

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, AUGUST 11, 2025 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent
3. **Approval of Previous Meeting Minutes July 14, 2025:** Jared Guillien made a motion to approve July 14, 2025 minutes as presented, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for August 2025:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillien made the motion to pay August's expenses of \$46,632.75, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
5. **2914 & 2909 Oakcrest Drive Sewer Easement Review/Amendment Requested by Craig/Brenda Chyla:** 2914 Oakcrest is owned by Craig/Brenda Chyla and 2909 Oakcrest is owned by Doug/Erika Rettig. 2914 Oakcrest is a vacant lot that the Chyla's are intending to sell. 2909 Oakcrest has a home on it. Both couples were in attendance requesting that the sewer easement be amended and eventually the platted road right of way be abandoned. Jeff Bratz stated that there is a sewer easement through the undeveloped platted town road. Jeff stated that he spoke to Engineer Jim Smith regarding potential sewer repair access and Jim Smith stated just as long as they stay 15 ft away from the manhole and 20 ft away from the pipe right of way there should be no problem. Jim Kieliszewski made the motion to reduce the sewer easements to 15 ft away from the manhole and 20 ft away from the pipe right of way, seconded by Marie Frederick. VOTE: 5/0 Motion carried (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Mike Shenkenberg made the motion to accept the motion of the Sewer Commission, seconded by Jared Guillien. VOTE: 3/0 (Jared yes, Mike yes, Sam yes) The platted road abandonment will need to be addressed at a future Plan Commission meeting. When discussing what would be needed to abandon a platted road, it was noted that an approval letter from the HOA (Homeowners Association) would be required. Neighboring residents would be informed of the meeting for input. The requestors would need to obtain the actual easement/plat from the Register of Deeds etcetera for the Plan Commission to make an informed decision. If approved the legal verbiage would need to be developed at the requestors' expense.
6. **Mutual Aid Agreement with Western Racine County Sewerage District Requested by Glatfelter Insurance Company:** Jeff Bratz explained that Lyon's was added to the agreement as well. Their attorney is verifying the verbiage before signature. Jared Guillien made the motion to enter into the agreement with Western Racine County Sewerage District and Lyon's Sanitary District No. 2, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
7. **Ordinance 13.04 Eagle Lake Sewer Recreate to Include Pipe Rates and Abandoned Frontage:** Ordinance 13.04.105 Frontage Assessments and Cost Per Foot Table were discussed. Jared Guillien made the motion to approve the documents, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Chairman Stratton signed the ordinance.

- 8. Sump Pump Inspector:** Jeff Bratz stated that Daryl is continuing the inspections. Daryl's badge was a subject of concern. Nick Goetz, Water Patrol Officer, stated that he would follow up and obtain the permit personally to speed up the process.
- 9. Painting & Landscaping Lift Stations:** Situation unchanged.
- 10. Plant Operations Update:** Jeff stated that at midnight lightning hit a panel board which triggered an alarm. This means that the automated system will have to be completed manually until the panel is replaced. A replacement has been ordered. Everything is still functioning well.
- 11. Public Comments:** Marie Frederick inquired if Jeff Bratz stopped into the Juquilita Mexican Grill to discuss cleaning the grease trap since they are on the sewer system. Jeff stated he has not had an opportunity to do so.
- 12. Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:30pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 13th day of August 2025
Camille Gerou, Clerk/Treasurer