

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

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Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, JUNE 14, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

1. **Call to Order:** Chairman Sam Stratton called the COVID19 socially distant Town Board Meeting to order at 7:00pm.
2. **Pledge:** The Pledge of Allegiance was recited.
3. **Roll Call:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien, Water Patrol Chief Josh Martinson, Deputy Clerk/Treasurer Kim Springer, and Clerk/Treasurer Camille Gerou were present. DHD Superintendent Zack Hegemann attended the Eagle Lake Sewer Meeting. Kansasville Fire Department Chief Ron Molnar arrived late as was presenting at the Town of Brighton meeting.
4. **Review of Previous Meetings Minutes May 10, 2021:** Jared Guillien made the motion to accept the May 10, 2021, minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **ELSUD Payables for June 2021:** Jared Guillien made the motion to approve ELSUD pay their expenses of \$75,589.22, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
6. **Town of Dover's Payables for June 2021:** After review of payables, Jared Guillien made the motion to approve paying the Town of Dover's expenses of \$120,602.32, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
7. **Public Comments:** The town hall parking lot sink hole was discussed; believed to be created by an old septic tank. Pending price, since the equipment would already be here, removal of the concrete pad should be explored. Barricades have been placed around the area.
8. **Special Event Permits for Outdoor Live Bands 2-6pm, on June 18 thru June 20, June 25 thru June 27, July 2 thru July 5, July 9 thru July 11, July 16 thru July 18 Requested by Sandra Van Den Heuvel, Baggers, 3518 Beaumont Avenue:** Mike Shenkenberg discussed that last Saturday he could hear music outside at his home and upon investigation determined it was from Baggers two miles away. Baggers did not request an outdoor permit for that event. There was a video posted on Facebook of the live outside band. Baggers owners attended Dover's Open Book meeting unofficially to ask questions regarding Dover's ordinances. Baggers, aware of this meeting, were not in attendance. The clerk was instructed to contact Baggers and ask if they would like to attend the June 16th Plan Commission meeting to discuss the outside event setup etc. Jared Guillien made the motion to not approve any outdoor events until a representative from Baggers attends an official meeting to discuss setup, parking, etcetera and to have Racine County Sheriff Department follow up with a \$250 citation for having an unapproved outdoor event. Mike Shenkenberg seconded. Motion carried. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Discussion took place that event permits should be picked up weekly; if there are issues with an event then they can be addressed/remedied.
9. **Special Event Permit for Outdoor Live Bands 2-6pm, June 20, June 27, July 4, July 11, July 18 Requested by Teena Flesch, The Dirty Hoe Saloon, 4614 Sheard Road:** Teena noted the same set up previously utilized other years would be in place for these and any future events. She does have permission from the Raboine family to utilize the additional parking behind the bar. Teena stated that she didn't anticipate any more traffic than normal. Discussion took place that once patrons leave the establishment then it is up to the police to monitor. Jared Guillien made the motion to approve the special event permits for the dates listed, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
10. **Casper Pyrotechnics/ 11/75 Sports Park & Eatery Fireworks Permit for July 17, 2021:** Mr. Casper explained his plan and the safety precautions that are in place. Jared Guillien made the motion to approve the fireworks permit pending Fire Department inspection for July 17, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Signature of Curtis Medix Ambulance One-Year Contract:** Chief Molnar stated that initially there was

no penalty for non-compliance in this contract if Curtis did not meet the specifications. Currently the contract reads that a backup ambulance should be available seventy percent of time. That is not being met as it is available approximately ten percent of the time. Chief Molnar stated that since he added the compliancy portion, Mr. Baker refuses to sign the contract. Mr. Baker was asked to attend this meeting and he is not present. Chief Molnar discussed that if he has two EMT's available they cannot take out Dover's second ambulance without Curtis due to the current operations plan/State Department of Health credentialing. After board discussion this issue is to be tabled. The Chairman and Chief will discuss the situation with Mr. Baker or develop an alternative plan.

