

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT (ELSUD) COMMISSION

PUBLIC MEETING MINUTES

MONDAY, AUGUST 5, 2024 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent
3. **Approval of Previous Meeting Minutes July 8, 2024:** Mike Shenkenberg made a motion to approve the July 8, 2024 minutes as presented, seconded by Jared Guillien. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for August 2024:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Marie Frederick made the motion to pay August's expenses of \$39,190.71, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried.
5. **Approval of Payment Request Number Nine to PTS Contractors, Inc. in the Amount of \$225,556.80:** Per Jeff Bratz, PTS has not supplied the paperwork or completed the physical work. When the punch list is finally completed, PTS will be paid. It was noted that some painting cannot be completed until Fall, due to the pipes sweating currently. ELSUD has been requested to close out the loan paperwork, but the work has not been finished.
6. **Public Comments:** A)Jeff Bratz discussed that back when this project was started, we paid Applied Technology Engineering fees in the amount of roughly \$100,000.00. We are borrowing the project money at 2.1% from the State. Currently at the bank we are making 5.57% interest. So, in theory if the state would allow us to tack on the \$100,000 to the loan, we could make significantly more in interest and have working capital to continue to pursue fixing the leaks in the laterals. By fixing as many leaks as possible, the plant will operate more efficiently, saving us operating expenses. Will Hein, Engineer, and Jeff Bratz sent an email to the State inquiring if this would be an option. B)Discussion took place to move \$75,000 to the Money Market Account to try to make as much interest as possible. C)Jeff Bratz wants to closely examine the 2023-2024 Workman's Comp Audit currently being conducted, to verify what is being placed under ELS and why. D)Marie Frederick questioned with the Town Board meeting potentially being moved to a 6:30pm start time, what happens if the ELS meeting runs over a half hour. Chairman Stratton noted that the ELSUD meeting has been running approximately a half hour but if it runs over then the Town Board meeting would start immediately after ELS.
7. **Newsletter Creation/Mailing:** Marie Frederick stated that it is not ready to mail currently but she feels she has enough content/input. She will continue to work on the mailing. Jeff noted that he will also work on creating a proportion.
8. **Sump Pump Inspectors:** The need for sump pump inspectors will be discussed in the newsletter being produced, agenda item #7.

9. **Update on 2233 Deerfield Park Road Sewer Main Issue/Future Action:** Jeff Bratz stated that he has had no communication from Attorney Peter Ludwig. There is approximately \$13,000 that has been paid out to Pat's Sanitary and Wanasek who immediately responded to Jeff's request for help as the event was occurring. It needs to be determined from a lawyer's perspective if ELSUD should continue to pursue legal action against the company who drilled through the ELS main. A discussion occurred that every sewer locate that Jeff performs, should be kept for historical purposes to prevent any communication concerns in the future. Chairman Stratton also requested that Jeff send an email copy of every locate to both ELS Commissioner's for safe keeping. After discussion, it was decided that the clerk will follow up with Attorney Ludwig on the subject.
10. **Lift Station/Force Main Project Update:** Jeff stated that everything is working fine with the exception that the contractor's punch list still needs to be completed as stated in agenda item #5. Discussion took place that the communication radios may be placed too close together causing them to overheat. Suggestions such as adding a cooling fan and/or verifying if the radio's strength needs to be upgraded to prevent potential overheating were discussed.
11. **Plant Operations Update:** Jeff is still purchasing the cheaper phosphorus chemical while the vendor is offering the reduced price. As the flows are decreasing now this new chemical appears to be working better. Jeff plans on obtaining another two totes or four if the vendor will allow it. Jeff also noted that the new to ELSUD fork truck, which was found online, is working well with unloading the chemical totes.
12. **Adjournment:** Jared Guillien made the motion to adjourn at 6:44 pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 6th day of August 2024
Camille Gerou, Clerk/Treasurer