

TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax (262) 878-2595

www.townofdoverwi.com

Chairman	Supervisor #1	Supervisor #2	Roads Dept	Clerk/Treasurer	Municipal Judge
Sam Stratton	Mike Shenkenberg	Jared Guillien	DHD Maintenance Inc.	Camille Gerou	Heather Niski
262 206-4843	262 661-9932	262 994-6975	878-2200 Ext 12	878-2200 Ext 10	878-2200 Ext11

JOINT DOVER TOWN BOARD AND PLAN COMMISSION PUBLIC MEETING MINUTES

WEDNESDAY, JUNE 16, 2021 – 7:00 P.M.

4110 SOUTH BEAUMONT AVENUE (DOVER TOWN HALL)

KANSASVILLE, WI 53139 RACINE COUNTY

- 1. Call to Order:** Chairman Sam Stratton called the COVID19 socially distant Plan Commission Meeting to order at 7:00pm
- 2. Pledge:** The Pledge of Allegiance was recited.
- 3. Roll Call:** Chairman Sam Stratton, Supervisor #1 Mike Shenkenberg, and Supervisor #2 Jared Guillien. Plan Commissioners present: Audrey Van Dyke, David Dubiel, Michael Newholm & Richard Goetsch. Building Inspector Ben Peters. Stormwater President Karen Dubiel. Fire Department Johns Dahms alternate Colleen Devaney was in attendance.
- 4. Joint Town Board Meeting Minutes:** Richard Goetsch made the motion to accept the April 14th minutes as presented, seconded by David Dubiel. VOTE: 6/0 Motion carried.
- 5. Conditional Use for Freedom Fireworks Located at Southeast Corner of Intersection S Beaumont Ave (STH 75 and Durand Ave. (STH 11):** Owner of the property, Dustin Hein discussed his request for conditional use for fireworks, Christmas tree, and produce sales. Diagrams of setup and parking for each activity were presented. Mr. Hein owned the fireworks stand between 11/75 and the BP gas station last year, 2020. Discussion took place that the same type of fireworks would be sold at this new location. Fireworks storage lockers will be secure. Discussion took place with the Fire Department establishing when they would inspect the fireworks tent/containers/fire safety setup. Mr. Hein stated that he has insurance to cover all the events on the corner. In the future Mr. Hein hopes to build a permanent structure but will return once a plan is established. Richard Goetsch made the motion to recommend approval of conditional use, seconded by David Dubiel. VOTE: 6/0 (Audrey yes, David yes, Michael yes, Richard yes, Mike yes, Sam yes) Motion carried. A motion was made by Mike Shenkenberg to accept the recommendation of the Plan Commission, seconded by Jared Guillien. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) Motion carried.
- 6. Special Event Permits for Outdoor Live Bands 2-6pm, on June 18 thru June 20, June 25 thru June 27, July 2 thru July 5, July 9 thru July 11, July 16 thru July 18 Requested by Sandra Van Den Heuvel, Baggers, 3518 Beaumont Avenue:** Discussion took place that since there was no outdoor event permit obtained the Racine County Sheriff's Department was asked to serve Baggers with a citation. Mike Shenkenberg stated that he heard the outside band from his house two miles down the road. Sandra Van Den Heuvel (Sandy) stated that the air conditioning broke and the band was moved outside before she arrived. Sandy apologized that no one appeared at the Town Board meeting June 14th. Discussion took place regarding parking and that parking lot attendants should inform patrons that if they park on the shoulder of a county/state highway they may, pending law enforcement discretion, be given a citation. Sandy was reminded that in order to obtain her yearly licensing grease trap cleaning documentation must be submitted. Sandy stated that Pats are coming on June 21st. Jared Guillien made the motion to approve the special event permits for the previously mentioned dates and times, seconded by Mike Shenkenberg VOTE: 3/0 Motion carried. (Jared yes, Mike yes, Sam yes)
- 7. Public Comments:** 1)Chairman Stratton explained that John Kurk is not available to attend Plan Commission meetings. William Shenkenberg will be attending the next meeting to fill the Plan Commissioner vacancy. 2) The Clerk provided an update that Sharon Smolensky, Dover Stables, stated that based on the initial agreement the subdivision is not at the capacity to request Dover to take over the road. 3) Richard Goetsch researched the Racine County signs ordinance and does not feel there is a need to enhance Dover's. David Dubiel agreed that Dover can follow Racine's ordinance at this point. 4)Chairman Stratton stated that there was a complaint regarding Sunny's Liquor signage and he stopped to discuss the situation. Sunny stated the only reason for all the signage is so people

