

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, SEPTEMBER 9, 2024 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Marie Frederick ELSUD Commissioner, Jim Kieliszewski ELSUD Commissioner. Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes August 5, 2024:** Jared Guillien made a motion to approve the August 5, 2024 minutes as presented, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for September 2024:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Marie Frederick made the motion to pay August's expenses of \$16,354.38, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
5. **Approval of Payment Request Number Nine to PTS Contractors, Inc. in the Amount of \$225,556.80:** Subject tabled as project not completed.
6. **Public Comments:** Marie Frederick noted the purchase of a forklift was not listed on the payables but was discussed in passing as working well with unloading the phosphorus chemical totes. It was noted that purchasing a forklift had been discussed at monthly meetings for several months. Jeff Bratz stated that a forklift was found a couple days after a sewer meeting approximately two months ago, that met all his requirements. The Chairman went and inspected the forklift before the purchase. The Treasurer confirmed proper paperwork was submitted to get an immediate check cut so the purchase could be made, and the Chairman did sign the check/approve the purchase. Further discussion took place that the former forklift was sold approximately a year and half ago. Jeff had been utilizing his own personal equipment between the forklift sale/acquisition .
7. **The 'Ville Inn 4301 Beaumont Avenue (Krystal/James Jorgenson) Usage Fee:** Discussion took place that previous to the Ville Inn the bar was called Hog's Nest. The sewer usage quarterly fee was discussed as now the apartment above the Ville Inn is being utilized. As a result, the fee needs to be increased by \$136.00. Jeff Bratz stated he would inform Mr. and Mrs. Jorgenson's of the change in user fees and adjust the computer system appropriately for future billings. Marie Frederick made the motion to adjust the user fees for 4301 Beaumont Avenue to include the additional unit, seconded by Jim Kieliszewski. VOTE: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Motion Carried.
8. **Newsletter Creation/Mailing:** Marie Frederick provided an update, noting that she had found artwork for the newsletter and Jeff Bratz submitted an article. Marie will have a newsletter sample ready for review at the October meeting.
9. **Sump Pump Inspectors:** This will be discussed in the newsletter. Tabled.
10. **Update on 2233 Deerfield Park Road Sewer Main Issue/Future Action:** Included in the Commissioners/Town Board packet was an email from Attorney Ludwig discussing small claims vs regular claims court. Small claims tend to be settled faster. Attorney Ludwig noted that some fees

and costs are recoupable if we win the case. The question was asked, where does the burden of proof lay? Eagle Lake Sewer's out of pocket repair cost is approximately \$15,000. Jeff Bratz will ask Attorney Ludwig additional follow-up questions and a final decision on how to proceed will be determined in closed session.

- 11. Lift Station/Force Main Project Update:** Jeff Bratz noted that there has been no significant movement on the punch list. Some manuals were received but require amendment.
- 12. Plant Operations Update:** A) More phosphorus chemicals have been ordered at the lower promotional cost. Jeff stated that the clarifier was cleaned today. B) Discussion took place that a concern with the town's gravel platted road/property has and continues to be blocked by one person's miscellaneous items including vehicles. Jeff Bratz has discussed the issue with the individual several times. Jeff was instructed to write/mail a certified letter giving the individual sixty days to clean up the area. It was noted that with the letter, a copy of the plat should be included. If necessary, the town will have the area cleaned up and present the owner with a bill. If the bill is unpaid then it will go on the tax bill. Chairman Stratton stated that he would sign the letter. C) Jeff Bratz wants to check out this year's Workman's Comp audit once it is completed to verify that the sewer plant is being charged correctly. D) Jeff Bratz will investigate if the initial lift station project engineering fees were paid with ARPA (American Rescue Plan Act) funds. If grant funds were utilized, then the sewer district cannot seek reimbursement funding. This should be put on the October agenda for further discussion.
- 13. Adjournment:** Jared Guillien made the motion to adjourn at 6:29pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 24th day of September 2024
Camille Gerou, Clerk/Treasurer