

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	262 206-1319	878-2200 Ext 10	878-2200 Ext11

DOVER TOWN BOARD PUBLIC MEETING MINUTES

MONDAY, MAY 10, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139

- 1. Call to Order:** Chairman Sam Stratton called the COVID19 socially distant Town Board Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Attendance:** Chairman Sam Stratton, 1st Supervisor Mike Shenkenberg, 2nd Supervisor Jared Guillien was late with prior notification, DHD Superintendent Zack Hegemann, Kansasville Fire Department Chief Ron Molnar, Water Patrol Chief Josh Martinson, and Clerk/Treasurer Camille Gerou were present. Absent with prior notice: Deputy Clerk/Treasurer Kim Springer.
- 4. Review of Previous Meetings Minutes April 12, 2021:** Mike Shenkenberg made the motion to accept the April 12, 2021 minutes as presented, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 5. ELSUD Payables for May 2021:** Mike Shenkenberg made the motion to approve ELSUD pay their expenses of \$12,779.26, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 6. Town of Dover's Payables for May 2021:** After review of payables, Mike Shenkenberg made the motion to approve paying the Town of Dover's expenses of \$65,689.52, seconded by Sam Stratton. VOTE: 2/0 Motion carried.
- 7. Request to Reduce Liquor License, Operator Licenses, Grease Trap, & Sewer Fees Due to COVID Made by Dean Larsen:** Mr. Larson thanked the board for reducing the bars licensing fees during the COVID outbreak last year. Mr. Larson shared WI bar statistics from 2020. Mr. Larson requested reduced liquor, beer, bartender serving licenses, grease trap inspection, and sewer rates for 2021 as he feels COVID is not over yet. The board explained that they received several complaints regarding 2020's reduced bar rates. The problem is that the income is already budgeted and any gaps in the budget means goals cannot be achieved due to the tight funding. Mr. Larsen's request was denied.
- 8. Residential Lighting Ordinance:** Residents from 3511, 3515, 3518, 3520, 3526 Van Buren Street spoke about lighting issues that are continuing in the Manor and that the Racine County Sheriff's Office has not issued citations. The lighting issue is escalating to neighbors utilizing improper language in front of minors, parking issues developing, and even egging. Chairman Stratton explained that there is a Light Pollution Ordinance through Racine County Zoning. Racine County Zoning can issue warnings and ticket if need be. Chairman Stratton discussed using common courtesy and compromise, lower the wattage in fixtures, shield the light direction to an individual property, install a motion light for security not dusk to dawn lights in such tight lot spacing, put up room darkening curtains if need be. Chairman Stratton stated that the Town of Dover follows Racine County Zoning rules. Dover does not want to have to make additional ordinances when Racine County already has the issue covered.
- 9. Public Comments:** 1) Manor Parking was discussed. The parking sign entering the Manor reads "Notice No Parking on Any Roadway at Anytime, No Parking on Shoulder Area from Nov 1st thru March 31st". Violators can be ticketed at any point for parking on a roadway. Emergency equipment must be able to get through the streets. 2) During ice fishing season deputies wrote over 70 parking tickets. The parking ticket fine is \$10, normal parking fees are \$5 at Zinnen Boat Launch and \$6 at the Public Park launch area. The fishing was good and word spread, causing large crowds, making parking difficult. Jay Golla, Eagle Lake Management District President suggested raising the parking fine amount with the increased proceeds going to lake restocking/restoration. It is projected that ninety percent of the residents do not even ice fish. 3) Bob Haisler, 24325 Church Road, discussed a drainage issue that crosses the driveway. The drainage issue is not located in the right of way but much farther up the driveway. The tile in question is believed to be a Lorimar Estates easement. Chairman Stratton discussed that the Stormwater Commission President was verifying the easement documentation. Discussion took place that Joe Fox, the subdivision developer, filed for bankruptcy and apparently the Lorimar Association is no longer in existence. Chairman Stratton explained that Mr. Haisler should talk with the Lorimar homeowners to financially fund fixing the drainage tile. The clerk offered to show Mr. Haisler how to pull Racine County's GIS Lorimar addresses from the tax role if he would like to mail each a letter explaining the situation. Mr. Haisler would have to determine with a real estate lawyer any other options. 4) President of Eagle Lake Manor Association, Michelle Vanek, discussed the Lakeshore Drive drainage issue. Michelle explained that she told the resident in question that the house should have not been built in the area. Houses in the area have been continually filling in

their property thinking it will help with their drainage issues. Grades were taken a couple years ago and in some cases the houses are level or lower than the lake during normal conditions. When heavy rains come, there is simply nowhere for the water to go. There is nothing the town can do for these residents, as the houses are built in a swamp. A suggestion was offered that perhaps the owners should contact an engineer to see if the houses can be secured on stilts. 5)The clerk explained that there are three previous kennel license holders who have not renewed their licenses. The cut off for license renewal with Racine County was April 1st. after that time late fees are applied (\$10 per dog). Packets were mailed to all kennel license holders December 15, 2020 to ensure enough prep time for rabies information to be updated and paperwork resubmitted for board approval before April 1. The board agreed letters should be sent to the outstanding kennel/multi dog owners. 6)Assessment Open Book will be held Monday, May 17 from 4 to 6 pm at the Town Hall. At this point you can see your 2021 assessment and discuss any concerns with the assessor at that time.

