

TOWN OF DOVER

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JOINT DOVER TOWN BOARD AND PLAN COMMISSION PUBLIC MEETING MINUTES

WEDNESDAY, MAY 15, 2024 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL)
KANSASVILLE, WI 53139 RACINE COUNTY

- 1. Call to Order:** Chairman Sam Stratton called the Plan Commission Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Present: Chairman Sam Stratton, Supervisor #1 Mike Shenkenberg, Supervisor #2 Jared Guillien. Plan Commissioners: Audrey Van Dyke, Bill Shenkenberg, David Dubiel, and Richard Goetsch. Fire Department Justin Ehrhart, Stormwater President Karen Dubiel and Building Inspector Ben Peters. Absent with prior notice: Plan Commissioner Michael Newholm
- 4. Review of Previous April 10, 2024 Plan Commission/Joint Town Board Meeting Minutes:** Richard Goetsch made the motion to accept the April 10th minutes with amendment, seconded by David Dubiel. VOTE: 6/0 Motion carried.
- 5. Sale of Fireworks Requested by Dustin Hein Freedom Fireworks at 3817 S Beaumont Avenue June 21st through July 7th 9am-9pm, note July 1st through July 4th the hours will change to 8am-10pm:** Richard Goetsch made the motion to recommend approval of the sale of fireworks at 3817 S Beaumont Avenue based on the Fire Department's inspection approval, seconded by Bill Shenkenberg. Vote 6/0. (Bill yes, Audrey yes, David yes, Richard yes, Mike yes, Sam yes) Motion carried. Mike Shenkenberg made the motion to accept the recommendation of the Plan Commission, seconded by Jared Guillien. Vote 3/0. (Jared yes, Mike yes, Sam yes) Motion carried.
- 6. Sharp Road Divisions Requested by Christine Jasser:** Christine Jasser noted that the soil borings and items requested are now indicated on the Certified Survey Map (CSM). After Plan Commission and Town Board review, Chairman Stratton signed the CSM approving the project.
- 7. Fill Permit Applications: Tom Amon/Asphalt Contractors submitted for two projects 1)Construction of Soil Berms for Greg Clark 25415 Durand and 2)Asphalt Contractors 4005 S Britton Road Requesting to Fill Site to Raise the Grade of the Field. Update on John Fonk 21021 Durand Project:** Asphalt Contractors presented updated plans. A brief land history was provided. Richard Goetsch made the motion to recommend approval of both Asphalt Contractors permits with an addendum that Mr. Kordus's project will need additional approval from the Department of Natural Resources (DNR) and that any further Dover engineering requests are met, seconded by David Dubiel. Mr. Kordus agreed to provide an update once final approval is received from the DNR. Vote 6/0. (Bill yes, Audrey yes, David yes, Richard yes, Mike yes, Sam yes) Motion carried. Mike Shenkenberg made the motion to accept the recommendation of the Plan Commission, seconded by Sam Stratton. Vote 2/0/1 abstained. (Jared abstained, Mike yes, Sam yes) Motion carried. Noted was an email comment from Mike Newholm stating that he would like to have an update once DNR permits are obtained. The Building Inspector Ben Peters noted that he had not received any further updates/inquiries from Mr. Fonk regarding his project. An information letter addressed to Mr. Fonk from Dover's Engineer Will Hein was provided in the Plan Commission/Town Board packets.
- 8. Shoreline Contract Review by Richard Goetsch for 2415 Lakeshore Kevin and Anita Michals:** Richard explained that erosion fencing needs to be in place. Site elevations will need to be maintained; downspouts

directed as they are now, so no stormwater is flowing onto the neighbor's property. Building Inspector, Ben Peters, noted that there may be a change in the plans as they are discussing going up rather than out now.

9. **Public Comments:** **a)** Bill Shenkenberg stated that the Manor Association is trying to spruce up the Jackson Street boat launch. Bill has offered to donate some concrete panels for the launch. To install the panels correctly they should dam up the small area, drain it, and dredge it before placing the panels. A letter from the Town may have to be written to the county/DNR, granting permission from the Town since the Town owns the property. Currently the Manor Association is looking into funding. **b)** Waste Management provided two three-inch binders regarding their Feasibility and Plan of Operation Report which happens to outline safety measures in place. David Dubiel asked to view the manuals and then the manuals will be given to Justin Ehrhart for the Kansasville Fire Department reference. **c)** Conserv FS has decided to change their project layout. A preliminary handout was given to the Plan Commission/Town Board. After discussion, the Plan Commission/Town Board felt that Conserv FS should come back to Plan Commission for presentation of this new layout. An agenda mailing to neighbors was also requested so they have an opportunity to view the new plans. **d)** Fire Department Justin Ehrhart noted that the restaurant on Beaumont by Sunny's Liquor store, M&L Catering, requested a fire inspection to open but did not pass. Several items such as the hood mount, fire extinguishers properly placed, and lack of exit lighting were noted. Once the items are corrected another inspection can take place.
10. **Building Inspectors Report for April 2024 by Inspector Ben Peters:** April's monthly permit total collected was \$11,931.24, year-to-date collected total was \$28,779.85.
11. **Stormwater Commission Updates by President Karen Dubiel:** Nothing to report.
12. **Update from David Dubiel on Chapter 16 and Discussion of Installation of Curb and Gutter for any Future Dover Subdivisions:** A curb and gutter handout was presented by David. It was noted that no change is needed as the word "may" was already stated for subdivision curb and gutter. This means that curb and gutter could be required. David read the passage regarding Minor Land Divisions. Audrey Van Dyke and David provided suggestions for rewording the passage for clarity. It was determined that at the June meeting the final rewording would be adopted.
13. **Motion to Enter into Closed Session Under Wisconsin State Statute 19.85(g) Concerning Legal Advice Related to Litigation. Estimated Time of Closed Session will be Approximately One-Half Hour.:** No closed session was held.
14. **Motion to Enter into Open Session:** No closed session was held.
15. **All Business of Closed Session:** No closed session was held.
16. **Adjournment:** Motion to adjourn was made by Richard Goetsch at 7:41pm., seconded by David Dubiel.
VOTE: 6/0 All were in favor. Motion carried.