

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdoverwi.com

Chairman
Sam Stratton
262 206-4843

Supervisor #1
Mike Shenkenberg
262 661-9932

Supervisor #2
Jared Guillien
262 994-6975

Roads Dept
DHD Maintenance Inc.
878-2200 Ext 12

Clerk/Treasurer
Camille Gerou
878-2200 Ext 10

Municipal Judge
Heather Niski
878-2200 Ext 11

JOINT DOVER TOWN BOARD AND PLAN COMMISSION PUBLIC MEETING MINUTES WEDNESDAY, JUNE 11, 2025 – 7:00 P.M. 4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL) KANSASVILLE, WI 53139 RACINE COUNTY

- 1. Call to Order:** Supervisor #1 Mike Shenkenberg called the Plan Commission Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Present: Supervisor #1 Mike Shenkenberg, Supervisor #2 Jared Guillien. Plan Commissioners: Bill Shenkenberg, Audrey Van Dyke, David Dubiel, Michael Newholm, and Richard Goetsch. Fire Department Justin Ehrhart and Building Inspector Ben Peters. Stormwater President Karen Dubiel. Absent with prior notification: Chairman Sam Stratton.
- 4. Review of Previous May 14, 2025 Plan Commission/Joint Town Board Meeting Minutes:** Richard Goetsch made the motion to accept the May 14th minutes as presented, seconded by David Dubiel. VOTE: 7/0 Motion carried.
- 5. Short Term Rental Application- Tom McCauley, McCauley Family Trust, 23525 N. Shore Drive:** Discussion took place that no parking is allowed on the street. It was decided that eight parking spaces are available. The minimum night stay will be three according to the McCauley's. The maximum occupancy will be eight individuals determined by the square footage. The 24/7 back up person is located in Waterford for renters' concerns. Richard Goetsch made the motion to approve the 23525 N. Shore Drive short term rental, seconded by Jared Guillien. Vote 6/0. (Bill yes, Audrey yes, David yes, Michael yes, Richard yes, Mike yes) Motion carried. Jared Guillien made the motion to accept the recommendation of the Plan Commission, seconded by Mike Shenkenberg. Vote 2/0. (Jared yes, Mike yes) Motion carried.
- 6. Fence Ordinance 15.20 Repeal and Recreate from David Dubiel:** After discussion it was recommended that the ordinance be sent to Attorney Ludwig for verbiage verification.
- 7. Driveway Ordinance Update from David Dubiel/Justin Ehrhart:** David explained the various changes that were recommended such as the changes to the minimum width chart from 22 feet to 16 feet. Changes also included the trimming of shrubbery two feet from each side of the road. David will amend the other various discussed changes. Micheal Newholm made the motion for the amendments, seconded by Bill Shenkenberg. Vote 6/0. (Bill yes, Audrey yes, David yes, Michael yes, Richard yes, Mike yes) Motion carried. Jared Guillien made the motion to accept the recommendation of the Plan Commission, seconded by Mike Shenkenberg. Vote 2/0. (Jared yes, Mike yes) Motion carried.
- 8. Building Inspectors Report for May 2025 by Inspector Ben Peters:** May monthly permit total was \$2,090.24 and year to date total is \$10,091.83.
- 9. Shoreline Contract Review by Richard Goetsch for 3264 Eagle Road, Dean Moczynski:** Richard explained that he inspected the property on Eagle and Lakeshore. When Richard inspected the property for the previous owner, his concern was the car headlights shining into the house continually. Richard explained that this owner has planned to have the driveway off of Eagle Drive which should help with the headlight situation and a less busy egress/ingress. The erosion control is already in place. Richard offered the traditional guidelines, no water/downspouts pointed onto to the neighbor's property etcetera. The Clerk noted that the owner came in today and applied for the Engineering Review. The engineer should be out there next week to provide a report to the Building Inspector.

10. **Stormwater Commission Updates by President Karen Dubiel:** Nothing to note.
11. **Public Comments:** A) George's Grading Update from Attorney Ludwig was included in Board Member packets. It was noted that Racine County approved the project. Attorney Ludwig inquired if the project was inspected after completion and was final approval given? Attorney Ludwig would like a response in writing. B) Ben Peters noted that he has not heard any more with the Fonk's property. Ben said the stop work order is still in effect. This is on hold until the fence ordinance is defined, as this is considered "containment."
12. **Motion to Enter into Closed Session Under Wisconsin State Statute 19.85 (1) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.:** No closed session was held.
13. **Motion to Enter into Open Session:** No closed session was held.
14. **All Business of Closed Session:** No closed session was held.
15. **Adjournment:** Motion to adjourn was made by Richard Goetsch at 7:39pm, seconded by Michael Newholm. All were in favor. Motion carried.

Dated this 7th day of July 2025
Camille Gerou Clerk/Treasurer