12. **Increase of Parking Fines:** Currently the parking fine is ten dollars. A draft resolution was created along with the bond schedule for a \$50 parking fine. After discussion, the board would like a \$25 citation if not paid within ten days, then it is increased to \$35. A revised resolution and bond schedule will be available for signature at the July 12th Town Board meeting.
13. **Discussion/Action on an Application for a Class A Beer and Class A Liquor License for:**
DBP Petroleum LLC dba Dover Food Mart 2010 N Raynor Avenue Union Grove
Jeet Enterprises dba K-Raceway Food Mart 22930 Durand Avenue Kansasville
Lalia Enterprises LLC dba Sunny's Beer, Liquor, & Wine 3731 S Beaumont Avenue Kansasville
RS Associates of WI LLC dba Kansasville Quick Mart 23010 Durand Avenue: The clerk noted that the ordinance reads that all outstanding bills for sewer and personal property must be paid before acquiring a license. Kansasville K-Raceway still has an outstanding sewer bill. Jared Guillien made the motion to approve the Class A Beer and Liquor licenses for all listed businesses that have a zero balance, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
14. **Discussion/Action on an Application for a Class B Beer and Class B Liquor License for:**
Baggers LLC dba Baggers 3518 S Beaumont Avenue Kansasville
Brothers from Another Mother dba 1175 Sports Park & Eatery 22840 Durand Avenue Kansasville
David Prange dba Gamblers 3731 S. Beaumont Avenue Kansasville
Dean R. Larsen dba Hogs Nest Saloon 4301 S. Beaumont Avenue Kansasville
JGSA Inc c/o Shelly Gruber dba The Dover Inn 1909 N Beaumont Avenue Kansasville
Molitor-Wisconsin Inc dba Michael's on the Lake 3101 Eagle Road Kansasville
Teena Flesch dba The Dirty Hoe Saloon 4614 Sheard Road Kansasville
Thomas Hamilton dba as The Farm at Dover 26060 Washington Avenue Kansasville: Jared Guillien made the motion to approve the Class B Beer and Liquor licenses for all, except Baggers until the grease trap cleaning documentation is submitted, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
15. **Discussion/Action on an Application for Cigarette License for:**
DBP Petroleum LLC dba Dover Food Mart
Jeet Enterprises dba K-Raceway Food Mart
Lalia Enterprises LLC dba Sunny's Beer, Liquor, & Wine
RS Associates of WI LLC dba Kansasville Quick Mart
Teena Flesch dba The Dirty Hoe Saloon
Brothers from Another Mother dba 1175 Sports Park & Eatery: Jared Guillien made the motion to approve Cigarette licenses for all listed businesses that have a zero balance, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
16. **Discussion/Action on Annual Operator's Licenses Renewal for:**
1175 Sports Park & Eatery- Travis Cadd, Samantha Durkee, Bridget Fladhammer, Brooke Flesch, Malory Mueller, Elly Passehl, Andrea Rafel, Laura Slater, Taylor Smith, Robyn Swantz, Randall Trev
Baggers- Cassandra Harris, Krystain Beaulieu, Nicole Lauter-Lesniewicz, Linda Mann, Deni Reich
Dirty Hoe Saloon- Colleen Hammes, Micheline Posbrig, Rachael Reitz
Dover Inn- Dee Lunetta, Andrea Chart, Kayla Dykstra, Jamie Costigan, Kaitlyn Friemoth, Karla Friemoth, Kelli Gruber, Shelly Gruber, Pamel Kremnitzer, Amanda Neumiller, Tracy Stillman, Savannah Storck, Bridgett Thompson, Amanda Weink, Jennifer Zimmerman
Gamblers- David Prange, Jamie Jensen
Hogs Nest Saloon- Samantha Holding, Renee Itzenhuiser, Brian Krempasky
Michael's on the Lake- David Molitor, Theresa Molitor
Kansasville Quick Mart- Corina Gochanour, Rupinder Singh, Satvir Singh
Sunny's Beer, Liquor, & Wine- Manjit Singh, Ankit Prajapati
The Farm at Dover- Carly Stublaski, Thomas Hamilton, Elgin Karls, Olivia Karls: The clerk noted that the background checks revealed two individuals with DUI's since they last requested a license. The board had an opportunity to review the background checks. Jared Guillien made the motion to approve

the renewal of all operator's licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)