recognize that a new business is open at that location. Sam told Sunny that he can leave them up for now, however in a couple months the signage should be minimalized, if not Sam will address the situation again. 5) Chairman Stratton received a complaint call concerning Erickson's Landscape Supply regarding the size and smell of the piles, and hours of operation. Chairman Stratton stated Erickson's obtained an occupancy permit through Racine County Zoning and directed the individual to contact them. He also requested that if there are any other issues to please keep him in the loop.

8. **Building Inspectors Reports for April and May 2021 by Inspector Ben Peters:** April's 2021 monthly permit total was \$10,372.82, year-to-date total is \$29,374.43. May's permit total was \$9,662.91 and year-to-date total \$39,037.34. Year to date valuation \$2,974,508. Ben stated that he has been seeing an increase of solar panel installations, both ground mounted and raised. Ben did follow up with Kevin Bower regarding holding a presentation on barn home construction in the future for the Plan Commission members. Ben discussed a new software system called IWORQ. Norway has been utilizing this system this year; during inspections documentation can be inserted and picture storage completed on an ipad. That historical information can be pulled up on follow up visits. Ben provided a cost quote for Dover of \$4,500 for the initial set up and first year fee, then \$3,500 annually. Jim DeLuca from Yorkville utilizes this software. Ben currently just types a short note on a Google calendar but that does not provide a paper trail. The board stated that they would consider this software at budget time for 2022.
9. **Stormwater Commission Updates Presented by President Karen Dubiel:** Karen stated that she believes all outstanding complaints have been addressed. Karen feels the Storm Commission goals should be reestablished. Landowners are not willing to share tiling information and without that information there is no way to improve drainage. Committee members need to be replaced; one member has passed away, another cannot attend spring and fall meetings and yet another member is selling her Dover property. Chairman Stratton suggested that Karen remain the point person to gather complaint information and report to the board. Chairman Stratton also requested that Karen check with the county to determine if they have a committee to follow-up on stormwater issues.
10. **Shoreland Contract Reviews by Richard Goetsch for Beth Usher 2616 Circle Drive, John & Grace LeMieux 3001 Oakcrest Drive:** Richard provided an overview of both properties. Beth Usher is planning a raze and rebuild project. The property is not on the actual lake but rather the low area in between. The LeMieux property backs up on the marsh. The location the house is being built is high but drops off dramatically; a swale is already in place on the property. If the water is not correctly routed, the neighbor's foundation will be impacted.
11. **Review/Approval of Dover's Chapter 16 Ordinance Enhancements/Table of Contents:** David & Karen Dubiel submitted the final version of combining ordinances; correcting mistakes and removing redundancies. He feels it is ready for publication. Hot links have been established in the document. Racine County's website has hyperlinks established thru their document. The exhibits, appendices, forms, and checklist have yet to be looked at. Chairman Stratton suggested setting it up as a pdf on Dover's website as then it can be searched. It is unclear if the links within a document can work on a pdf. David stated that he will check with county, SE Regional Planning, Gateway, Parkside etcetera to see if anyone would be interested in working on it for their internship.
12. **Motion to Enter into Closed Session Under Wisconsin State Statute 19.85(g) Concerning Legal Advice Related to Litigation. Estimated Time of Closed Session will be Approximately One-Half Hour.:** No closed session was held.
13. **Motion to Enter into Open Session:** No closed session was held.
14. **All Business of Closed Session:** No closed session was held.
15. **Adjournment:** Motion to adjourn was made by Richard Goetsch at 7:58pm., seconded by Michael Newholm.
VOTE: 6/0 All were in favor. Motion carried.