

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, JUNE 10, 2024 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Superintendent Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD
3. **Approval of Previous Meeting Minutes May 13, 2024:** Jim Kieliszewski made a motion to approve the May 13, 2024 minutes as presented, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for June 2024:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jim Kieliszewski made the motion to pay June's expenses of \$16,079.14, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
5. **Public Comments:** Town of Dover yearly liquor licensing is in process. As a result, grease trap cleaning documentation is required for any facilities that are on sewer in order to obtain an establishments license. No grease trap cleaning documentation has been obtained from Baggers or Michaels on the Lake. Any back taxes or delinquent sewer must be paid as well and there has been one ELSUD non-sufficient funds (NSF) check as well.
6. **ELSUD Compliance Maintenance Annual Report (CMAR) Presentation by Jeff Bratz:** Jeff noted that the report structure has not been revised from previous years. All "A's" have been achieved in each category. The next step is to have televising completed to determine where the system is leaking.
7. **Resolution 2024-04 to Accept ELSUD CMAR Report:** Mike Shenkenberg made the motion to have Chairman Stratton sign Resolution 2024-04, seconded by Jim Kieliszewski. VOTE: 4/1 Motion carried. (Marie no, Jim yes, Jared yes, Mike yes, Sam yes) Jeff stated he will email a copy of the report.
8. **Sump Pump Inspectors:** Three potential inspectors decided not to accept the position for various reasons. Discussion occurred regarding sending a newsletter to all ELSUD users in July. In the newsletter include educational information on the proper sump pump hookup, the open help wanted Sump Pump Inspector positions, remind residents to inquire with their insurance representative to have sewer backup insurance, provide an update on the lift station project, etcetera.
9. **Update on 2233 Deerfield Park Road Sewer Main Issue/Future Action:** Jeff Bratz noted that he has not heard from Attorney Ludwig.
10. **Lift Station/Force Main Project Update:** Jeff reported that grass seed has been planted around the lift stations, several other small projects were completed, and then they finalized the radio communications by reprogramming the system.
11. **Plant Operations Update:** Jeff noted that everything is operating well.
12. **Adjournment:** Jared Guillien made the motion to adjourn at 6:24pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.