17. **Approval of Application for New Town of Dover Operator's Licenses for: Kansasville Quick Mart Deanie Burk, 11/75 Sports Park & Eatery Amber Olson, Michael's on the Lake Deborah Ross, Baggers Jacqueline LeMay, Baggers Nicole Lauter-Lesniewicz:** The clerk noted that there were no issues on any of the new applicant's background checks. Jared Guillien made the motion to approve all listed operator's licenses, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
18. **Refund of Road Bond for: Bower Design and Construction 23417 N Shore Drive:** After verifying that the road was inspected by the Roads Superintendent, Jared Guillien made the motion to approve the refund of road bond, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
19. **Horton Insurance Yearly Policy Quote/Renewal:** The 2021 contract was \$66,633.00 and the 2022 contract is \$73,876.00. The clerk explained that all department managers were given an opportunity to review the coverage amounts. No changes were submitted. Jared Guillien made the motion to approve the contract, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
20. **Gardiner Appraisal Contract:** The 2019 base contract was \$11,200 and the 2022 contract is \$11,700. At Board of Review, it was determined that 2022 would not be a full reassessment year. The clerk was instructed to request proposals/bids and table this subject until July's Town Board meeting.
21. **Potential Federal COVID Municipality Relief Package:** To obtain funding, the online paperwork was signed by the Chairman and submitted.
22. **Sale of 1999 Med Tec Ambulance:** The ambulance was sold online at WI Surplus Auction for \$12,001.50. The clerk explained that the 1999 ambulance was purchased for \$30,000 from an old account no longer utilized called the Local Government Investment Pool. After discussion, the board decided proceeds from the sale of the ambulance should go into the general Town of Dover account. Jared Guillien made the motion to have the money from the sale of the ambulance go into the town's general account, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
23. **New Roads Engineer Suggestions:** The board instructed the Roads Superintendent, Zac Hegemann, to look into acquiring a new engineer.
24. **Zinnen Boat Launch Pier Replacement:** The local DNR (Department of Natural Resource) said they will reimburse \$2,500 towards the purchase of a pier replacement, since the Water Patrol launches from that area. The Water Patrol Chief was injured utilizing the current pier. The Chief and Roads Superintendent releveled the pier the following morning after the injury. The floats are definitely damaged as they have been in use for fifteen to twenty years. Chief Martinson has been working on obtaining quotes. The Chief discussed the Menards 50-foot pier costing \$6,064.87. Discussion occurred that the current pier is 45 foot long and piers can run to \$100,000 depending what options are selected. Discussion also occurred that you get what you pay for. Cheaper does not mean quality or longevity. All believed that a pier with wheels, not floats would be better to avoid scraping when taken in and out yearly. The Chief was asked to look for any grants and table this discussion till next month.
25. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** Lt. David Kinservik provided the Racine County Sheriff's report. The Roads Department report was reviewed, and discussion occurred that the board would like to complete at least a mile of road each year. Due to weather Minnetonka was completed this year and Schroeder Road is scheduled to be completed in June. Chief Martinson provided the Water Partol's report. Chief Molnar discussed the recent fatal fire in Brighton on 142 with eight fire departments responding due to the extreme heat/weather. Fire investigation is continuing at the site. The Pancake Breakfast and Safety Day is scheduled from 7am to noon on Sunday, July 11th. The new to Dover ambulance performed well during its first month of service. Chief Molnar reported that he is meeting with Gateway next week to inquire about additional funding. Discussion occurred on the new gravel parking lot which has been installed with many individuals and companies volunteering their equipment and time. Chief Molnar has obtained proposals/quotes for asphaltting the area. Suburban Asphalt appears to be the most economical at \$59,800. Mike Shenkenberg made the motion to approve spending up to \$62,000 from the Gateway Fund, Jared Guillien seconded. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
26. **Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public**

properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1)(g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.: No closed session was held.

27. **Motion to Enter into Open Session:** No closed session was held.

28. **All Business of Closed Session:** No closed session was held.

29. **Adjournment:** Jared Guillien made the motion to adjourn at 8:54pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 30th day of June 2021- Camille Gerou Clerk/Treasurer