Nothing to note.
- 27. Adjournment:** Jared Guillien made the motion to adjourn at 9:08pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 28th day of July 2021- Camille Gerou Clerk/Treasurer