10. **Refund of Road Bond for: Alesci Homes Inc. 3112 Oakcrest Drive:** DHD Zack Hegemann verified the road was not damaged during construction and approved the refund. Jared Guillien made the motion to approve the refund of road bond, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
11. **Approval of Application for New Town of Dover Operator's License for the Farm at Dover Olivia Karls:** After review of the background check, Jared Guillien made the motion to approve the license, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
12. **Signature of Curtis Medix Ambulance One-Year Contract:** Ron Molnar drafted language to be added to the Curtis Medix contract. Attorney Ludwig is currently working on that project. Once updated, Chief Molnar will present the contract to Mr. Baker for discussion/signature. If Mr. Baker does not reply to Chief Molnar, Chairman Stratton asked Chief Molnar to immediately contact him.
13. **Potential Federal COVID Municipality Relief Package:** Chairman Stratton explained that initially the potential \$420,000 could be utilized for sewer enhancements but no concrete information has been disseminated to date. Eagle Lake Sewer will require enhancements in the coming years due to age, roads need repaving, and the Fire Department could certainly use a new engine. We wait anxiously for any determination.
14. **Special Event Permits for Outdoor Movies Requested by Michelle Vanek, Manor Association President, One Saturday a Month or Holiday Weekend, May through October, 24815 Kennedy Street:** Michelle Vanek noted that there will be no parking issues at these events as everyone will either walk or ride their all-terrain vehicles/golf carts. Jared Guillien made the motion to approve the community Special Event Permit, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
15. **Review of Reports from: DHD Roads, Fire, Water Patrol, and Sheriff's Department:** 1)*Lieutenant David Kinservik provided a review of the Racine County Sheriff's Department activity in Dover. 2)*Water Patrol Chief Josh Martinsen explained that they inserted the slow, no wake, hazard buoys on April 24th. *Weekend patrol shifts started on a very cold May 1st. *Saturday, May 15th the Water Patrol officers will complete their yearly qualifications at the Racine County Range. *Josh stated that he will check with the DNR (Department of Natural Resource) to see if the Water Patrol would be able to obtain any dollars to be used towards a new pier at the Zinnen boat launch. 3)*Chief Ron Molnar explained they have been experiencing around thirty to forty calls per week. *The KFRD did receive a \$12,500 check from the Racine Community Association which has been returned. After group discussion and verification, it was determined that there would be roughly a \$20,000 gap between obtaining the specified equipment. *A tree moving project took place this last Saturday at the Fire Department in preparation for the new Gateway expansion parking area. The new area should hold approximately seventy cars. Jared Guillien made the motion to approve spending up to \$50,000 for the Gateway parking lot expansion with the monies taken from the Gateway Fund, seconded by Mike Shenkenberg. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried. *Please remember to hold open Sunday, July 11th for the Pancake Breakfast and Safety Day at the fire station. *Discussion took place regarding ordering a new fire engine. The current engine is from 1993 and is working great but there is no guarantee how long it may last. Financial impact of purchasing an engine was discussed: There are three lease payments of \$32,129.00 due over the next three years remaining on the 2015 ambulance. Chief Molnar checked with Robin Vos regarding whether the current VA (Veteran's Administration) funding for approximately \$46,812.00 yearly will continue and if funding could be obtained from the WI Dept of Health Services for Southern Center or funding from the DOC (Department of Corrections) since a good portion of calls are made to those facilities. Ron will continue to research potential financial avenues. Chief Molnar asked the Board for permission to get an engine specced. An order could then be placed around November 1, 2021 to actually obtain the engine sixteen months later. A rough estimate of the engine price would be \$680,000 to \$720,000 brand new, depending on the departments needs/specifications. Ron stated that it is the job of the actual volunteers to figure out "what" is needed and Ron's job to figure out "how" to make the needs obtainable. Discussion took place that regardless of obtaining future funding, the engine financing would be part of the Fire Departments budget responsibility till payoff. After discussion,

Mike Shenkenberg made the motion to move forward with the Fire Engine Spec Committee with the intent to commit to purchase once the quote is obtained, seconded by Jared Guillien. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried. Ron discussed looking into lake safety; providing a life preserver loaner kiosk through a program called Kids Don't Float and the Wisconsin DNR. 4) Zac Hegemann reviewed his monthly report activity including insertion of the pier on Eagle Lake. Payne and Dolan submitted the winning proposal/bid for Schroeder Road and work is scheduled to begin the first week of June. Discussion was held on purchasing a mowing tractor with boom and flail mower. Quotes for a Case tractor five-year lease came in at \$179,638.37, the John Deere six-year lease quote was \$186,394.32 both have a dollar buyout at the end of the lease period. The Case tractor will not be available till August 2021. The current John Deere loader would be kept for pushing trees off the road and yard cleanup as there will be no bucket on either new tractor. Discussion occurred that all agree that this lease would be part of Roads Departments budget responsibility till payoff. Mike Shenkenberg made the motion to approve the Case tractor and mower for \$179,638.37, seconded by Jared Guillien. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.

- 16. Motion to Enter into Closed Session under Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and under Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1) (g) concerning legal advice related to litigation. Estimated time of closed session will be approximately ½ hour.:** Jared Guillien made the motion to go into closed session at 9:03pm., seconded by Mike Shenkenberg. Motion carried.
- 17. Motion to Enter into Open Session:** Mike Shenkenberg made the motion to go into open session at 9:27pm., seconded by Jared Guillien. Motion carried.
- 18. All Business of Closed Session:** Nothing to note.
- 19. Adjournment:** Jared Guillien made the motion to adjourn at 9:28pm., seconded by Mike Shenkenberg. Motion carried.

Respectfully submitted the 20th day of May 2021- Camille Gerou Clerk/Treasurer