

EAGLE LAKE SEWER UTILITY DISTRICT
Of the Town of Dover
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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION
PUBLIC MEETING MINUTES
MONDAY, DECEMBER 8, 2025 @ 6:00 PM
4110 SOUTH BEAUMONT AVE (TOWN HALL)
KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Jeff Bratz ELSUD Superintendent. Absent: Marie Frederick ELSUD Commissioner.
3. **Approval of Previous Meeting Minutes November 10, 2025:** Jim Kieliszewski made a motion to approve November 10, 2025 minutes as presented, seconded by Jared Guillien. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for December 2025:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillien made the motion to pay November's expenses of \$20,804.74, seconded by Mike Shenkenberg
5. **2026 Budget Approval:** Superintendent Jeff Bratz provided an overview. Jared Guillien made the motion to approve the 2026 Budget, seconded by Mike Shenkenberg. Motion carried. 4/0 (Jim yes, Jared yes, Mike yes, Sam yes)
6. **Sewer Plant Flooring Replacement:** Superintendent Jeff Bratz provided a handout showing estimates. Jeff is not interested in the 12x12 tiles as it would require waxing and maintenance, but he wanted to provide a price comparison. New vinyl plank would have no wax, and less maintenance. The office is currently torn apart, ready for flooring. Jeff stated that ninety percent of the old tile floor, installed in 1977, came up with a screwdriver if it wasn't already loose. The vinyl plank flooring (VPF) would be obtained from Home Depot which based on material estimates should cost roughly \$2,500 for the office. Jeff would like to complete the lab area once the office is set back up. Jeff estimates the two areas would cost approximately four thousand dollars. Jim Kieliszewski made the motion to approve the flooring, not to exceed \$4,500 with VPF installed by Nick from NCA Remodeling, seconded by Jared Guillian. Motion carried. 4/0 (Jim yes, Jared yes, Mike yes, Sam yes)
7. **Mail Delivery Issue:** The quarterly sewer payment was mailed out on Monday, December 1 but was taken to the Union Grove Post Office to note any difference in delivery time. The first payments were received on Wednesday, December 3rd in the afternoon, which was faster. The same route driver should be delivering the postcards. It is too early to see what the undeliverable return rate is.
8. **Grease Trap Enforcement Letters:** A sample letter and the ordinance was distributed dated in January. Jeff Bratz noted that the BP Gas Station does have a grease trap. He did have it cleaned in 2024, but not in 2025. Jeff explained that it will be a requirement in 2026 and future years. Jim Kieliszewski inquired if the Women's Resource Center has a grease trap. Jeff stated he would check it.
9. **Sump Pump Inspector:** Daryl had surgery, so inspections are on hold for approximately the next three months. The incorrectly hooked up pumps have been rechecked and are currently fixed. The same homes will be double checked again to ensure they haven't been altered. This agenda item is to be tabled until spring.

- 10. Lift Station Updates:** There is a meeting set for tomorrow to get the final quote from Swartz Landscaping. John Wanasek is providing a repair quote to fix the belly in the black top where it is sinking at the Terrace lift station. Jeff stated that he would like to close this by the end of the year. Jared Guillain made the motion not to exceed \$30,000 to pay PTS contractors to close the contract, seconded by Mike Shenkenbeg. Motion carried. 4/0 (Jim yes, Jared yes, Mike yes, Sam yes)
- 11. Plant Operations Update:** a) Three pumps were sent in for repair, one for the scum pit, one for the plant water system, and one spare. A quote of nine thousand dollars was received to repair one of the pumps. This can be paid for out of the Replacement Fund or from the checking account. While the pumps are being repaired it was noted that there is no water for cleaning the screen. b) Dax Road was also televised. c) The Plant Office will also be painted before the floor is installed.
- 12. Public Comments:** One comment noted was why quarterly payments cannot be sent in electronically, bank to bank. Our current setup will not permit this. Customers can utilize their credit card online, but the third-party fee does apply. It was noted that residents do not seem to know that they can pay ahead if interested. Discussion took place on trying to fit a message on the next mailing as a reminder of the pay ahead option.
- 13. Adjournment:** Jared Guillien made the motion to adjourn at 6:28pm, seconded by Jim Kieliszewski. All were in favor. Motion carried.

Submitted the 4th day of January 2026
Camille Gerou, Clerk/Treasurer