

TOWN OF DOVER

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JOINT DOVER TOWN BOARD AND PLAN COMMISSION PUBLIC MEETING MINUTES

WEDNESDAY, SEPTEMBER 13, 2023 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL)
KANSASVILLE, WI 53139 RACINE COUNTY

- 1. Call to Order:** Chairman Sam Stratton called the Plan Commission Meeting to order at 7:00pm.
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Present: Chairman Sam Stratton, Supervisor #1 Mike Shenkenberg, Supervisor #2 Jared Guillien. Plan Commissioners: Audrey Van Dyke, David Dubiel, Michael Newholm, and Richard Goetsch. Building Inspector Ben Peters. Absent with prior notification: Stormwater President Karen Dubiel, Fire Department John Dahms/Steve Murphy. Absent: Bill Shenkenberg
- 4. Review of Previous August 16, 2023 Plan Commission/Joint Town Board Meeting Minutes:** Richard Goetsch made the motion to accept the August 16th minutes as presented, seconded by Michael Newholm. VOTE: 7/0 Motion carried.
- 5. Acceptance of Dover Ridge as a Town Road Requested by Sharon Smolensky:** Tabled. Chairman Stratton and Engineer Will Hein will meet at the site Wednesday, September 20th at 8am to walk the road and determine areas of concern. Any individuals are welcome to attend.
- 6. Approval of Lot Line Adjustment for Kris and Jim Endemann 2918 Sunnyside Drive:** Kris and Jim Endemann noted that back in January they came in front of the Dover Plan Commission asking for a driveway variance. The County rejected the idea stating that another thirty-five feet was needed. Kris then did a lot line adjustment with her sister Terri. A survey was then completed, noting the shared driveway with the 150 ft frontage for each parcel. The house noted will become their daughters and Jim and Kris will build. The soil borings are noted, the easement is noted, and there will be a shared driveway for lot two. It was noted that the submitted paperwork requested approval of a lot line adjustment but in fact it needs to be a CSM (Certified Survey Map) Approval. Michael Newholm made the motion to recommend CSM approval, seconded by Mike Shenkenberg. VOTE: 5yes/1abstained/0ney Audrey yes, David abstained, Michael yes, Richard yes, Mike yes, Sam yes. Jared made the motion to accept the recommendation of the Plan Commission, seconded by Mike Shenkenberg. VOTE: 3/0 Jared yes, Mike yes, Sam yes. Motion carried.
- 7. Approval of a Certified Survey Map for Christine Jasser 125 Sharp Road:** Christine Jasser is purchasing 5.09 acres which has the barns and house for her own use. The Murphy's purchased ten acres from the same seller which is adjacent to this property. Richard Goetsch noted the strange corner lot on Sharp Road. Richard Goetsch recommended approval, seconded by David Dubiel. VOTE: 6/0 Audrey yes, David yes, Michael yes, Richard yes, Mike yes, Sam yes. Jared made the motion to accept the recommendation of the Plan Commission, seconded by Mike Shenkenberg. VOTE: 3/0 Jared yes, Mike yes, Sam yes. Motion carried.
- 8. Public Comments:** None to note.
- 9. Building Inspectors Report for August 2023 by Inspector Ben Peters:** Monthly permit total collected was \$6,315.86 year-to-date collected total was \$54,525.59. Ben noted that a new pole barn and house are being built on Schoen Road. The owner's wanted to utilize an existing foundation from years past. Ben required that an engineer verify the condition of the foundation before proceeding.

- 10. Stormwater Commission Updates by President Karen Dubiel:** Absent with prior notification. Per David Dubiel there was nothing to note.
- 11. Motion to Enter into Closed Session Under Wisconsin State Statute 19.85(g) Concerning Legal Advice Related to Litigation. Estimated Time of Closed Session will be Approximately One-Half Hour.:** No closed session was held.
- 12. Motion to Enter into Open Session:** No closed session was held.
- 13. All Business of Closed Session:** No closed session was held.
- 14. Adjournment:** Motion to adjourn was made by Richard Goetsch at 7:19pm., seconded by Michael Newholm.
VOTE: 7/0 All were in favor. Motion carried.

Dated this 28th day of September 2023
Camille Gerou Clerk/Treasurer